

BOARD WORKSHOP MINUTES

September 28, 2023 – 7:00 p.m.

Education Center

2229 E. Buck Road, Pennsburg, PA 18073

I. CALL TO ORDER 7:00 pm

a. Roll Call

The following Board members were present: Raeann Hofkin, JP Prego, Dana Hipszer, Mike Elliott, Melanie Cunningham, Peg Pennepacker, Judy Maginnis, Emily McCormick and Keith McCarrick.

Administration in attendance: Drew Bishop, Georgiann Fisher, Dr. Andrea J. Farina, Dr. Allyn J. Roche

Others in attendance were: Kyle Somers, Rachel Landis, Chris Montes

II. COMMITTEE REPORTS

a. Communications Committee - Mike Elliott

Met 9/28/23

- Discussion on the roll out of ParentSquare, 99% of touch points to people via email or text
- ADA Website Compliance, Looking at companies to help with that process
- Continued outreach to senior members of our community

Next meeting 10/26/23

b. Educational Programs and Services (EPS) Committee – Mike Elliott

- Reviewed the results from the SEL screenings
- Touched on TSI for UPHS; next meeting (10/19) will be more in depth into the TSI plan
- Discussed the implementation of the Next Generation Science Standards (NGSS)
- CrisisGo emergency internal communication system and the reunification process

Next meeting 10/19/23

c. Extracurricular Committee – Dana Hipszer

Met 9/25/23

- Athletics End of Season online survey for Student Athletes and Parents will be administered each season (Fall, Winter and Spring) for both HS and MS teams.
- Discussed the Girls Wrestling program
- Reviewed ticket spicket for online ticket sales, seems to be going smoothly
- Discussed the Gold Card for entrance to UPSD athletic events and all athletic events in the league
- Recommendation from Administration for MS Girls Wrestling is to hire an Assistant Coach for HS/ Head MS girls wrestling for the 2023-24 school year

Next meeting 10/23/23

d. Facilities Committee – JP Prego

Met 9/25/23

- Softball field drainage project is done - still waiting on final paperwork
- Ductwork at UPHS for Tech Ed center is done
- Boiler installation at Marlborough should be done this weekend (9/30/23)
- Barricades for safety on hold due to shipping costs
- Quote for removal of trees in Red Hill
- UPHS gym floor repair
- Fencing quotes were reviewed with more coming in
- GESA project items were recently reviewed by Mr. Howard and the committee will continue to discuss the next steps with the Feasibility Study that was completed late last school year.
- UPMS fire door controller is broken - Mr. Howard to follow-up on any warranty and next steps
- Garage door at UPSD 4-5 Center needs to be replaced
- Exterior doors at UPHS gym need to be replaced
- Wish list item for larger salt spreader for the winter
- Discussed not using Roundup for weed control, landscaper can use mulch or burn off the weeds in different areas

Next meeting 10/23/23

e. Finance Committee – Melanie Cunningham

No meeting in September

Next meeting 10/16/23

f. Policy Committee – Peg Pennepacker

Met 9/25/23

- Jim Roth, Director of Technology reviewed technology related policies
- Reviewed bullying policies and approved moving them to full board for first read and review.
- Therapy animals/dogs was discussed for first read

Next Meeting 10/23/23

g. Western Montgomery Career & Technology Center – Keith McCarrick

Met on Sept 11th via Zoom

- General business was discussed
- Upcoming events; Open House in December, January 19th first dinner theme is Winter in Hawaii, March - Skills Over Stereotypes
- Business and Education breakfast will be held at Western Center in early November

Next Meeting 10/2/23

- h. Upper Perkiomen Education Foundation – Emily McCormick
- Rita's fundraiser was a huge success
 - Closed spirit store - \$800
 - Expand EITC to include an artist in residence program
 - Seeking input from alumni

Next Meeting 10/12/23 - 4pm Zoom

- i. Montgomery County Intermediate Unit – Judy Maginnis

Met 9/27/23

- There was a presentation by MCIU Human Resources
- The IU has grown from 575 employees to 800 in the last five years
- There is hope for the Morris Road project to be ready for next year
- Environmental Mobile Unit (EMU) budget was passed; aligned to new science standards
- Tuition assistance program with Eastern University to assist staff with certifications
- MCIU Education Foundation annual Monte Carlo night 11/10 in Blue Bell
- No October meeting

Next meeting 11/15

- j. Legislative Liaison Report – Peg Pennepacker

- MCIU legislative zoom meetings will begin again on 10/4/23
- 9/18 meeting discussed, budget bills, special ed, career and tech funding, universal free breakfasts, public school code, fiscal code
- HB 27 - limited school years, sub teacher certification, permit for classroom monitors
- Proposed legislation regulations we are watching SB 340, SB 399, HB 1507, HB 1408, HB 1422
- Oct 16, 17 PSBA School Leadership Conference

PIAA 9/13

- Various items were read and approved by the association
- Officials appreciation weeks Fall 10/1-7, Winter 1/7-13 Spring 4/14-20

Next meeting 10/11

- k. Regional Planning Commission Representative – Dana Hipszer

Met 9/27 at Marlborough

- There was a presentation regarding Birdtown PA, supported by Audubon Society which works with local municipalities to promote community conservation
- Municipal representatives voted to move forward with the comprehensive plan
- There was discussion about the local ambulance service and funding

Next meeting 10/25

III. PRESENTATIONS/DISCUSSION

- a. Introductions of Student Representatives to the Board of School Directors
 - i. Oath of Office by Board President
 - Introduction of Rachel Landis (12th Gr) and Christopher Montes (11th Gr.)
 - President Cunningham administered the oath of office to the student representatives

IV. SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

The board met in an executive session immediately prior to tonight's meeting for the purpose of discussing a confidential student matter.

