

**UPPER PERKIOMEN SCHOOL DISTRICT**

**FACILITIES COMMITTEE**

**November 20, 2018**

The Facility Committee Meeting was held at 7:00 p.m. at the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (chairperson), Mike W. Elliott, and Raeann B. Hofkin (7:50 pm.). Others in attendance were: Alexis McGloin, EdD., Sandy Kassel, John Sheeran, John Farris, George Bonekemper, Robert Carpenter, EdD., Mark Thomas, EdD., Bobby Kurzweg, Peg Pennepacker, Cathy Davidson, Kaye Yurik, and Alyssa Wingenfield.

**1. APPROVAL OF MINUTES**

Motion by Mike W. Elliott, seconded by Melanie R. Cunningham, to approve the **minutes from the October 16, 2018 meeting**. Motion carried; all voted aye.

**7. HIGH SCHOOL AUDITORIUM IMPROVEMENTS**

Dr. McGloin reviewed with the committee the need to replace the sound, video, lighting, rigging & curtain in the high school auditorium. Dr. Thomas spoke to the committee about the need to replace the lights because of the failure of some of the lights and switches. The entire sound system also failed. He reported that the processors burned out and needed to be replaced. The replacement of the lighting would also save the district \$5,000 each year since the drama department currently spends that amount on lighting for plays due to problems with the current lights.

Dr. McGloin proceeded to explain the problems with rigging and curtains in the auditorium. She said the curtain was torn and old and rigging was in need of replacement. The committee recommended the following to go for Board approval at the December 3<sup>rd</sup> Board meeting.

Rigging & Curtain	-	\$45,331.00
Sound System Speaker Repair	-	\$14,359.53
Video System Repair	-	\$ 2,868.30
Stage LED Lighting Upgrade	-	\$24,960.27
Lighting Controller Option #2	-	<u>\$ 7,166.00</u>
		\$94,685.10

Motion was made by Melanie Cunningham, seconded by Mike Elliott **to take to the full board**. Motion carried; all voted aye.

**2. PRESENTATION – HYBRID GUARANTEED ENERGY SAVING ACT (GESA)**

Alyssa Wingenfield from McClure Company presented on the Guaranteed Energy Saving Act and how the district could use utility savings to fund building improvements. She said the process started with a no obligation complimentary audit. The audit is an engineering focused study that analyzes and evaluates the energy and capital needs of a facility.

Dr. McGloin explained that administration brought them in as an option to look at all our systems which was a request made by the Board. Mr. Elliott clarified with Alyssa that the district would not pay anything until the district had a contract with them. In the meantime, the company would go through all the buildings and conduct a feasibility study which would be shared with the Board to evaluate before deciding whether to move forward.

Mrs. Cunningham requested a sample report from one of their other districts.

**3. NEW MIDDLE SCHOOL PROJECT CHANGE ORDER**

The committee discussed the change order regarding the rock removal for the lights.

Motion by Melanie Cunningham, seconded by Mike Elliott **to send to the full board.** Motion carried; all voted aye.

Dr. McGloin reported on the current status of the building.

**4. NEW MIDDLE SCHOOL SCHEDULE UPDATE**

No update on the time schedule at this time.

Cathy Davidson asked about the current outside lighting. Mr. Sheeran responded that it was temporary lighting and permanent lighting would not be as bright.

**5. OFFSITE SIDEWALK PROJECT UPDATE**

Mrs. Kassel reported that all the private property easements have been signed. The Chrisman easement would be on the December Board agenda for approval and the administration hoped to have the county and UMJA agreements in January.

**6. UPPER PERKIOMEN MIDDLE SCHOOL FACILITIES REPORT DISCUSSION**

Mrs. Kassel asked for comments on the report. Mrs. Kassel expressed her comments first. First there were no costs associated with Fidevia recommended which was part of the scope of the RFP. Second, some of the items reference the 4-5 building and some do not. It would be nice to see which of the recommendations are part of Phase I and which ones are not. On page 15 was a list of items and importance but there is no reference to the recommendations. Mrs. Kassel asked, for example, which work item goes with which recommendation? The committee members agreed to send Mrs. Kassel their questions so that she could ask Fidevia to update their report. Mr. Elliott asked about the status of Fidevia. Dr. McGloin reported we would be meeting with them next week.

**8. HEREFORD METAL OVERHANG**

Mrs. Cunningham expressed concern over the condition of the overhang at Hereford and reported that a rain spout was leaking. Mr. Sheeran said he would look at the rain spout but the overhang would have to wait until spring because it needed to be sandblasted and painted.

**9. TENNIS NETTING**

Mr. Kurzweg brought a sample of the tennis netting. He felt both companies were good companies. The warranty was for five years with each company and the netting would be installed on the outside. After a lengthy discussion the committee decided to proceed with lettering on one side.

Motion by Mike Elliott, seconded by Raeann Hofkin to approve **the windscreen with the middle option with one logo.** Motion carried; all voted aye.

Mr. Elliott asked about the moving process for the new building. Dr. McGloin summarized the process the district was considering. This will be discussed further.

Motion by Raeann B. Hofkin, seconded by Melanie R. Cunningham, **to adjourn the meeting at 8:27 pm.** Motion carried; all voted aye.