

**UPPER PERKIOMEN SCHOOL DISTRICT**  
**2229 East Buck Road**  
**Pennsburg PA 18073**

**March 9, 2017**

**CALL TO ORDER**

The regular meeting of the Board of School Directors of the Upper Perkiomen School District was called to order by President Dr. John L. Farris, at 7:30 p.m. in the Upper Perkiomen School District Education Center.

The following Board members attended: Mike W. Elliott, Raeann B. Hofkin, Wilfred E. Pike, Joan T. Smith, Dr. John L. Farris, John L. Gehman, