

UPPER PERKIOMEN SCHOOL DISTRICT
2229 East Buck Road
Pennsburg PA 18073

November 10, 2022

The regular meeting of the Board of School Directors of the Upper Perkiomen School District was called to order by President Judith Maginnis, at 7:07 p.m. at the Upper Perkiomen Education Center.

The following Board members attended: Raeann Hofkin, JP Prego, Dana Hipszer, Mike Elliott, Judith Maginnis, Peg Pennepacker, Melanie Cunningham, Emily McCormick and Keith McCarrick. Administration in attendance were: Allyn Roche, EdD., Andrea Farina, EdD., Daniel Direso, Georgiann Fisher, and Kimberly Bast. Others in attendance were: Kyle Somers, Rachel Landis, and Mary Cannon.

BOARD PRESIDENT'S REPORT

President Maginnis shared a slide presentation from the PSBA Delegate Assembly that was held on November 5, 2022. The purpose of the meeting is to adopt the Legislative Platform which consists of two parts, the Legislative Priority Items and the Core Principles and Supporting Concepts. Mrs. Maginnis showed and talked about several of the additions and deletions to some of the core principles that delegates voted on.

President Maginnis reported that she, Peg Pennepacker, Kimberly Bast and Dr. Roche attended the PASA-PSBA School Leadership Conference. Mrs. Maginnis said the Opening Keynote Speaker was Jean Becker, a former Chief of Staff, who talked about working together productively. Mrs. Maginnis shared the titles of the Educational Sessions that were attended. The Key Closing Session Speaker was John McDonald and the topic was safety and security. Mrs. Maginnis shared a picture of Dr. Roche as a presenter at the conference.

Mrs. Maginnis thanked the Board members who came to the National Honor Society Induction the evening before and congratulated the inductees.

Mrs. Maginnis reminded everyone of the Girls Soccer game on Saturday at Northern Lehigh and wished the team luck.

SUPERINTENDENT'S REPORT

Dr. Roche reported that the National Honor Society Induction was held the night before and it was a nice night celebrating the students.

Dr. Roche shared several pictures of students on Costume Day, and during Red Ribbon Week and was very happy to share that the Ministerium Luncheon was able to be held again and pictures from that event were shared. Dr. Roche announced that today was the 50th Day of school and pictures of the Kindergarten students at Hereford Elementary school were shown. Dr. Roche showed pictures of some of the high school students for Early Signing Day for their respective colleges and universities and also wished luck to the Girls Soccer Team for their game on Saturday.

Dr. Roche shared that November 11, 2022 is Veterans Day and all of the buildings will be celebrating that in some way and November 14-18, 2022 is American Education Week and there are different activities planned for each day.

Dr. Roche shared that Parent Teacher Conferences will be held on November 21 and 22, 2022 and information was communicated from the building principals.

Dr. Roche shared that the Main Street Bridge will be closing in February and Mrs. Malone is working with Red Hill Borough on the possibility of using the access road at the high school for buses during the closure.

Dr. Roche announced that November 16th is the next Community Conversations at Java and Friends and the December 20, 2022 location has been changed to Krise Transportation's renovated Bus Depot. Community members will have an opportunity to discuss several different topics related to the Upper Perkiomen School District.

Dr. Roche gave an explanation on the options for traditional snow (emergency) days that the district could utilize.

STUDENT REPRESENTATIVE TO THE BOARD REPORT

Rachel Landis reported on high school happenings. Rachel congratulated the 36 new members who were inducted into the National Honor Society, and announced the American Education Spirit Week that will be held next week. Miss Landis gave a shout-out to Abigail Rowland and Maren Landis, who qualified for the PIAA State cross-country meet and to the Girls Soccer Team for qualifying for the State Tournament.

SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

Mr. Somers announced that the Board met in an Executive Session immediately prior to tonight's meeting for the purpose of discussing matters of collective bargaining with the Upper Perkiomen Education Association, and for the purpose of discussing a matter of personnel involving an administrative employee of the district. Mr. Somers announced that the Policy Committee of the Board also met in an Executive Session on November 7, 2022 for the purpose of consulting with the district solicitor regarding the legal implications of certain board policies that are currently under review.

PRESENTATIONS/DISCUSSION

- A. Board Policy Revisions (First Readings)
 - i. No. 326 - Complaint Process
 - ii. No. 330 - Overtime

Georgiann Fisher gave a brief explanation on the policies and said that minimal changes were made to both of the policies. Mrs. Hofkin asked about an AR for Policy 326 and asked if Policy 330 was a new policy.

PUBLIC COMMENTS ON ACTION ITEMS

None

APPROVAL OF AGENDA

Motion by Mike Elliott, seconded by Keith McCarrick, to approve **the agenda**.
Motion carried; all voted aye.

APPROVAL OF MINUTES

Motion by Keith McCarrick, seconded by Mike Elliott, to approve the **October 13, 2022 School Board Meeting Minutes**. (Attachment A). Motion carried; all voted aye.

NEW BUSINESS

PERSONNEL REPORT

Mrs. Fisher announced a change on the agenda, under Winter Supplemental Positions, Swimming, Assistant Coach, should read Schedule A, salary \$3,053.00.

Motion by Keith McCarrick, seconded by Melanie Cunningham, to approve the **Personnel Report as presented, with the announced adjustment**:

A. RESIGNATIONS

1. **Jacqueline Shea-Winner**, resigned her position with the district, effective November 2, 2022.
2. **Brittany Saraceno**, resigned her position with the district, effective January 6, 2023.

B. APPOINTMENTS

1. SUPPORT STAFF:

- a. **Keri Summers**, Paraprofessional for the district to be hired subject to review of employment history and required clearances at \$14.50/hour, effective date TBD.
- b. **Shannon Quinones**, Part-time Food Service Worker for the district to be hired subject to employment history and required clearances at \$12.00/hour, effective date TBD.

