

**BOARD WORKSHOP MINUTES**

February 23, 2023 – 7:00 p.m.

**AGENDA**

**I. CALL TO ORDER**

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was called to order by President Melanie Cunningham at 7:00 p.m. at the Upper Perkiomen Education Center.

Board Members Present were: Raeann Hofkin, JP Prego, Dana Hipszer, Melanie Cunningham, Peg Pennepacker, Emily McCormick and Keith McCarrick.

Board members absent were: Mike Elliott and Judy Maginnis.

Administration in attendance were: Dr. Roche, Dr. Farina, Georgiann Fisher and Daniel Direso.

Others in attendance were: Kyle Somers and Isabella Lara.

**II. COMMITTEE REPORTS**

**a. Communications Committee - Mike Elliott**

There have been no meetings since the last workshop.

**b. Educational Programs and Services Committee – Mike Elliott**

The committee met on February 16 and discussed Kindergarten registration, Graduation requirements, Pre-K counts (a program available through a grant), MTSS Standards and curriculum review.

*The next meeting will be held on March 16.*

**c. Extracurricular Committee – Dana Hipszer**

There have been no meetings since the last workshop.

*The next meeting will be held on February 27.*

**d. Facilities Committee – JP Prego**

There have been no meetings since the last Workshop

*The next meeting will be held on February 27.*

**e. Finance Committee – Melanie Cunningham**

The committee met on February 21. Paula Germinario, Director of Food Services, shared a presentation with the committee regarding school lunches. The committee discussed the proposed budgets for the Technology, Facilities and Transportation Departments as part of the 2023-24 Budget Process. The committee also discussed the recent Fair Funding Lawsuit outcome and potential impact on School Districts.

**f. Policy Committee – Peg Pennepacker**

The committee met on February 21. The committee continues to go through Board Policies for updating and revision. The committee will be sending policies 610, 611, 626 and 200, 202, 204 forward for a first reading. Other policies the committee discussed were Policy 217 and the accompanying new Administrative Regulation for a first reading and rescinding Policy 255 as it will now be included in Policy 251. The committee engaged in a conversation about Policy 255, Homeless Students, and determined that the conversation needs to be continued regarding that policy. The committee will continue to keep policies 115, 137, 137.1AR, 122 and 122AR on the monthly agenda in order to continue conversations and development of those policies relative to Act 55.

*The next Meeting will be held on March 27.*

**g. Western Montgomery Career & Technology Center – Keith McCarrick**

The Joint Operating Committee talked about the Skills over Stereotypes event which will be held in March. The Diesel program had a new instructor start, and a new lift donated which will allow them to work on tractor trailers. The Western Center received their Nursing Grant which will allow them to purchase training materials. Next Community meal is Pennsylvania Dutch themed and will be held on March 9.

**h. Upper Perkiomen Education Foundation – Emily McCormick**

The committee met on January 31. The committee discussed the alumni database, spirit store and teacher grants. Mrs. McCormick shared a presentation from the Education Foundation showing a few of the things that they purchased with the grant money.

**i. Montgomery County Intermediate Unit – Judy Maginnis**

There was no report this month.

**j. Legislative Liaison Report – Peg Pennepacker**

The committee met on February 15. Kevin Busher was the guest speaker and talked about the school funding lawsuit and recent ruling. On February 7, a Judge from the Commonwealth Court declared that the state's education funding structure is unconstitutional. Governor Josh Shapiro will be delivering his state budget address on March 7.

PIAA Board of Directors met on February 22. The board of directors passed, on a first read, to sanction and sponsor girls wrestling.

**k. Regional Planning Commission Representative – Dana Hipszer**

The committee met on February 22 and talked about the comprehensive plan. When the plan is complete, it will be advertised, and open for public feedback. The committee talked about a push for a responsible recycling program. East Greenville reported on having public recharging stations vs guidelines for residences with electric cars.

*The next meeting will be held on March 22.*

**III. PRESENTATIONS**

No Presentations

**IV. SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS**

Mr. Somers reported that the board met in an Executive Session prior to tonight's Board Workshop and discussed collective bargaining and school safety and security.

**V. PUBLIC COMMENTS ON ACTION ITEMS**

There were no public comments.

**VI. APPROVAL OF MINUTES**

- a. Motion to approve the January 26, 2023 Board Workshop Minutes ([Attachment A](#))  
Motion made by Keith McCarrick to Approve Minutes.  
Seconded by Emily McCormick  
Vote 7-0

**VII. PERSONNEL**

Motion made by Keith McCarrick to approve the Personnel Report in its entirety.  
Seconded by JP Prego  
Vote 7-0

a. **RETIREMENTS**

- i. **Linda Zentner**, part-time Custodian, submitted her intent to retire from the district, effective July 14, 2023.

b. **RESIGNATIONS**

- i. **Daniel Direso**, Business Administrator, resigned his position with the district, effective May 12, 2023.
- ii. **Michael West**, Middle School Music Teacher, resigned his position with the district, effective April 28, 2023.
- iii. **Tanya Hilbert**, Custodian, resigned her position with the district, effective March 3, 2023.

c. **APPOINTMENTS**

i. **SUPPORT STAFF**

- 1. **Jessica Nanni Hoffman**, Paraprofessional, to be hired effective date to be determined, subject to review of required employment history and clearances at \$14.50/hour.
- 2. **Stacy Sterrett**, Administrative Assistant to Student Services and Curriculum Departments, to be hired effective date to be determined, subject to review of required employment history and clearances at \$18.00/hour.

