

UPPER PERKIOMEN SCHOOL DISTRICT
2229 East Buck Road
Pennsburg PA 18073

BOARD WORKSHOP
June 28, 2018

CALL TO ORDER

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was held in the Upper Perkiomen School District Education Center with the following people attending: Joan T. Smith, James C. Glackin, Judy Maginnis, Raeann B. Hofkin, Dr. Kerry A. Drake, Mike W. Elliott, Stephen L. Cunningham, Dr. John L. Farris, and Melanie R. Cunningham. Others in attendance were: Alexis McGloin, EdD., Andrea Farina, EdD., Sandra M. Kassel, Ashley Kitten, Dyan Hipszer and Keith McCarrick.

ACTION ITEMS

- a. Motion by James C. Glackin, seconded by Mike W. Elliott, to approve the **May 24, 2018, Board Workshop Minutes** (Attachment A). Motion carried; all voted aye.
- b. Motion by Melanie R. Cunningham, seconded by John L. Farris to approve a **Change Order credit for the new Middle School project in the amount of \$20,067.97** (Attachment B). Motion carried; all voted aye.
- c. Motion by Stephen L. Cunningham, seconded by James C. Glackin, to approve **the Master Subscription Services Agreement with ePlus Technology, Inc. for NetApp Support** in the amount of \$25,393.52 and Cisco Support in the amount of \$24,208.34, for a term of twelve months. The total expenditure is \$49,601.86. Motion carried; all voted aye.
- d. Motion by Raeann B. Hofkin, seconded by Melanie R. Cunningham, to approve **Fidevia to conduct a facilities study for the 4-5 school conversion**. Contract approval pending solicitor review. ROLL CALL VOTE: **Smith – no**, Glackin – yes, Maginnis – yes, Hofkin – yes, Drake – yes, **Elliott – no**, S. Cunningham – yes, **Farris – no**, M. Cunningham – yes. Motion passed.
- e. Motion by Judy Maginnis, seconded by James C. Glackin, to approve **an agreement with the firm of Sweet Stevens Katz Williams for solicitor services for the Upper Perkiomen School District from July 1, 2018 – July 1, 2019 at the following contracted rates:**
 - i. For routine matters \$160/hour for attorneys and \$125/hour for legal assistants
 - ii. For non-routine matters \$195/hour for attorneys and \$125/hour for legal assistants
 VOTE: **Smith – no**, Glackin – yes, Maginnis – yes, Hofkin – yes, Drake – yes, Elliott – yes, S. Cunningham – yes, **Farris – no**, M. Cunningham – yes. Motion passed.

PRESENTATIONS & UPDATES

A. CURRICULUM & INSTRUCTION

- i. Goal Update – James Glackin

B. FACILITIES

- i. Goal Update – Melanie Cunningham

C. SPECIAL EDUCATION & PUPIL SERVICES

- i. Goal Update – Judy Maginnis

D. POLICY COMMITTEE

- i. Goal Update – Raeann Hofkin

E. COMMUNICATION COMMITTEE

i. Goal Update – Mike Elliott

Each Committee Chairperson presented and shared the committee's mission and vision. They reported on their findings of the district's strengths and weaknesses/gaps pertaining to each committee's area of focus. The chairperson gave the committee's recommendations for goals for the upcoming year.

PUBLIC COMMENTS ON AGENDA ITEMS

Keith McCarrick, Pennsburg, asked about the differences of the test scores between the middle and the high school.

James Glackin asked if the project sign for the new middle school could be moved away from the Veteran's memorial.

ADJOURNMENT

Dr. Kerry A. Drake **adjourned the meeting at 8:10 p.m.**

Sandra M. Kassel, Board Secretary