

UPPER PERKIOMEN SCHOOL DISTRICT
2229 East Buck Road
Pennsburg PA 18073

October 11, 2018

CALL TO ORDER

The regular meeting of the Board of School Directors of the Upper Perkiomen School District was called to order by Vice President Mike W. Elliott, at 7:05 p.m. at the Upper Perkiomen Education Center.

The following Board members attended: Joan T. Smith, James C. Glackin, Judith Maginnis, Raeann B. Hofkin, Mike W. Elliott, Dr. John L. Farris, and Melanie R. Cunningham. Excused absent members were: Kerry A. Drake, and Stephen L. Cunningham. Administration in attendance were: Alexis McGloin, EdD., Andrea Farina, EdD., Ashley Kitten, and Sandra M. Kassel. Others in attendance were: George Reigle, Kyle Somers, Dyan Hipszner, Dan Cicala, Troy Hill, and James Raftery.

SUPERINTENDENT'S REPORT

Dr. McGloin reported that the district had 3,365 students on October 1. She stated that 4th grade had the largest class.

Dr. McGloin reported that the district received a Safe Schools Grant for \$14,190.00 to be used for training. The district will be doing training in SAP, ALICE, programs on Vaping, de-escalation and suicide prevention training. The district will also be applying for a \$25,000 Grant to be used for two-way radios and a secure entrance at Marlborough.

Dr. McGloin announced that two teachers, Dan Moyer and Tom Guellich were chosen to create the STEM Tool Kit for the Pennsylvania Department of Education that would be used for the entire state.

Dr. McGloin talked about the Act 339 Plan that would be presented that night. She thanked the staff and administration and staff on their hard work on it and said their plan would be used as a model for the state.

PRESENTATIONS/DISCUSSION

A. 4/5 Middle School Conversion Presentation – Fidevia Construction Management

Mr. Troy Hill from Blackney Hayes Architects and Mr. Dan Cicala from Fidevia presented the Phase II plans for the 4/5 Middle School Conversion. Mr. Hill presented plans that included a new playground, teacher areas and a new administration area.

Mr. Cicala presented the preliminary budgets for Phase I and Phase II and the timeline for the project.

B. ACT 339 Plan presentation – George Reigle

Mr. Reigle presented the Act 339 Plan that administration and staff have been working on. He explained that it was a long process but it was never over because the Plan was always being updated. Mr. Reigle said the plan was a Comprehensive Guidance Plan for K-12 that prepared students for college and career readiness. The Plan needed to be approved every five years.

C. First Readings: (Attachment A)

Mrs. Hofkin reported that there were a few minor changes to Policy 220, and a definition for sit-in and walkout was added. She said that Policy 810 had a one word change. Mr. Somers added that the language change did not change administrative authority on protests or walkouts.

- i) Policy No. 220 – Student Expression/Distribution & Posting of Materials
- ii) Policy No. 810 – Transportation

SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

Mr. Somers announced that an Executive Session was held on September 27, 2018 for the purpose of discussing a matter concerning personnel. He said the board also met prior to the meeting to discuss collective bargaining and to receive, but not deliberate on, information on additional legal items.

APPROVAL OF AGENDA

Motion by Melanie R. Cunningham, seconded by James C. Glackin, to approve **the agenda**. Motion carried; all voted aye.

PUBLIC COMMENTS ON ACTION ITEMS

Mr. Elliott read a statement about public comments.

Dan Cicala, from Fidevia, said that after hearing the discussion after his presentation he felt some words needed to be added to Action Item ii. He suggested to add the words, "conditioned on district's receipt of the supporting, final feasibility report for the existing middle school.

MINUTES

A. Motion by Joan T. Smith, seconded by Melanie R. Cunningham, to approve the **Regular School Board Meeting Minutes of September 13, 2018**. (Attachment B). Motion carried; all voted aye.

OLD BUSINESS

A. Ad Hoc Athletic Committee

Dr. McGloin announced that a meeting was held the previous evening, the committee consisted of community members, coaches, parents and students. The group spoke of current enrollments and began a discussion on if there was a need for additional teams. She said the committee would also be discussing facilities. They reviewed a future survey that would be completed by students on interests.

NEW BUSINESS - PERSONNEL REPORT

Motion by James C. Glackin, seconded by Judy Maginnis, to approve the **Personnel Report as presented**:

A. PERSONNEL REPORT

1) APPOINTMENTS

a. ADMINISTRATIVE STAFF

- i. **Paula H. GERMINARIO**, Director of Food Service, effective November 12, 2018, or sooner, to be hired subject to required employment history review, at \$80,000 per year (prorated). Paula will be replacing Evora Taylor who resigned.

b. PROFESSIONAL STAFF

- i. **Stephanie J. Ruane**, Extended Per Diem Elementary Teacher, at Marlborough Elementary School, effective October 3, 2018, to be hired subject to required employment history review. Stephanie will be replacing Danelle Rodgers who will be on a leave.

c. SUPPORT STAFF

- i. **Taylor N. Catarious**, Registration and Transportation Administrative Assistant at the Education Center, effective September 19, 2018, to be hired subject to

required employment history review, at \$12.60 per hour, per the Compensation Plan for Administrative Support Staff. This is a new position.

