

UPPER PERKIOMEN SCHOOL DISTRICT

FACILITIES COMMITTEE

August 15, 2019

The Facility Committee Meeting was held at the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (chairperson), Mike Elliott, Kerry Drake and Raeann B. Hofkin (phoned-in). Others in attendance were: Allyn Roche, EdD., Sandy Kassel, Doug Kenwood, John Farris, George Bonekemper, Peg Pennepacker, and Bradley Schlegel.

1. **APPROVAL OF MINUTES**

Motion by Mike Elliott, seconded by Melanie R. Cunningham, to approve the **minutes from the July 16, 2019 meeting**. Motion carried; all voted aye.

2. **UPDATES/DISCUSSION**

a. Construction Projects Update

New Middle School –

Next week will probably be one of the last construction meetings. Things are coming along and it looks beautiful. Stain is being put down on the gym floor. The move of packed items is scheduled for next week. Most of the site work is completed. The goal is to end on time. The safety systems are being checked off and inspections are occurring.

4th & 5th Grade Center

The classrooms should be ready. The administrative area will be delayed. The expectation is that we will be able to occupy the classrooms for the start of school. Some sidewalks out front will be completed before the teachers arrive. The move is scheduled for August 22nd and 23rd. We expect to have a Temporary Certificate of Occupancy on August 21st.

Dr. Roche reported that he signed paperwork presented by East Greenville for the school zone signs at the 4th & 5th Grade Center. Dr. Roche reported he addressed a parent who was concerned about the asbestos discovered at the Middle School. He reported to the parent that all areas were safe for occupancy and was tested by a third party.

Off-site Walkways

Mrs. Cunningham reported on the progress of the district walkways and reported that Pennsburg is having the sidewalk put in at the Still Water development. The contractor has been working as much as possible to complete our project on time.

Peg Pennepacker asked if the front offices of the New Middle School were bullet proof.

b. 4th & 5th Grade Center – Exterior Signage

Mr. Kenwood presented the signage on the building and the free standing sign. The signage on the building will need to be removed and replaced. The free standing sign will be cleaned up, the plexiglass replaced and the ribbon removed. It is recommended to go to the full Board for discussion. It was suggested that we get options from REED sign.

c. High School HVAC Survey results

Mr. Kenwood reported that he had a mechanical contractor perform a mid-level survey of the mechanical systems at the High School. The report says the equipment was running well but aging and should be replaced in three to five years. Roof top unit replacements are listed as needing replacement in five to seven years in the report. The air handler near the pool should be replaced in the next year.

Dr. Drake asked the Facilities Committee as a long term goal to look at the recommended maintenance and the strategic time for replacement.

d. High School Secure Entrance Update

Mr. Kenwood explained that we discussed combining this project with Marlborough to get better pricing. The architect recommending bumping in to reduce costs. Doug is discussing this with Dr. Carpenter and Mr. McFadden. We hope to have a proposal from the architect for additional services to place on the Workshop agenda for the High School project.

Marlborough Front Entrance

Mr. Kenwood briefly described the proposal for the Marlborough front entrance. The suggestion is to go to the right, remove the flower bed and the window and replace the window with a door and create a man trap inside.

e. Marlborough Playground Inspection Results

A representative from the insurance company toured our facilities and playgrounds and it was recommended we consider replacing the main playground at Marlborough Elementary. Doug suggested we do something on a temporary basis until we address replacement. The playground will be safe for the start of school.

f. New Middle School Plaque

The committee was given a copy of the plaque that was made for the new Middle School which was not previously approved by the School District.

The committee discussed how they wanted to move forward. Mrs. Hofkin asked about the purpose of the plaque, Dr. Roche described the purpose of a plaque. It creates a history of the building. Mrs. Cunningham feels the contractors should be listed on the plaque. Possible mock-up options were provided to the committee. Mr. Elliott liked the inclusion of the contractors. He feels we should redo and include the contractors. Mrs. Cunningham agreed. There was a question about cost which is still in discussion since the district did not approve the original plaque. Mrs. Cunningham feels the plaque should be the current board members, current administrators, solicitors, and contractors. Dr. Farris felt the former board members should be included on the plaque. Dr. Bonekemper feels all those involved should be included. Mr. Elliott feels we should look what was done in the past and move forward with it. The feeling is that it should go to the full board. Peg Pennepacker asked what would be the decision of least resistance. Dr. Roche will provide pictures of the other district plaques to the committee. We will put this on the next Facilities committee agenda. Dr. Drake asked for options to be presented similar to Marlborough. Dr. Roche pointed out that Marlborough does not designate former and current board members. Peg Pennepacker suggested a line thanking the community.

g. Demand Response

Mr. Kenwood explained to the committee the demand response program. If the electric grid in any one of our three utilities get over taxed they have the ability to contact the district and ask us to cut back on our usage. We get paid to participate in the program. We may or

may not be called. Every year there is an audit of usage and all our building have performed well.

Page 3

Facilities Meeting, August 15, 2019

Dr. Bonekemper asked about the consideration to recognize Bill Keeny for the High School stadium. Since the High School is cut short by PIAA playoffs he suggested honoring him on November 16th, the date of the 50 year reunion or possibly May 20th. On May 20th there is going to be a reunion of all former football players and he coached many of them. He thought we should recognize Coach Keeny. There were 18 building dedications in the past. Mrs. Hofkin supported naming the stadium after Mr. Keeny. She had attended his celebration of life and was amazed at his impact on the school and community. Peg Pennepacker agreed with Dr. Bonekemper and Mrs. Hofkin. After a discussion it was decided that we would need to look at creating a policy for naming rights.

Peg Pennepacker asked for the district to look at the lighting and signage at the athletic entrance.

Dr. Drake asked about the status of the pool. Does it need to be refurbished? This has not been looked at.

Dr. Drake said we will need to review and update the feasibility study. Mr. Kenwood reported that the GESA study will help.

Motion by Mike Elliott, seconded Melanie R. Cunningham to adjourn the meeting. At 8:31 pm.