UPPER PERKIOMEN SCHOOL DISTRICT
2229 East Buck Road
Pennsburg PA 18073

September 10, 2020

CALL TO ORDER

The regular meeting of the Board of School Directors of the Upper Perkiomen School District was called to order by President Kerry Drake, at 7:04 p.m. as a virtual and in-person meeting at the Upper Perkiomen Middle School auditorium.

The following Board members attended: Peg Pennepacker, Dr. Kerry A. Drake, Melanie R. Cunningham, Keith McCarrick, Raeann B. Hofkin, Mike W. Elliott, Judy Maginnis, Dana E. Hipszer, and Stephen L. Cunningham. Administration in attendance were: Allyn J. Roche, EdD., Andrea Farina, EdD., Kimberly Bast, Sandra M. Kassel, and Georgiann Fisher. Others in attendance were: David Conn, Ethan Wambold, Jenn Moran, Mary Cannon, Jessica Kuntz, and Tony Stauffer.

BOARD PRESIDENT'S REPORT

President Drake talked about the first week of school as a full virtual program. He said the goal is for the district to be the best they can be in the situation they are in today. He shared that in conversations with other Board President's in other districts he found and confirmed that we are all in the same boat with virtual implementation for most students for the first quarter or so of the school year. Dr. Drake said some schools are different on how they voted regarding athletics. He said that our district approved to continue with sports and will be diligently following the Health and Safety plan to keep everyone safe. Dr. Drake announced that the Board will be resuming committee meetings this month. He encouraged listeners to check the committee meeting schedules and to attend if possible so everyone can work together for the children's education.

SUPERINTENDENT'S REPORT

Dr. Roche thanked the Upper Perkiomen Community Church for providing donuts and coffee for Opening Day on August 24th, for the teachers and paraprofessionals. Dr. Roche said it was a successful start to the school year. He talked about the jam packed schedule that included mandatory trainings for everyone due to COVID-19 precautions, and meetings. He thanked all the staff for their planning and preparation to get ready for school to open. Dr. Roche reported that there are some busses running for the Western Center and welcomed a number of special education students for their modified day with some face to face instruction. Dr. Roche said the students and families are doing a tremendous job and reminded everyone to reach out to their teacher, principal or appropriate administrator if there is a need for help, support, technology, textbooks or anything to make this virtual model a success.

Dr. Roche talked about the Grab N Go meal program and thanked Mrs. Germinario and her team that are leading the program. Information is available on the district website.

Dr. Roche reported that in order to make the school year as normal as possible they would like to start activities and clubs. He said that Back to School nights were held virtually at Hereford and Marlborough and the feedback was positive.

Dr. Roche announced that for September 11th, Patriot Day, all of the school would be recognizing the day in an age appropriate manner.

Dr. Roche congratulated High School student Lucas Carpenter for being named as a National Merit Scholarship Program Finalist and wished him luck in the next phase of the program.

STUDENT REPRESENTATIVE TO THE BOARD REPORT

Ethan Wambold reported that school has started virtually and this year breakout room are being utilized and students are able to have discussions in smaller groups and to work on projects. Ethan reported that the Junior Class elections will be held next week and the winner of that will be this year's junior representative to the Board. He said the student body is thankful for the work put into opening school but hears the majority is excited to get back to school. The student body athletes are thankful to have a season.

SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

Mr. Conn reported that the Board did meet virtually on September 3, 2020 to discuss a personnel issue.

APPROVAL OF AGENDA

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve **the agenda.** Motion carried; all voted aye.

PRESENTATIONS/DISCUSSION

A. UPSD Instructional Model Discussion – Dr. Roche and Dr. Farina

Dr. Roche and Dr. Farina presented the plan for transitioning out of virtual and what factors and considerations will be used to determine how and when. Dr. Roche reported that the October 22nd Workshop is the target date to bring this to the Board for consideration.

The Board members had many questions and discussions with Administrators took place after each presentation.