2. SUPPLEMENTAL POSITIONS:

a. Game/Event Workers for 2022-2023

- i. Kyle Fisher

b. Middle School Chaperones for the 2022-2023 School Year

- i. John Brittain
- ii. Sean Kooker
- iii. Janice Lonergan
- iv. Deborah Macioge
- v. Hillary Miller

c. High School Chaperones for the 2022-2023 school year

- i. Emily Barker
- ii. Christopher Bieler
- iii. Diane Csekitz
- iv. Christopher Lonergan
- v. Petra Marx-Abend
- vi. Frank Mercon
- vii. Angela Traub

d. WINTER SUPPLEMENTAL POSITIONS

Area	Position	Name	Schedule	Percent	Salary
Administration	Ticket Manager	Frank Mercon	A	100%	\$1,370.00
Administration	Seasonal Game Manager	Rick Rossiter	A	100%	\$1,750.00
Boys' Basketball	Varsity HS Coach	Michael DeCarolis	A	100%	\$8,435.00
Boys' Basketball	Assistant HS Coach	Noah Melchior	A	50%	\$2,529.50
Boys' Basketball	Assistant HS Coach	Mike Mientus	A	50%	\$2,529.50
Boys' Basketball	MS Assistant Coach	Todd Swenk	A	100%	\$3,123.00
Boys' Basketball	MS Assistant Coach	James Crognale	A	100%	\$3,123.00
Girls' Basketball	Varsity HS Coach	Shelli Petsch	B	100%	\$6,748.00
Girls' Basketball	Assistant HS Coach	Glenn Boyer	B	100%	\$4,047.00

Girls' Basketball	MS Assistant Coach	Chris Lonergan	A	100%	\$3,123.00
Girls' Indoor Track	Head Coach	Clayton Mowrer	A	100%	\$2,487.00
Swimming	Varsity Coach	Brien Kalnoski	A	100%	\$7,409.00
Swimming	Assistant Coach	Adam Kruppa	A	100%	\$3,053.00
Wrestling	Varsity HS Coach	Steve Adam	A	100%	\$8,435.00
Wrestling	Assistant HS Coach	Kyle Kemmerer	A	100%	\$5,059.00
Wrestling	MS Coach	Michael Ottinger	A	100%	\$4,220.00
Wrestling	MS Assistant Coach	Omar Porrata	A	100%	\$3,123.00

C. LEAVES OF ABSENCE

1. **Jill Smerdon**, approve Family and Medical Leave, continuously beginning October 24, 2022 through November 1, 2022 and intermittently thereafter.
2. **Barbara Harding**, approve Family and Medical Leave, intermittently beginning October 19, 2022 through October 19, 2023.

Motion carried; all voted aye.

ACTION ITEMS

- A. Motion by Melanie Cunningham, seconded by Keith McCarrick, to approve **the Educational Services Agreement** for a student whose name is on file in the Office of Special Education.
 Motion carried; all voted aye.

- B. Motion by Keith McCarrick, seconded by JP Prego, to approve the **following Board Policy and Administrative Regulation Revisions/Repeals & Adoptions**:
 - i. No. 006.1 - Remote Participation in Board Meetings (Revised)
 - ii. No. 218.3 - Discipline of Student/Convicted/Adjudicated of Sexual Assault (New)
 - iii. No. 309 AR - Assignment and Transfer (New)
 VOTE: **Hofkin – no**, Prego – yes, Hipszer – yes, Elliott – yes, Maginnis – yes, Pennepacker – yes, Cunningham – yes, McCormick – yes, McCarrick – yes. Motion carried.

- C. Motion by Mike Elliott, seconded by Keith McCarrick, to approve that **Between this meeting and the next meeting of the Board scheduled for December 5, 2022, the Board of School Directors authorizes the Superintendent to take action on behalf of and in the name of the District for the following purpose**:
 - i. Hiring of support staff, teachers and other administrative employees for open budgeted positions where the failure to hire prior to December 5, 2022 could impair the ability of the

District to attract the best candidates for such open and budgeted positions. Such action shall be ratified by the Board at its meeting on December 5, 2022.

Motion carried; all voted aye.

FINANCIAL REPORTS

Motion by Melanie Cunningham, seconded by Keith McCarrick, to approve the **attached payment of bills, in the amount of \$1,870,121.12 from the General Fund.** Motion carried; all voted aye.

Motion by Mike Elliott, seconded by Melanie Cunningham, to approve the **attached payment of bills, in the amount of \$518,648.57 from the Capital Projects & Reserve Funds.** Motion carried; all voted aye.

PUBLIC COMMENTS

Mary Cannon, Hereford Township, congratulated the Middle School Football team on their three-year undefeated streak and asked if Middle School Sports could be recognized more.

BOARD COMMENTS

Mike Elliott congratulated the middle school team and other middle school athletes, the NHS students and said good luck to the Girls Soccer Team.

Raeann Hofkin expressed thanks to all the Veterans and good luck to the Girls Soccer Team.

Melanie Cunningham, talked about the PA Litter Hawk Youth Award Program that was shared with her. Mrs. Cunningham said the program asks students in Grades Kindergarten through 6th to express their thoughts on littering through art, words, or video by showing "How Every Litter Bit Matters" and entries must be received by January 31, 2023.

JP Prego, had a shout-out for Tara Weller and Scott Seip for retrieving keys that were dropped in a storm drain by a voter on Election Day.

ADJOURNMENT

Motion by Keith McCarrick, seconded by Mike Elliott, that **the meeting be adjourned at 8:02 p.m.** Motion carried; all voted aye.

Daniel C. Direso, Board Secretary