

UPPER PERKIOMEN SCHOOL DISTRICT
2229 East Buck Road
Pennsburg PA 18073

BOARD WORKSHOP
May 28, 2020

CALL TO ORDER

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was called to order by President Raeann B. Hofkin, at 7:06 p.m. as a virtual on-line meeting.

The following Board members attended: Peg Pennepacker, Dr. Kerry A. Drake, Melanie R. Cunningham, Keith McCarrick, Raeann B. Hofkin, Mike W. Elliott, Judy Maginnis, Dana E. Hipszler, and Stephen L. Cunningham. Administration in attendance were: Allyn Roche, EdD., Andrea Farina, EdD., Sandra M. Kassel, and Georgiann Fisher. Others in attendance were: Kyle Somers and Dyan Hipszler.

APPROVAL OF MINUTES

Motion by Keith McCarrick, seconded by Stephen L. Cunningham, to approve the **February 27, 2020, Board Workshop Minutes** (Attachment A). Motion carried; all voted aye.

PUBLIC COMMENTS ON AGENDA ITEMS

None

PERSONNEL

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve the **Personnel Report** as presented:

a. **APPOINTMENTS**

- i. **EXTENDED SCHOOL YEAR PROFESSIONAL EMPLOYEES**, for a maximum of 63 hours for the 2019-2020 school year. Rate of pay based upon professional contract.

Name	Position
Shannon Noska	Teacher
Brenda Stephenson	Teacher
Heather Shelly	Teacher
Kelly Gruber	Teacher
James Crognale	Teacher
Brian Sirocka	Teacher
Tara Purcell	Teacher
Vaune Klepac	Teacher (substitute)

- ii. **EXTENDED SCHOOL YEAR- INSTRUCTION IN THE HOME**

Name	Position
Jamye Keiser	Teacher

b. **LEAVE OF ABSENCE**

- i. **Stephanie Diehl**, approve **FAMILY MEDICAL LEAVE**, approximately October 23, 2019, and an unpaid extension until her return to work on May 6, 2020.

Motion carried; all voted aye.

ACTION ITEMS

- A. Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve a **Proclamation from the Upper Perkiomen Board of School Directors to the Class of 2020 graduates.** (Attachment B). Motion carried; all voted aye.
- B. Motion to approve **the attached resolution which establishes the rates of discounts and penalties on the payment of taxes for the 2020-2021 fiscal year.** (Attachment C). Motion carried; all voted aye.
- C. Motion to approve **the Real Estate Universal Installment Payment Plan Resolution,** which allows payment of school real estate property taxes on an installment basis for all properties. This Resolution reduces the penalty rate for late payments made during the 2020-2021 fiscal year. (Attachment D). Motion carried; all voted aye.

COMMITTEE REPORTS

- a. **Special Education & Pupil Services Committee** – Judy Maginnis
Mrs. Maginnis reported that the next meeting was scheduled for June 8, 2020.
- b. **Curriculum & Instruction Committee** – Dr. Kerry Drake
Dr. Drake reported that the next meeting was scheduled for June 8, 2020.
- c. **Facilities Committee** – Melanie Cunningham
Mrs. Cunningham announced how all of the fields, courts and playgrounds at all the district buildings are still closed.
Mrs. Cunningham reported that at the last meeting they discussed each building and the facility issues at those locations. She thanked the custodians for checking on the buildings during the closure. She reported that the district has scaled back mowing, talked about security personnel and discussed the critical project lists.
Mrs. Cunningham said at the high school they are working on the tennis court surface issue, the chiller and the pool valve repair. For the middle school the committee talked about the punch list and reported that the district received \$150,000 for the MONTCO 2040 Grant for the offsite walkways which was in collaboration with Upper Hanover Township.
At the 4th & 5th Grade Center they discussed the auditorium floor issue, and that the District was working on the parent pick-up and drop-off. For Hereford and Marlborough the discussion was about what would be needed for full-day kindergarten at the buildings. The next meeting was scheduled for June 18, 2020.
- d. **Finance Committee** – Melanie Cunningham
Mrs. Cunningham reported that at the May 7th Board meeting the proposed budget was passed. She said that at the last Finance meeting they discussed revenue sources, tax increases and that because of the STEB ratio the tax increase is 3.48% even though a 0% millage increase was agreed on. Mrs. Cunningham said they talked about expenses and reimbursements. She said they discussed the tax bills and how the committee would like to do what is best to help the community. She thanked Upper Hanover for the MONTCO 2040 Grant. Mrs. Cunningham applauded the Board and the Finance Committee for not making any program cuts. The next meeting is scheduled for June 15, 2020.
- e. **Policy Committee** – Raeann Hofkin
Mrs. Hofkin reported that at the May 18 Policy committee meeting they reviewed several policies and they would be listed in the Board update for the Board to read. The next meeting is scheduled for June 15, 2020.

- f. **Board Communication Line/Communication Committee** – Mike Elliott
Mr. Elliott reported that there has not been a meeting, but hopes to have one scheduled soon.
- g. **Western Montgomery Career & Technology Center** – Stephen Cunningham
Mr. Cunningham reported that the WMCTC budget was passed at the last meeting and they talked about graduation plans. The next meeting is scheduled for June 1, 2020.
- h. **Montgomery County Intermediate Unit** – Judy Maginnis
Mrs. Maginnis reported that the MCIU met twice that month. Mrs. Maginnis said that Dr. Regina Palubinsky was named as the new MCIU Executive Director, she will begin her duties on July 1. She also said they received updates on the employee compensation plans, and the construction project.
- i. **Legislative Liaison Report** – Peg Pennepacker
Ms. Pennepacker reported on some of the topics that were covered in the meeting. She talked about the Taxpayer's Relief Fund bill, and the charter school reform. Ms. Pennepacker explained how this is not an anti-charter school bill but that schools feel the funding formula needs to be changed. She said that many schools are signing the resolution and Dr. Roche said that he will include information in the Board update.
- j. **Upper Perkiomen Education Foundation** – Mike Elliott
Mr. Elliott reported that with the help of the Upper Perkiomen Chamber of Commerce, they were able to raise funds to provide yard signs to recognize the Upper Perkiomen High School Seniors.
- k. **Regional Planning Commission Representative** – Dana Hipszer
Mr. Hipszer said that a meeting was held the evening before. He reported that each municipality gave updates on how they were managing the conducting of business during the COVID restrictions. Mr. Hipszer said participants at the meeting that were parents or grandparents of Upper Perkiomen students all had positive comments about the At-Home Learning experience.

PUBLIC COMMENTS

None

BOARD COMMENTS

Peg Pennepacker said that her, Dana Hipszer and Mike Elliott are still planning on the Extra-Curricular Committee but decided to wait until the fall for a meeting. They will work on collaborating the mission statement. A meeting was scheduled for September 3, 2020.

Peg Pennepacker also commented on the Safe Schools Grant money and the PIAA return to play.

Judy Maginnis asked why there were not any nurses on the task force.

Mike Elliott, gave kudos to the students and teachers for successfully completing the year.

ADJOURNMENT

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to **adjourn the meeting at 8:00 pm**. Motion carried; all voted aye.

Sandra M. Kassel, Board Secretary

