

**UPPER PERKIOMEN SCHOOL DISTRICT**  
**2229 East Buck Road**  
**Pennsburg PA 18073**

**BOARD WORKSHOP**  
**May 24, 2018**

**CALL TO ORDER**

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was held in the Upper Perkiomen School District Education Center with the following people attending: Joan T. Smith, James C. Glackin, Judy Maginnis, Raeann B. Hofkin, Dr. Kerry A. Drake, Mike W. Elliott (excused, 7:55 pm), Stephen L. Cunningham, Dr. John L. Farris, and Melanie R. Cunningham. Others in attendance were: Alexis McGloin, EdD., Andrea Farina, EdD., Sandra M. Kassel, Ashley Kitten, Dyan Hipszer, George Reigle, Allison Stephens, Toni Arner, Christian Fowkes, Amy Lychock, Brian Hansley, Tim Herbert, Dave Thomas, Dan Direso, Nichole Taylor, and Christine Schmoyer.

**ACTION ITEMS**

Motion by James C. Glackin, seconded by John L. Farris, to approve the **April 26, 2018, Board Workshop Minutes** (Attachment A). Motion carried; all voted aye.

**PRESENTATIONS & UPDATES**

**A. CURRICULUM & INSTRUCTION**

- i. Science Curriculum Review Cycle – Dr. Andrea Farina/High School Staff

Allison Stephens and Dr. Farina, along with the staff that worked on curriculum review, presented an outline of their work during the year, including the science department mission statement. Some of the topics covered in the review were a picture of a graduate, a five-year department action plan, goals, program strengths, program recommendations, and elementary school course alignment.

- ii. Future Ready/Act 339 Presentation – Dr. Andrea Farina & George Reigle

Dr. Farina and Mr. Reigle spoke about Future Ready, Preparing Students for Success. They stated the Future Ready PA Index was comprised of three main categories: Statewide Assessment Measures, On Track Measures and College and Career Readiness. Dr. Farina presented an explanation of each specific indicator.

Mr. Reigle and Dr. Farina talked about the Act 339, Career and College Plan. Mr. Reigle spoke about how the Academic Standards for Career Education and Work addressed the importance of career planning for all students related to labor market projections and workforce need. Mr. Reigle presented the many ways Upper Perkiomen was working on this.

- iii. Substitute Emergency Permits – Ashley Kitten

Mrs. Kitten talked about instituting a program that allowed people with a Bachelor's degree to apply through PDE to be a day to day substitute in the school district. The district would begin to partner with the Intermediate Unit to provide a guest teacher training program.

**B. FINANCE**

- i. Food Service Update – Nichole Taylor and Dan Direso

Ms. Taylor and Mr. Direso spoke about the National School Lunch Program and the Healthy Hunger Free Kids Act. They talked about the federal regulations and government standards. They also presented a history of the Food Service Department financial results and ideas to increase purchases.

- ii. Transportation Discussion – Sandra Kassel

Mrs. Kassel talked about continuing the contract with G & L Transportation for the next three years. She indicated that G & L would be hiring someone to do the routing of the district routes.

Dr. Drake called for a five minute recess at 8:50 p.m.

iii. 2018-2019 Budget Discussion – Sandra Kassel & Dr. Alexis McGloin

Mrs. Kassel presented adjustments, reductions, and additions since the May 10, 2018 Board meeting presentation. She talked about the five-year projection plan, future considerations, and showed different millage calculations. Dr. McGloin and Mrs. Kassel recommended a 2.9% millage rate increase.

**PUBLIC COMMENTS ON AGENDA ITEMS**

Christine Schmoyer, Pennsburg, talked about transportation issues, the traffic at Hereford Elementary and the length of time some students are on the bus.

Mike Elliott asked about a Spirit bus for the softball game.

**ADJOURNMENT**

Dr. Kerry A. Drake **adjourned the meeting at 9:55 p.m.**

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Sandra M. Kassel, Board Secretary