

UPPER PERKIOMEN SCHOOL DISTRICT

Education Center

2229 E. Buck Road

Pennsburg, PA 18073

Curriculum and Instruction Committee Meeting

February 24, 2020

6:00 p.m.

CHAIR: Dr. Kerry Drake
President

Ex-Officio: Mrs. Raeann Hofkin,

MEMBERS:

Stephen Cunningham

Judy Maginnis

Superintendent – Dr. Allyn Roche

Assistant Superintendent – Dr. Andrea Farina

Director of Curriculum & Instruction – Kimberly Bast

Director of Technology – James Roth

Curriculum Supervisor – Sarah Rothermel

AGENDA

1. Approval of January 2020 Meeting Minutes (Attachment A)
2. Update on Full Day Kindergarten Program Development and Implementation (See below- “Proposed Timeline”)
3. Requests for Textbooks/Materials to be placed on Board Agenda for Approval (Permission granted)

Grade Level	Course/ Subject	Textbook/resource requested	Number of teacher resources needed	Number of hard copies needed	Number of additional licenses	Total number of student licenses	Cost
6th	Social Studies	World Cultures and Geography Survey- Cengage (National Geographic)	3	70	245	315	\$36,199.63

Committee Mission Statement:

To support and enable instructional opportunities that engage students at all levels to achieve at their highest potential ensuring success in both academics and in life after graduation; resulting in a district where students want to learn, teachers want to teach, and parents/guardians want to send their children.

In order to assist in keeping an accurate record of the proceedings of this meeting, the meeting is being videotaped by the District.

7th	Social Studies	World History: Ancient Civilization HMH	3	105	210	315	\$24,665.25
8th	Social Studies	US History: Beginnings to 1914 HMH	3	105	210	315	\$23,845.20
9th	Social Studies	World History and Geography McGraw Hill	3	70	200	270	\$26,333.37
HS	Psychology	Thinking about Psychology, BFW	1	30	20	50	\$6,215.06
HS	AP World	Ways of the World with Sources for AP; BFW	1	45	0	45	\$6,515.51
HS	AP European	History of Western Society since 1300	1	25	0	25	\$3,734.22
HS	Government	United States Government: Our democracy, McGraw Hill	1	30	0	30	\$3,551.96
Total							\$131,060.20

4. Request for TLS Professional Development Contract to be placed on Board Agenda for Approval, permission granted.
5. 2020-2021 School Calendar draft - Permission granted to put calendar on agenda for approval.

Date for next meetings: March 23, April 27, June 8th

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Proposed Program Two-Year Timeline

Description of Phases

Green = phase/event is complete; Orange= phase/event scheduled; Purple= phase/event will be completed in the future

Phase 1: Program Visioning and Pre-Planning Timeline: December 2019 - December 2020

CURRICULUM DEVELOPMENT			
TASK	LEAD	TIMELINE	OUTCOME
Investigate Full Day K research and programs to set the vision for UPSD	Kim, Sarah with MCIU	December 2020	Synthesis of research with recommendations
Continue to set vision and plan for Full Day K day as we unpack K standards	Kim, Sarah with MCIU	January 2020	Outline of K day including instructional minutes, structure of day, programs and curriculum materials to be investigated
Plan for visits and/or presentations on recommended programs/curriculum	Kim, Sarah with MCIU	February -June 2020	Final decisions for program and set up of admin and teacher training for programs
Review and revise current curriculum documents for K content	Kim, Sarah	February - August	Draft of Special Area Schedule
Structure of the K day and inclusion of specialized programs (purposeful play, Second Step, etc.)	Kim, Sarah with MCIU	April 2020	Draft of lunch schedule per building
Adjustments to all curricula scope/sequence, curriculum writing with assessments, grading and reporting for K students	Kim, Sarah with MCIU	May-August 2020	Updated Scope & Sequence

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ATTACHMENT A: NOTES FROM JANUARY MEETING:

UPPER PERKIOMEN SCHOOL DISTRICT

Education Center

2229 E. Buck Road

Pennsburg, PA 18073

Curriculum and Instruction Committee Meeting

January 27, 2020

6:00 p.m.

CHAIR: Dr. Kerry Drake
President

Ex-Officio: Mrs. Raeann Hofkin,

MEMBERS:

Stephen Cunningham

Judy Maginnis

Superintendent – Dr. Allyn Roche

Assistant Superintendent – Dr. Andrea Farina

Director of Curriculum & Instruction – Kimberly Bast

Director of Technology – James Roth

Curriculum Supervisor – Sarah Rothermel

AGENDA- NOTES in RED

1. Approval of October, 2019 Meeting Minutes (Attachment A) - **Approved**
2. Date for next meetings: **February 24, March 23, April 27, June 8th**
3. Present HS Program of Studies- **Dr. Carpenter presented the full program of studies for 20-21 highlighted several areas for the board. Question followed regarding credit system (# of credits per course) HS vs. College.**

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4. Update on St. Luke's Pathway program (HS) 7-10 students going to St. Luke's twice a week. One day (Monday) for lecture/panel discussions; one day (Thursday) for job shadowing experiences. Starting soon.
5. In-Service updates: 12/20/19, 1/20/20; two more upcoming: 2/14, 2/17. Mrs. Bast shared an update on activities from each in-service. All have been focused on providing subject/grade level specific training in areas of trauma informed practices, instructional practice and more.
6. Discussion of Full Day Kindergarten Program Development and Implementation; Dr. Drake started the meeting by sharing some information about the background of Full Day K consideration, so all have context for the conversation. Mrs. Bast presented information on the process, and the activities the team has been working through. Mrs. Bast also shared the latest Kindergarten data and information on F&P and DIBELS testing. Dr. Farina discussed other issues - facilities, transportation, and personnel. Marlborough is fairly clean cut; Hereford less clean cut- solutions are more difficult to come by. Dr. Farina will share some costs for facilities and technology at the finance meeting in February (first look); Personnel driven by draft master schedule; this information will be shared before the year is out, so cost is clearer. Communication should be with full community as well as parents.
7. Will have multiple requests for textbooks/materials at next meeting; all on Curriculum Review cycle, as planned.
9. OTHER: Also looking to bring a contract for professional development for next year, with the intent of utilizing grant funding for purchase. More information will be presented next month.

SEE BELOW (#8)

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8. Curriculum Review Cycle- subjects being completed 19-20

CURRICULUM REVIEW CYCLE

Content Area	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
ELA	Stage 2 and 3	Stage 4	Stage 5	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 1
MATH	Stage 2 and 3	Stage 4	Stage 4	Stage 5	Stage 5	Stage 1	Stage 2	Stage 3	Stage 4
SCIENCE	Stage 1 and 2	Stage 3	Stage 4	Stage 5	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5
ART/MUSIC	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 1	Stage 2	Stage 3	Stage 4
SOC. STUD		Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 1	Stage 2	Stage 3
FOR.LANG.		Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 1	Stage 2	Stage 3
TECH. ED.			Stage 1	Stage 2	Stage 3	Stage 3	Stage 4	Stage 5	Stage 1
BUSINESS			Stage 1	Stage 2	Stage 3	Stage 3	Stage 4	Stage 5	Stage 1
PHYS. ED			Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 1	Stage 2

Mrs. Bast and Mrs. Rothermel have been working with groups in various stages to continue training and support for curriculum writing.

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