NEW BUSINESS -
PERSONNEL REPORT

A. PERSONNEL REPORT

Motion by Keith McCarrick, seconded by Stephen Cunningham, to approve the **Personnel Report:**

i. **APPOINTMENTS**

1. **SUPPLEMENTAL POSITIONS** for the 2020-2021 school year.

AREA	POSITION	NAME	SCHEDULE	SALARY
Middle School	Assistant Football Coach	Richard Kressly	B	$2766.00
Middle School	Orchestra	Margaret Lerch	A	1428.00
Middle School	Band	Robin Holman	A	2485.00
Middle School	Student Council Advisor	Cheryl Stotsenburg	A	$839.00 (50%)
Middle School	Student Council Advisor	Kathleen Rambo	A	$839.00 (50%)
Middle School	Studio Advisor	Christian Fowkes	A	$1200.00
High School	Orchestra	Mark P. Thomas	A	$1836.00
High School	Chorus	Mark P. Thomas	A	$3351.00
High School	Student Council	Amy Lychock	A	$3351.00
High School	Class Advisor- Grade 12	Mark P. Thomas	A	$3570.00
High School	Class Advisor- Grade 11	Angela Traub	A	$1275.00
High School	Class Advisor- Grade 10	Jennifer L. Rosch	A	$1020.00
High School	Class Advisor- Grade 9	Colby R. Phillips	A	$1020.00
High School	Yearbook Advisor	Monica Griffith	A	$3351.00
High School	Yearbook Assistant	Daniel Hawthorne	A	$1678.00
High School	Newspaper Advisor	David Thomas	A	$3351.00

High School	Business Club Advisor	John Williamson	A	$2161.00
High School	Debate Club Advisor	Angela Traub	A	$2161.00
High School	National Honor Society Advisor	Colby Phillips	A	$2161.00
High School	Leo Club Advisor	Danielle Hawthorne	A	$812.00 (50%)
High School	Leo Club Advisor	Tasha Rushatz	A	$812.00 (50%)
High School	Gaming Club Advisor	Taylor Gregory	A	$1530.00
High School	Environmental Club Advisor	Andy Graham	A	$1530.00
High School	Reading Olympics Coach	Kathy Stattel	A	$734.00
High School	Writing Club Advisor	Timothy Herbert	A	$765.00 (50%)
High School	Writing Club Advisor	Kathy Stattel	A	$765.00 (50%)
High School	Art Club Advisor	Lora Mayer	A	$765.00 (50%)
High School	Art Club Advisor	Amy Lychock	A	$765.00 (50%)
High School	Link Crew	Brian Hansley	A	$765.00 (50%)
High School	Link Crew	Megan Smolinski	A	$765.00 (50%)
High School	Link Crew	Christa Paul	A	$765.00 (50%)
High School	Link Crew	Matt Nomland	A	$765.00 (50%)

2. **SITE MANAGERS** for the 2020-2021 school year:

Brittain, John
Fisher, Kyle
Freed, Mike
Guenther, Ruth
Hibbler, Brandon
Jurgelewicz, Bernie
Lewis, Casey
Rossiter, Rick
Suhl, Wayne
Sullivan, Dean

3. **EVENT MANAGERS** for the 2020-2021 school year:

Cole, Scott
Fisher, Kyle
Flack, Susan
Freed, Mike
Hibbler, Brandon
Jurgelewicz, Bernie
Kressly, Rich
Langenback, Kevin
Lewis, Casey
Needs, Doug
Rossiter, Rick
Schoelkopf, Sharon
Sokel, Carla
Suhl, Wayne
Sullivan, Dean
Warren, Jamie

4. **ATHLETIC GAME/EVENT WORKERS** for the 2020-2021 school year:

Arner, Antoinette	McFadden, James
Austin, Rachel	McFadden, Jamie
Bieler, Christopher	Mercon, Frank
Breyer, Perry	Mowrer, Clayton
Bronsdon, Cathy	Niemann, Todd
Colapietro, Lisa	Olson, Kristina
Cairns, Cindy	Peoples, Brian
Cascioli, Lori	Plank, Rachel
Comer, Becky	Quatrani, Ernest
Eicheldinger, Kenneth	Rambo, Kathleen
Flack, Susan	Rossiter, Rick
Fowkes, Christian	Schoelkopf, Sharon
Guenther, Ruth	Smoger, Julian
Haff, Nancy	Suhl, Wayne
Hibbler, Brandon	Sullivan, Dean
Higgins, Amanda	Svanson, Michael
Hontz, Thomas	Thren, Greg
James, Tracy	Thren, Vicki
Jurgelewicz, Bernie	Thrush, Shane
Kressly, Rich	Tirjan, Michael
Kunkle, Benjamin	Warren, Jamie

Leskusky, Vincent	Wickard, Meredith
Lewis, Casey	Williamson, John
Lonergan, Chris	
McDermott, Timothy	

ii. **LEAVES OF ABSENCE**
1. **Jill Day**, Staff Nurse, approve Family First Coronavirus Response Act Leave (FFCRA) from 8/25/20 through 11/17/20.
2. **Kirstin Westerfer**, Paraprofessional, approve FFCRA Leave from 8/24/20 through 11/26/20.
3. **Michelle, D'Ippolito**, Paraprofessional, approve Uncompensated Leave of Absence from 8/24/20 through 1/27/20.

iii. **OTHER**
1. Grant **TENURE STATUS** to the following Temporary Professional Employees, effective for the 2020-2021 school year:
   a. Petra Marx-Abend
   b. Samuel Alba
   c. Kevin Patterson
   d. Rachel Plank
   e. Kathleen Rambo
   f. Julian Smoger
   g. Megan Smolinsky
   h. Laura Wambold
   i. Nicole Wilson
   j. Rebecca Rogers

Motion carried; all voted aye.

B. ACTION ITEMS

i. Motion by Melanie Cunningham, seconded by Stephen Cunningham, to approve **the following Board Policy & AR revisions, repeals and adoptions** (Attachment C)
   i. Policy No. 103 – Discrimination/Title IX Sexual Harassment Affecting Students
   ii. Policy No. 104 – Discrimination/Sexual Harassment Affecting Staff
   iii. Policy No. 247 – Hazing
   iv. Policy No. 249 & AR – Bullying/Cyberbullying
   v. Policy No. 252 & AR – Dating Violence
   vi. Policy No. 317 – Conduct/Disciplinary Procedures
   vii. Policy No. 317.1 – Educator Misconduct
   viii. Policy No. 824 – Maintaining Professional Adult/Student Boundaries

Motion carried; all voted aye.

Motion by Stephen Cunningham, seconded by Melanie Cunningham, to approve **Action Items ii, iii, and iv**:

ii. Motion to approve **Web Masters for the 2020-2021 School Year**:
   a. Luke Verna (Middle School)
   b. David Thomas (High School)

c. Tom Guellich (4/5-50%)
d. Matt Lippincott (4/5-50%)
e. Tom Guellich (Hereford)
f. Matt Lippincott (Marlborough)

iii. Motion to approve **Upper Perkiomen School District to participate in the Flexible Instructional Day Program** offered by the Pennsylvania Department of Education for the 2020-2021 and 2021-2022 school years.

iv. Special Education Services:
1. Motion to approve **Agreement with The Pathway School** for the 2020-2021 school year for student #276127, attending from August 31, 2020 through June 16, 2021, in the amount of $54,100.
2. Motion to approve **Agreement with KidsPeace National Centers** for Private Academic Program services for student #277027, beginning August 24, 2020, in the amount of $170.00/day.

Motion carried; all voted aye.

