

UPPER PERKIOMEN SCHOOL DISTRICT  
2229 E. BUCK ROAD  
PENNSBURG, PA 18073

BOARD WORKSHOP  
September 22, 2016

**CALL TO ORDER**

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was held in the Upper Perkiomen School District Education Center with the following people attending: Mike W. Elliott, Wilfred E. Pike, Dr. John L. Farris, Joan T. Smith, John L. Gehman, Raeann B. Hofkin (7:00 p.m.), Jonathan A. Warren, Kimberly A. Baccari and Dr. Kerry Drake. Others in attendance were: Alexis McGloin, EdD., Sean Arney, EdD., Sandra M. Kassel, Ashley Kitten, Dyan Hipszer, and John Sheeran.

**PERSONNEL REPORT**

Motion by John L. Gehman, seconded by Jonathan A. Warren, to approve:

A. Appointments

1. Administration

- a. **Robert E. Kurzweg, III**, Athletic Director, effective upon release date to be determined. To be hired subject to required employment history review at \$85,000/year (prorated). Robert is replacing Steve Perlstein, who retired.

Motion carried; all voted aye.

Motion by Jonathan A. Warren, seconded by Mike W. Elliott, to approve:

2. Professional

- a. **Stacey L. Axelsson**, Middle School Learning Support Teacher, effective approximately October 10, 2016. To be hired subject to required employment history review at Master's, Step 1, \$51,252/year (prorated). Stacey is replacing Carly Worman, who transferred to another position in the district.
- b. **Tammy G. Day**, High School Learning Support Teacher, effective October 10, 2016. To be hired subject to required employment history review at Master's, Step 1, \$51,252/year (prorated). Tammy is replacing Judith Miller, who retired.
- c. **Alicia J. Mata**, High School Social Studies Teacher, effective upon release date to be determined. To be hired subject to required employment history review at Master's, Step 4, \$58,827/year (prorated). Alicia is replacing Brianne Caruso, who resigned.
- d. **Kelly G. Paxton**, Middle School Emotional Support Teacher, effective September 26, 2016. To be hired subject to required employment history review at Master's, Step 1, \$51,252/year (prorated). Kelly is replacing Marcie Evangelist, who resigned.
- e. **Christina M. Willett**, High School Autistic Support Teacher, effective approximately October 13, 2016. To be hired subject to required employment history review at Bachelor's +15, Step 2 \$49,451/year (prorated). Christina is replacing Christopher Hoffner, who resigned.

Motion carried; all voted aye.

**ACTION ITEMS**

Motion by Mike W. Elliott, seconded by Wilfred E. Pike, to approve **the August 25, 2016, Board Workshop Minutes** (Attachment A).

Kimberly Baccari asked for the minutes to be amended in the Discussion section about the Transportation Policy that she was not in favor of having changes made if it had *an adverse impact* on families who accommodated to the policy that was in force.

Motion carried; all voted aye.

## **DISCUSSION**

### **1. CURRICULUM & INSTRUCTION**

#### **a. Comprehensive Planning Introduction**

Dr. Arney explained the process of the Comprehensive Plan. The State has mandated the plan be completed every three years. The components of the plan consist of the Professional Education Plan, Teacher Induction Plan, Special Education Plan, Chapter 4, and the Student Services Plan. The Steering Committee will be comprised of teachers, administrators, board members, community members, business leaders, and parents. The Board members were asked to appoint one another, community members, business leaders and parents.

### **2. FACILITIES**

#### **a. Construction Update**

Will Pike reported that the Facilities Committee met before the Workshop to interview Construction Management Firms.

Mr. Pike thanked everyone who sent questions for an FAQ and said they will be answered and hopefully be put on the website.

Jonathan Warren explained that the Facility Committee was asked to describe the worst case scenario regarding financing the new building project. Mr. Warren went over a spreadsheet that Mrs. Kassel created with the differences of the tax increases for either adding additions or building a new school.

Dr. McGloin shared a construction timeline with the Board. She noted that the Facility Committee will meet on October 4<sup>th</sup> to decide on the Construction Management Firm to recommend to the School Board.

#### **b. Multi-Hazard Plan**

John Sheeran explained the Multi-Hazard Plan provides protocols for abnormal events that could be caused by such things as severe weather, catastrophic events, acts of human beings, biological events, and acts of terrorism. He stated the plan was designed to protect the students, staff and visitors that are in the buildings during the day.

### **3. PERSONNEL**

#### **a. Exit Interview Data**

Ashley Kitten shared that it is not mandatory for employees to participate in the Exit interview process. Ms. Kitten held three interviews since March, 2016. She noted the Human Resource Department has not received any electronic responses back from past employees.

Motion by Raeann B. Hofkin, seconded by Kimberly A. Baccari, to **adjourn the meeting at 8:44 p.m.** Motion carried; all voted aye.