**UPPER PERKIOMEN SCHOOL DISTRICT**

**ii. SUPPLEMENTAL POSITIONS for the 2022-2023 school year:**

<b>SPORT</b>	<b>POSITION</b>	<b>NAME</b>	<b>SCHEDULE</b>	<b>PERCENT</b>	<b>SALARY</b>
Administration	Seasonal Game Manager	Scott Cole	A	50%	\$687.50
Administration	Seasonal Game Manager	Mike Freed	A	50%	\$687.50
Baseball	Varsity HS Coach	Frank Mercon	A	100%	\$5,842.00
Baseball	Assistant HS Coach	Evan Wickard	A	100%	\$4,086.00
Baseball	Assistant HS Coach	Richard Kressly	A	50%	\$2,043.00
Baseball	Assistant HS Coach	Richard Rossiter III	A	50%	\$2,043.00
Baseball	MS Coach	James Crognale	A	100%	\$2,920.00
Baseball	Assistant MS Coach	Omar Porrata	A	100%	\$2,338.00
Lacrosse	Varsity Coach	Catie Sobotor	A	100%	\$5,842.00
Lacrosse	MS Coach	Susan Flack	A	100%	\$2,920.00
Lacrosse	Assistant MS Coach	Brook Best	A	100%	\$2,338.00
Softball	Varsity HS Coach	Dean Sullivan	A	100%	\$5,842.00
Softball	Assistant HS Coach	Jessica Irvin	A	50%	\$2,043.00
Softball	Assistant HS Coach	Amber Sergas	A	100%	\$4,086.00
Softball	Assistant HS Coach	Greg Gasda	A	50%	\$2,043.00
Softball	MS Coach	Robert Stephany	A	100%	\$2,920.00
Softball	Assistant MS Coach	Katie Patrick	A	100%	\$2,338.00
Boys' Tennis	Coach	John Williamson	A	100%	\$4,325.00
Boys' Tennis	Assistant Coach	Daniel Hawthorne	A	100%	\$2,487.00
Track	Girls' Varsity HS Coach	Clayton Mowrer	A	100%	\$4,975.00
Track	Boys' Varsity HS Coach	David Dusza	A	100%	\$4,975.00
Track	Assistant HS Coach	Kelly Rorvik	A	100%	\$3,480.00
Track	Assistant HS Coach	Meredith Reinhart	A	100%	\$3,480.00
Track	MS Coach	Katrin Rohl	A	100%	\$2,987.00
Track	Assistant MS Coach	Briana Wolfgang	A	100%	\$2,487.00

d. **LEAVES OF ABSENCE**

- iii. **Amanda Higgins**, approve extension to unpaid leave through March 29, 2023.
- iv. **Lisa Colapietro**, approve Family and Medical Leave beginning March 1, 2023 through May 24, 2023.
- v. **Danielle Dunn**, approve Family and Medical Leave, expected to begin on March 20, 2023 for 12 weeks through the end of the 2022-2023 school year.
- vi. **Catarina Maez**, approve unpaid medical leave beginning February 21, 2023 for 4-6 weeks, as needed.

**VIII. ACTION ITEMS**

a. High School Overnight Trip:

- i. Motion to approve qualifying FBLA students to attend and compete at the FBLA State Leadership Conference April 16-19, 2023 in Hershey, PA.

Motion made by Keith McCarrick to approve Action Item A.

Seconded by JP Prego

Vote 7-0

b. Motion to approve the February Contractor Staff Additions for Krise Transportation:

- i. Beverly Schantz-Ayers
- ii. Ralph Ciampaglia

Motion made by Keith McCarrick to approve Action Item B.

Seconded by JP Prego

Vote 7-0

**IX. PUBLIC COMMENTS**

There were no public comments.

**X. BOARD COMMENTS**

Mr. McCarrick mentioned that he was at the wrestling meet over the weekend and it was phenomenal.

Mrs. Pennepacker reported that in the Town and Country's early files 50 years ago UPSD was rewarded for their fine arts program and 30 years ago UPMS was a blue ribbon school.

calendar Dr. Roche stated they are working on the graduation date. The 2023-24 draft will be available in March.

Shout outs to Emily Noska and all the students who participate in extracurricular activities, and everyone who helped support the Polar Plunge.

**XI. ADJOURNMENT 7:34 pm**

Motion made by Keith McCarrick to adjourn the meeting.

Seconded by JP Prego

Vote 7-0

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Daniel C Direso

UPPER PERKIOMEN SCHOOL DISTRICT

<b>FUTURE BOARD &amp; COMMITTEE MEETINGS</b>			
	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
ExtraCurricular Committee Meeting	02/27/23	6:00 pm	Education Center
Facilities Committee Meeting	02/27/23	7:00 pm	Education Center
School Board Meeting	03/09/23	7:00 pm	Education Center
Educational Programs & Services Committee Meeting	03/16/23	6:00 pm	Education Center
Policy Committee Meeting	03/20/23	5:00 pm	Education Center
Finance Committee Meeting	03/20/23	6:00 pm	Education Center
Communication Committee Meeting	03/23/23	6:00 pm	Education Center
School Board Workshop	03/23/23	7:00 pm	Education Center
Extracurricular Committee Meeting	03/27/23	6:00 pm	Education Center
Facilities Committee Meeting	03/27/23	7:00 pm	Education Center