

UPPER PERKIOMEN SCHOOL DISTRICT

FACILITIES COMMITTEE

February 28, 2022

The Facility Committee Meeting was held in the multipurpose room at the Education Center with the following committee members attending: Melanie Cunningham (chairperson), Keith McCarrick, and JP Prego. Others in attendance were: Dr. Allyn Roche, Dan Direso, Dana Hipszer, and Doug Kenwood. Community members in attendance were members of the local Upper Perk Home Run Club.

1. **APPROVAL OF MEETING MINUTES**

Motion to approve the November 2021 and January 2022 meeting minutes. Motion carried; all voted aye.

2. **BASEBALL/SOFTBALL FACILITIES CLEANUP**

Mrs. Cunningham asked that this discussion go first. Members of the UP Home Run Club were in attendance to bring up issues observed at the high school baseball and softball fields. Items listed included the baseball field dugouts, fencing, edging, goose poop, water not draining, and no walkway from the Walt Rd parking area to the Varsity Softball field. Mrs. Cunningham advised we are already working on some of the areas mentioned, but with some things mentioned, other things need to be addressed first. Pictures were provided of the areas of concern. Mr. Kenwood advised we need to address some concerns with our Solicitor first and stated that we do appreciate the group being willing to help get the tasks accomplished.

3. **OLD BUSINESS**

a. Energy Performance Contract (GESA) Update

- i. Mr. Kenwood reported that there currently is not a lot going on with the GESA project. We did receive the boilers for the High School. Work continues on the building controls system. There have been some quality issues with the subcontractor and the controls programming work they are performing. A stop work order for the project was issued for a week which allows the subcontractor to go back and address the problems. Mr. Kenwood asked them to provide solutions and fixes to the problems and has scheduled a meeting to review the issues.

b. High School Roofing Overview

- i. Mr. Kenwood shared a diagram highlighting leak locations on the roof systems and areas of repair and warranty information. Mr. Kenwood provided a few scenarios of how the issues could be worked out once he has consulted with a roof expert.

c. 8th and Montgomery Tree Planting Agreement

- i. Mr. Kenwood stated that Mr. Direso sent shared a draft agreement between the School District and Upper Hanover Township. Upper Hanover Township was requesting that we replace dead trees at 8th and Montgomery. The trees were planted as part of the sidewalk project and unfortunately have perished beyond their one-year warranty. There are 8 trees the township is requesting the school district replace. Mr. Kenwood proposed that we would agree to

replace them as long as the township agrees that the district would not be responsible for any dead trees going forward. The Township has agreed and their attorneys are drafting an agreement.

d. IT Whiteboard/Projector Install Project

- i. Mr. Kenwood reported that following the last meeting, he reached out to an architect that we used for the secure vestibules at the HS and MS. He explained the project to them and they agreed to assist the school district with a public bid package. A proposal was subsequently received for \$4600.

e. Facility Naming Requests

- i. Mrs. Cunningham recalled that it was now up to Dr. Farris to come up with what he wanted and who was going to pay for it. Dr. Farris was not in attendance to comment further.

4. **NEW BUSINESS**

a. Borough of Red Hill – 11th and Montgomery Sidewalk Repairs

- i. Mr. Kenwood reported that he was formally informed by the borough that the sidewalk has deficiencies and it is our responsibility to make repairs. Quotes will be requested from qualified contractors.

b. Facilities Feasibility Study

- i. Mr. Kenwood stated that one of his and Dr. Roche's goals is to have a Facilities Feasibility Study conducted district wide. There are funds in this year's budget to cover the expense. Essentially, an RFP will go out to architectural and engineering firms, a selection process will take place, and a firm will be selected to carry out the assessment. An Enrollment and Capacity study will be completed as part of study. The firm will provide a deficiency list in order of priority for each facility that projects what would need to be done within the next 10 years and the associated cost. The last study was performed in 2016. Target completion date is estimated at November 2022.

Motion to adjourn the meeting was made by Mrs. Cunningham. Motion carried; all voted aye.