V. PUBLIC COMMENTS ON ACTION ITEMS

None

VI. APPROVAL OF MINUTES

- a. Motion to approve the August 24, 2023 Board Workshop Minutes ([Attachment A](#))
 - Motion to approve - Keith McCarrick**
 - Second motion - Mike Elliot**
 - Vote - 9-0**

VII. PERSONNEL

a. RESIGNATIONS

- i. **Dylan Packard**, Full Time Custodian, resigned his position with the district, effective September 12, 2023.
- ii. **Kelly Shade**, Administrative Assistant, resigned her position with the district, effective September 29, 2023.
- iii. **Maryanne McCallion**, Full Time Custodian, resigned her position with the district, effective September 21, 2023.
- iv. **Justin Troxell**, Full Time Custodian, resigned his position with the district, effective September 1, 2023.

b. APPOINTMENTS

i. SUPPORT STAFF

- 1. **Catie Guntz**, Paraprofessional, to be hired, effective date TBD, subject to review of required employment history and clearances at \$18.50/hour for the 2023-2024 school year.
- 2. **Corrine Saliski**, Paraprofessional, to be hired, effective date TBD, subject to review of required employment history and clearances at \$18.50/hour for the 2023-2024 school year.
- 3. **Amber Nagel**, Paraprofessional, to be hired, effective date TBD, subject to review of required employment history and clearances at \$18.50/hour for the 2023-2024 school year.

UPPER PERKIOMEN SCHOOL DISTRICT

4. **Anita Van Zile**, Part time Food Service Worker, to be hired, effective date TBD, subject to review of required employment history and clearances at \$14.00/hour for the 2023-2024 school year.

ii. SUPPLEMENTAL POSITIONS:

AREA	POSITION	NAME	SALARY
Middle School	Boys Soccer Asst. Coach	Christopher Hayes	\$1296.68 (Prorated Stipend)

AREA	POSITION	NAME	SCHEDULE	AMOUNT
Writing Club	Advisor	Danielle Hawthorne	B	\$612.00
Tutoring Club	Advisor	Bailey Waterman	B (50%)	\$612.00
Community Service Club (Marlborough)	Advisor	Shae Reinhart	B	\$696.00
Reading Olympics (4th/5th Gr. Center)	Advisor	Beth Avanzato	A	\$1469.00
Photojournalism Club (4th/5th Gr. Center)	Advisor	Matt Lippincott	B (50%)	\$348.00
Photojournalism Club (4th/5th Gr. Center)	Advisor	Kelly Rorvik	B (50%)	\$348.00
Elementary Chorus	Advisor	Tina Arnold	A	\$1020.00
Elementary Band	Advisor	Brandon Bennett	A	\$2485.00
Elementary Orchestra	Advisor	Brandon Bennett	A	\$1020.00

c. LEAVES OF ABSENCE:

- i. **Mark Thomas**, approve Family and Medical Leave, beginning on August 22, 2023 through October 4, 2023.
- ii. **Thomas Hontz**, approve Family and Medical Leave, beginning on October 30, 2022 through January 4, 2023.
- iii. **Richard Kressly**, approve Family and Medical Leave, beginning on November 14, 2023 through February 20, 2023.

Motion to approve Personnel in its entirety - Keith McCarrick

Second motion - Mike Elliot

Vote 9-0

VIII. ACTION ITEMS

- a. Motion to appoint Rachel Landis (Gr. 12) and Chris Montes (Gr. 11) as Student Representatives to the Board of School Directors, each for a term of one school year.

Motion to approve - Emily McCormick

Second motion - Mike Elliot

Vote - 9-0

- b. Motion to approve the following list of Krise Staff for the 2023-2024 school year.

i. Kevin Charlton

ii. Raymond Kertesz

Motion to approve - Judy Maginnis

Second motion - Keith McCarrick

Vote - 9-0

IX. PUBLIC COMMENTS

None

X. BOARD COMMENTS

- Raeann Hofkin - would like to see a presentation of what has been accomplished by committees
- Peg Pennepacker - requested monthly report on armed guards; this will be added to the Facilities Committee
- JP Prego - shout out on facebook to crossing guard Todd Melinaro and Elijah Thomson at the 4-5 center

XI. ADJOURNMENT 7:44

Motion to adjourn - Keith McCarrick

Second motion - Mike Elliot

Vote - 9-0

Drew Bishop

FUTURE BOARD & COMMITTEE MEETINGS			
	DATE	TIME	LOCATION
School Board Meeting	10/12/23	7:00 pm	Education Center
Finance Committee Meeting	10/16/23	6:00 pm	Education Center
Educational Programs & Services Committee Meeting	10/19/23	6:00 pm	Education Center
Policy Committee Meeting	10/23/23	5:00 pm	Education Center
Extracurricular Committee Meeting	10/23/23	6:00 pm	Education Center
Facilities Committee Meeting	10/23/23	7:00 pm	Education Center
Communication Committee Meeting	10/26/23	6:00 pm	Education Center
Board Workshop	10/26/23	7:00 pm	Education Center