

# UPPER PERKIOMEN SCHOOL DISTRICT

Education Center  
2229 E. Buck Road, Pennsburg, PA  
Facilities Committee Meeting  
December 17, 2020

## MINUTES

**CHAIR:** Melanie Cunningham

**MEMBERS:**

Mike Elliott  
Peg Pennepacker

Superintendent:	Dr. Allyn Roche
Director of Facilities and Operations:	Doug Kenwood
Business Administrator:	Sandra Kassel

## AGENDA

In attendance: Facilities Committee members: Melanie Cunningham (Chair), Mike Elliott and Peg Pennepacker. Dr. Allyn Roche, Doug Kenwood, Sandra Kassel, Dr. Andrea Farina, Maureen Zavadel, Dana Hipszer and Scott Graham from Muhlenberg Greene Architects.

The Facilities Committee meeting was called to order at 6:30 p.m. by Melanie Cunningham.

1. Old Business
  - a. Hereford FDK Feasibility Study Update

Doug stated the Board approved a Feasibility Study to look at renovating space at HFD for full-day K. Dr. Farina stated the goal was to have an equitable self-contained kindergarten space for HFD similar to, or as close as possible to, MARL in terms of space, bathrooms, technology and storage.

Based on previous discussions with Doug, Dr. Farina and Mrs. Zavadel, Scott Graham, of Muhlenberg Greene Architects, presented 3 schemes with scope of work and costs for each to the Committee.

Scheme #1 – Upgrade with minimal alterations to existing Kindergarten wing and its systems; install built-in/semi built-in case work.

Scheme #2 – Bring the Kindergarten space up to building safety code for life safety and accessibility; install supplemental HVAC systems to improve indoor air quality/humidity issues; install built-in/semi built-in case work.

Scheme #3 – Demo the entire K-wing back to the shell and rebuild new classrooms and LGI, shared toilet rooms and support spaces.

The firm used PDE enrollment numbers that project a slight bubble in 2022-23 then static or slight decline over the next 10 years that show existing classrooms at HFD would be adequate despite “gold standard” classroom size models shown in renderings.

Scott noted that building more classrooms could siphon dollars that might be spent more wisely on other needs for the space, such as furnishings that this study did not include.

Renderings were provided and discussion was held on the three options presented. The following were items of discussion:

- Projected costs involved for each of the 3 schemes
- Upcoming GESA Projects impact on renovations
- Condition of partition walls
- Concern over having different HVAC systems at HFD
- Bringing buildings up to code for safety/corridor fire walls and sprinkler system
- Card operated security separation doors for the Kindergarten wing
- HVAC chiller pipes/humidity Issues – Indoor air quality
- Bathroom layout options
- Size of Learning spaces and layouts/furnishing
- LED lighting/Window lighting/ the need for storage
- Outdated data wiring

How to address the full-day K renovations in light of the remainder of the building facility needs was discussed. Doug stated that he felt a hybrid of #1 and #2 seemed to make sense, with the committee members agreeing, and parts of Option #3 could be rolled into the 10-year Facilities Plan.

The Committee as well as the other district attendees agreed that student safety was the first concern and bringing the building up to code was paramount.

Mike asked Doug and Andrea to provide a proposed vision of a hybrid plan of Scheme #1 and #2. Doug agreed to send this out to the committee in January.

**b. High School Varsity Softball Field Drainage Update**

This topic was not covered due to a lack of time. Doug will send the committee an email with an update. It will be added to the January 21<sup>st</sup> Facilities Committee agenda.

**2. New Business**

**a. None**

Mike made a motion for adjournment with Peg seconding and the meeting ended at 7:31 pm.