

UPPER PERKIOMEN SCHOOL DISTRICT

FACILITIES COMMITTEE

July 19, 2018

The Facility Committee Meeting was held at 5:00 p.m. at the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (chairperson), Mike Elliott and Raeann Hofkin. Others in attendance were: Sandy Kassel, John Farris and Jim Mazeika.

1. APPROVAL OF MINUTES

Motion by Raeann Hofkin, seconded by Mike Elliott, to approve the minutes from the June 21, 2018 meeting. Motion carried; all voted aye.

2. MONTGOMERY AVENUE SIDEWALK PROJECT – JIM MAZEIKA OF BARRY ISETT & ASSOCIATES, INC.

Jim Mazeika provided an overview of the Montgomery Avenue sidewalk project. He reviewed the plans for all the properties that would be affected and explained why the district was pursuing the chosen plan. Jim Mazeka proceeded to review with the committee each parcel and the extent of work that would be done.

3. CUSTODIAL STUDY – SANDRA KASSEL

Sandy Kassel reviewed a proposal from Interstate Maintenance Corporation to assess our maintenance staffing, hours and shifts and train and work with our custodial maintenance staff for a three month period. The committee made a motion to recommend the proposal to the full board.

Motion by Melanie Cunningham, seconded by Mike Elliott to **recommend the proposal to the full board**. Motion carried; all voted aye.

4. EDUCATION CENTER HVAC STUDY

Sandy Kassel discussed the current state of the HVAC system at the Education Center. The committee decided they would like John Sheeran to provide the background on the HVAC system at the Education Center and its current status. They also stated the district should bring a company in to evaluate what was needed to resolve the issues with the HVAC system.

5. ENERGY STUDY

The committee decided the district should contact providers to see if they would provide free energy studies. Sandy Kassel noted that she would ask John Sheeran to reach out to possible vendors.

6. TENNIS COURT – WINDSCREEN

The committee discussed the need for the replacement of the windscreen around the tennis courts at the high school. The cost with the logo was \$11,486.19 the cost without was \$6,394.15. Mr. Elliott stated this item should go to the whole board and Mrs. Cunningham agreed. The committee also stated that the screen might be something for the foundation to support.

Motion by Raeann Hofkin, seconded by Mike Elliott to **adjourn the meeting at 6:17 pm**. Motion carried; all voted aye.