

**UPPER PERKIOMEN SCHOOL DISTRICT
2229 East Buck Road
Pennsburg PA 18073**

December 5, 2019

CALL TO ORDER BY PAST PRESIDENT

The Reorganization meeting was called to order at 7:00 p.m. in the Upper Perkiomen Education Center with the following members attending: Keith McCarrick, Dr. Kerry A. Drake, Stephen L. Cunningham, and Melanie R. Cunningham.

ELECTION OF TEMPORARY CHAIRPERSON

Motion by Kerry A. Drake, seconded by Melanie R. Cunningham, that Stephen L. Cunningham be elected as **Temporary Chairperson of the reorganization of the Board of School Directors**. Motion carried; all voted aye.

OATHS OF OFFICE

Oaths of Office were administered by District Justice Maureen Coggins to Mike W. Elliott, Dana E. Hipszer, Raeann B. Hofkin, Judy Maginnis, and Peg Pennepacker.

ELECTION OF OFFICERS

A nomination for **Raeann B. Hofkin** to be elected as **President** of the Upper Perkiomen School Board was made by Melanie R. Cunningham, seconded by Keith McCarrick.

A nomination for **Mike W. Elliott** to be elected as **President** of the Upper Perkiomen School Board was made by Judy Maginnis, seconded by Dana Hipszer.

Motion by Raeann B. Hofkin, seconded by Melanie R. Cunningham that **nominations for President be closed**. Motion carried; all voted aye.

Sandra Kassel called for a Roll Call Vote and asked that each person state the name of the candidate they were voting for. **ROLL CALL VOTE:** M. Cunningham – Raeann Hofkin, Pennepacker – Raeann Hofkin, S. Cunningham – Raeann Hofkin, Elliott – Mike Elliott, Drake – Raeann Hofkin, Hofkin – Raeann Hofkin, Maginnis – Mike Elliott, McCarrick – Raeann Hofkin, Hipszer – Mike Elliott.

Raeann B. Hofkin was elected President of the Upper Perkiomen School Board.

A nomination for **Mike W. Elliott** to be elected as **Vice President** of the Upper Perkiomen School Board was made by Stephen L. Cunningham, seconded by Keith McCarrick.

A nomination for **Judy Maginnis** to be elected as **Vice President** of the Upper Perkiomen School Board was made by Mike Elliott, seconded by Stephen L. Cunningham.

A nomination for **Peg Pennepacker** to be elected as **Vice President** of the Upper Perkiomen School Board was made by Raeann Hofkin, seconded by Stephen L. Cunningham.

Motion by Stephen L. Cunningham, seconded by Melanie R. Cunningham that **nominations for Vice President be closed**. Motion carried; all voted aye.

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December 5, 2019 Reorganization Meeting

Sandra Kassel called for a Roll Call Vote and asked that each person state the name of the candidate they were voting for. **ROLL CALL VOTE:** Hipszer – Mike Elliott, McCarrick – Judy Maginnis, Judy Maginnis – Judy Maginnis, Drake – Mike Elliott, Hofkin – Mike Elliott, Elliott – Mike Elliot, S. Cunningham – Mike Elliott, Pennepacker – Judy Maginnis, M. Cunningham – Mike Elliott.

Mike W. Elliott was elected Vice President of the Upper Perkiomen School Board.

ADJOURNMENT

Motion by Keith McCarrick, seconded by Stephen L. Cunningham **that the meeting be adjourned.** Motion carried; all voted aye.

UPPER PERKIOMEN SCHOOL DISTRICT
2229 East Buck Road
Pennsburg PA 18073

December 5, 2019

CALL TO ORDER

The regular meeting of the Board of School Directors of the Upper Perkiomen School District was called to order by President Raeann B. Hofkin, at 7:15 p.m. at the Upper Perkiomen Education Center.

The following Board members attended: Dana E. Hipszer, Keith McCarrick, Judy Maginnis, Dr. Kerry A. Drake, Raeann B. Hofkin, Mike W. Elliott, Stephen L. Cunningham, Peg Pennepacker, and Melanie R. Cunningham. Administration in attendance were: Allyn Roche, EdD., Andrea Farina, EdD., Sandra M. Kassel, and Georgiann Fisher. Others in attendance were: David Conn, Ethan Wambold, Dyan Hipszer, Mark Mancini, and Chris Tompkins.

SUPERINTENDENT'S REPORT

Dr. Roche highlighted the UPSD website and navigated some areas. He showed where his Superintendent goals for the year were added in the Administration section. Dr. Roche shared that under the Parents section the closing and delay information is there. Dr. Roche shared that he would like to have the potential to institute a three hour late start if necessary on a bad weather day beginning in 2020. Dr. Roche then showed the calendar and talked about the days that could be used as make-up days if necessary due to using more than the built in three snow days or the possibility of school dismissing earlier if no snow days were used.

Dr. Roche announced that the district will be participating in The Great Kindness Challenge the week of January 27 – 31, 2020. He explained that this promotes students to create kindness.

Dr. Roche presented Upper Perkiomen pride pins to the new board members. He then thanked the board for choosing him as Superintendent and shared that he has enjoyed the past five months and that he is very happy to be here.

STUDENT REPRESENTATIVE TO THE BOARD REPORT

Ethan Wambold spoke about winter sports being underway, and that the band, choir and orchestra concerts will be taking place. Ethan said that the Special Olympics polar plunge will be held on December 13th at Souderton High School.

SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

Mr. Conn announced that an Executive Session will be held after the evening's meeting for the purpose of discussing the collective bargaining agreement.

APPROVAL OF AGENDA

Motion by Stephen L. Cunningham, seconded by Mike W. Elliott, to approve **the agenda**.
Motion carried; all voted aye.

PUBLIC COMMENTS ON ACTION ITEMS

None

MINUTES

A. Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve the **Regular School Board Meeting Minutes of November 14, 2019 with the amended revisions**, which were to add dialogue under Action Item iii, to mark Mrs. Smith as absent on votes, to check Mrs. Hofkin's vote on Action Item xiv, and to document the answer to Dr. Farris's question in the Board comments section. (Attachment A). VOTE: Hipszer – yes, McCarrick – yes, Maginnis – yes, **Drake – abstain**, Hofkin – yes, Elliott – yes, S. Cunningham – yes, Pennepacker – yes, M. Cunningham – yes.
Motion carried.

PRESENTATIONS/DISCUSSION

- A. Board Policy Adoptions/Revisions First Reading (Attachment B)
- ii) Policy No. 124 – Alternative Instruction
 - iii) Policy No. 125 – Adult Education
 - iv) Policy No. 126 – Class Size
 - v) Policy No. 127 – Assessment System
 - vi) Policy No. 130 – Homework
 - vii) Policy No. 137.1 – Extracurricular Participation by Home Education Students
 - viii) Policy No. 138 – English Language Development (ELD) Program
 - ix) Policy No. 140 – Charter Schools
 - x) Policy No. 140.1 – Extra Curricular Participation by Charter/Cyber Students
 - xi) Policy No. 142 – Migrant Students
 - xii) Policy No. 143 - Standards for Persistently Dangerous Schools
 - xiii) Policy No. 144 – Standards for Victims of Violent Crimes
 - xiv) Policy No. 146 – Student Services
 - xv) Policy No. 150 – Title 1 - Comparability of Services
 - xvi) Policy No. 701.1 – Naming of District Facilities

Mrs. Hofkin announced that the rest of the 100 section is done being reviewed. She asked the Board to review the Naming of District Facilities policy which was on for a first read this evening. Mrs. Hofkin said that some of the outdated policies are on the agenda to be retired.

There was a discussion about Policy 126, and a request to see the AR before that policy would be voted on was made.

OLD BUSINESS

Dr. Roche said everything is ready to move forward with the new Bus App and it will most likely be activated in the new year.

**NEW BUSINESS -
 PERSONNEL REPORT**

A. PERSONNEL REPORT

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve the **Personnel Report as presented:**

i) **RESIGNATIONS**

- 1. **Jennifer Elliker**, Professional Employee at Hereford Elementary, resigned her position with the district, effective November 19, 2019.
- 2. **Michelle Stinger**, Part-Time Custodian at Hereford Elementary, resigned her position with the district, effective November 14, 2019.

ii) **APPOINTMENTS**

1. **SUPPLEMENTAL POSITIONS** for the 2019/2020 school year:

AREA	POSITION	NAME	SCHEDULE	SALARY
High School	Varsity Wrestling Coach	Steve Adam	A	\$8,435.00
High school	Gaming Club Advisor	Taylor Gregory	B	\$612.00 (50%)
4/5 Center	Reading Olympics	Beth Avanzato	B	\$587.50 (50%)

iii) **OTHER**

1. Grant **TENURE STATUS** to the following Temporary Professional Employee effective for the 2019-2020 school year:

- (a) Danielle Stanek

Motion carried; all voted aye.

B. ACTION ITEMS

i) Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve the **2020 School Board and Workshop Meeting Dates**. (Attachment C) Motion carried; all voted aye.

ii) Motion by Stephen L. Cunningham, seconded by Kerry A. Drake, to **adopt the attached Resolution focused on planning for future implementation of full-day Kindergarten**. (Attachment D). Motion carried; all voted aye.

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve **Action Items iii, iv, and v**:

iii) Motion to approve **an Amendment to the Agreement between Upper Perkiomen School District and the Greater Philadelphia YMCA for Before and After School Child Care Services**. (Attachment E)

iv) Motion to approve a **Proposal for Empowerment Services for Skyward observation, assessment and training for the Human Resources and Business Departments** at a cost of \$12,375.00. (Attachment F)

v) Motion to approve the **Agreement with KidsPeace National Centers for Private Academic Program services** for student #277002, beginning November 13, 2019, in the amount of \$161.53/day. (Attachment – Board Only)

Motion carried; all voted aye.

vi) Motion by Kerry A. Drake, seconded by Stephen L. Cunningham, to approve **the agreement with Building Blocks Behavioral Services** through December 2, 2020, **for behavior, analytic, consultative and supervisory services provided by a Board Certified Behavior Analyst (BCBA)** to the Registered Behavior Technicians (RBT) on a monthly basis. (Attachment G). Motion carried; all voted aye.

Motion by Stephen L. Cunningham, seconded by Mike W. Elliott, to approve **Action Items vii, viii, ix, and x**:

vii) Motion to approve the **following Board Policy Repeals/Revisions/Adoptions**: (Attachment H)

1. Policy No. 113.4 – Confidentiality of Special Education Student Information
2. Policy No. 117 – Homebound Instruction
3. Policy No. 118 – Independent Study
4. Policy No. 119 – Current Events

viii) Overnight Trip:

1. Motion to approve **members of the Upper Perkiomen High School Speech and Debate Club to attend the PHSSL League Tournament, December 13-14, 2019, at LaSalle College High School** in Wyndmoor, PA.

ix) Motion to approve **Change Order GC-016 with Boro Developers, Inc. in the amount of \$576.52** to provide additional room identification signage for the new Middle School.

x) Motion to approve **Change Order EC-006 with R.J. Electric Inc. in the amount of \$1,696.20** for the installation of wiring for door #101A at the 4th and 5th Grade Center.

Motion carried; all voted aye.

BUSINESS REPORTS

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve the **payment of bills, in the amount of \$485,898.76 from the General Fund.** Motion carried; all voted aye.

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve the payment of bills **in the amount of \$15,744.59 from the Capital Projects & Capital Reserve Accounts.** Motion carried; all voted aye.

Motion by Stephen L. Cunningham, seconded by Mike W. Elliott, to approve the **Per Capita Exonerations.** Motion carried; all voted aye.

NEW FOLLOW UP ITEMS

Request for the 126 AR was made, which will be ready for the policy meeting.

PUBLIC COMMENTS

Mark Mancini, Hereford Township, wished the new school board members Good Luck. Mr. Mancini said he had concerns with students at the 4th & 5th Grade Center walking on Sixth St. at the underpass.

Chris Tompkins, Upper Hanover said at the last policy meeting a drug testing policy was on the agenda, he asked if the Board had been working on a drug testing policy or if it came from a suggestion as a public comment at a board meeting.

BOARD COMMENTS

Stephen Cunningham announced that the Western Center meeting is on January 6, 2020 at 7:00 p.m. if anyone was interested.

Melanie Cunningham asked if the 8th Grade class was still planning on a trip to a movie at the Grand Theater.

Mike Elliott thanked everyone for coming out tonight and welcomed Dana and Peg to the Board and said he is looking forward to working together.

Kerry Drake talked about the polar bear plunge being open to open to children of different abilities and to acknowledge that Mr. Thrush will also be participating.

Raeann Hofkin welcomed Dana and Peg and thanked everyone for support of her as President.

ADJOURNMENT

Motion by Stephen L. Cunningham, seconded by Melanie R. Cunningham, that **the meeting be adjourned at 8:13 p.m.** Motion carried; all voted aye.

Sandra M. Kassel, Board Secretary