- ii. **Linda M. Zentner**, Part-Time Custodian at the Education Center, effective October 8, 2018, to be hired subject to required employment history review, at \$11.90 per hour, per the Compensation Plan for Maintenance and Custodial Staff. Linda will be replacing Claire Wharton who has been reassigned.

2) **SUPPLEMENTAL POSITIONS** for the 2018-2019 school year:

Area	Position	Name	Salary	
TSA/Robotics	Advisor, MS	Richard Kressly (adjustment)	\$2,161	A
Nat. Honor Society	Advisor, MS	Hillary Miller (50%)	\$600	A
Nat. Honor Society	Advisor, MS	Michele Burns (50%)	\$480	B

3) **PROFESSIONAL MENTOR ASSIGNMENTS** at \$500 per year, per mentee:

- i. **Chad Rutherford**

4) **CHANGE OF STATUS**

- i. **Michael A. Calvello**, Interim Technology, Curriculum, Innovation Specialist at a \$35 per day pay differential from approximately October 22, 2018, until approximately January 18, 2019.
- ii. **Patti L. Kolb**, Food Service Staff Member to Assistant Food Service Manager at the High School, at \$12.29 per hour, effective September 24, 2018. Patti will be replacing Brenda Engdahl who accepted another position with the District.

5) **OTHER**

- i. Grant **TENURE STATUS** to the following Temporary Professional Employees, effective for the 2018-2019 school year:
 - a. Katherine G. Auckland
 - b. Jessica L. Dynda
 - c. Kelly A. Gruber
 - d. Katrina A. Harman
 - e. Robin L. Holman
 - f. Melissa A. Teller

Motion carried; all voted aye.

B. ACTION ITEMS

- i) Motion by Raeann B. Hofkin, seconded by Melanie R. Cunningham, to approve **the following Board Policies/Administrative Regulations Revisions/Adoptions:** (Attachment C)
 - 1. No. 004.1 – Student Representatives
 - 2. No. 920 AR – District Approved Distribution of Written or Electronically Transmitted Information
 Motion carried; all voted aye.

- ii) Motion by Melanie R. Cunningham, seconded by James C. Glackin, to approve **the plans and estimated budget for the 4/5 building conversion at the current Upper Perkiomen Middle School** presented by Fidevia Construction Management and Consulting, conditioned on district's receipt of the supporting, final facility study report for the existing middle school. Motion carried; all voted aye.

- iii) Motion by Melanie R. Cunningham, seconded by Judy Maginnis, to **acknowledge receipt of PlanCon Part G: Project Accounting Based on Bids for the New Upper**

Perkiomen Middle School and to enter this approval into the minutes of this meeting. (Attachment D). Motion carried; all voted aye.

Motion by John L. Farris, seconded by Raeann B. Hofkin, to approve **Action Items iv, v, vi and vii:**

- iv) Award **the Marlborough Chiller replacement to Heisey Mechanical, LTD**, for a bid in the amount of \$ 389,000.00.
- v) Motion to approve **the Upper Perkiomen School District ACT 339 Plan.** (Attachment E)
- vi) Motion to approve the **Student Activity Account & Scholarship List for the 2018-2019 school year** in accordance with Board Policy #618. (Attachment F)
- vii) Special Education & Pupil Services: (*Attachments Board Only*)
 - (1) Motion to approve the **Agreement with KidsPeace National Centers for services for student #276448** in the amount of \$161.53 per day for the 2018-2019 school year.
 - (2) Motion to approve the **Agreement with Milagre Kids School for student #275953** for the academic school year through June 19, 2019 and the Extended School Year program from June 25, 2019 through August 15, 2019 in the amount of \$6690.00 per month.

Motion carried; all voted aye.

BUSINESS REPORTS

Motion by John L. Farris, seconded by Joan T. Smith, to approve the **payment of bills, in the amount of \$1,764,563.64 from the General Fund.** Motion carried; all voted aye.

Motion by Judy Maginnis, seconded by Joan T. Smith, to approve the payment of bills **in the amount of \$821,918.34 for the Capital Reserve and GO Bond Accounts.** Motion carried; all voted aye.

PUBLIC COMMENTS

James Raftery, East Greenville, asked about some items that were discarded during the mold cleaning process that belonged to the drama club. He said many of the props and sets were voluntarily made and donated from parents.

BOARD COMMENTS

Raeann Hofkin asked how the 100 wing was fairing in the current warm and rainy weather.

Joan Smith suggested starting a community fundraising effort for the Drama Club and said she was willing to be a part of that effort.

ADJOURNMENT

Motion by Melanie R. Cunningham, seconded by Raeann B. Hofkin, that **the meeting be adjourned at 8:50 p.m.** Motion carried; all voted aye.

Sandra M. Kassel, Board Secretary