Motion by Stephen Cunningham, seconded by Keith McCarrick, to approve **Action items v and vi:**

v**.** Motion to approve the **2020-2021 Memorandum of Understanding (MOU) between the Montgomery County Intermediate Unit (MCIU) and the Upper Perkiomen School District for the provision of Title III services.** Title III Consortium will meet all Title III requirements as required by federal and state law including: program development and support of Title III related programs, services and resources, as defined within this MOU, to supplement a solid core English Language Development (ELD) program provided by the district. (Attachment B)

vi. Motion to approve New **Middle School credit change order GC-18 with Boro Developers Inc. in the amount of $295,448.11**. This is the unused amount for quantity/material allowances in accordance with the provisions of the contract. (Attachment C)

Motion carried; all voted aye.

vii. Motion by Stephen Cunningham, seconded by Mike W. Elliott, Motion to approve **the 3 year quote for the SafeTransport Student software** with Computer Aid, Inc. as per the attached. (Attachment D). VOTE: M. Cunningham – yes, S. Cunningham – yes, Elliott –yes, Hipszer – yes, **Hofkin – abstain**, Maginnis – yes, McCarrick – yes, Pennepacker – yes, Drake – yes. Motion carried.

viii. Motion by Stephen Cunningham, seconded by Keith McCarrick, to **extend existing health care benefits until 11/30/2020 to the five (5) participating eligible employees**, **whose positions were temporarily eliminated as of 9/1/2020.**

Mrs. Hofkin would like the motion to be amended to say the district will pay the employee portion.

Motion by Stephen Cunningham, seconded by Keith McCarrick, **to amend the motion to read** "**to extend existing health care benefits until 11/30/2020 to the five (5) participating eligible employees, whose positions were temporarily eliminated as of 9/1/2020 with the district paying 100% of the premium for October and November".** ROLL CALL VOTE: **M. Cunningham – no**, **S. Cunningham – no**, Elliott – yes, **Hipszer – no**, Hofkin – yes, Maginnis – yes, McCarrick – yes, Pennepacker - yes, Drake – yes. Motion passed.

BUSINESS REPORTS

Motion by Stephen Cunningham, seconded by Melanie Cunningham, to approve the **payment of bills, in the amount of $1,158,373.70 from the General Fund.** Motion carried; all voted aye.

Motion by Stephen Cunningham, seconded by Melanie Cunningham, to approve the payment of bills **in the amount of $367,461.23 from the Capital Projects & Capital Reserve Accounts**. Motion carried; all voted aye.

Motion by Stephen Cunningham, seconded by Judy Maginnis, to approve the **Per Capita Exonerations**. Motion carried; all voted aye.

NEW FOLLOW UP ITEMS

Research to clarify what "no receptacle" actually means on the Per Capita Exonerations list.

PUBLIC COMMENTS

Jenn Moran, Upper Hanover Township, asked if there were grants available that can cover the expenses that need to be added due to COVID.

Mary Cannon, Hereford Township, shared that the school year has started off well but still had some concerns.

Jessica Kuntz, Red Hill Borough, said the school year so far is going well. She had some concerns about Coronavirus testing and the amount of time it takes to get results.

Tony Stauffer, Green Lane, thanked everyone for the hours they have put in and asked if virtual can stay on even if school goes face to face in case kids get sick.

BOARD COMMENTS

Dr. Drake held a moment of silence for the victims of 9/11 and first responders and their families.

Raeann Hofkin, encouraged parents to check in on their kids while learning at home, and asked people to say a prayer for Kyle's health. Mrs. Hofkin announced that this week was National Payroll Week, she gave a shout out to Renee Mauer for continuing to process the payroll for the entire district the whole time during COVID.

Melanie Cunningham, clarified her vote on the health care benefits saying she wants the employees to have benefits but feels it should be the same proportion for everybody. She gave well wishes to Kyle.

Mike Elliott, shared that he had texted with Kyle and he is on the mend. Mr. Elliott asked if some of the classes are being video recorded to watch later in the day. Mr. Elliott expressed how great the opportunity of the Grab N Go meals are for families.

Dr. Drake appreciates the recordings of all the classes and asked about information needed for the Grab N Go meals. He was informed that the meals are provided at no cost for all students in the district.

Stephen Cunningham, pointed out that families or students who have questions or need help should go through the proper channels and reach out to who can help right away.

Melanie Cunningham, thanked and welcomed Ethan Wambold back again.

ADJOURNMENT

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, that **the meeting be adjourned at 8:40 p.m**. Motion carried; all voted aye.

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Sandra M. Kassel, Board Secretary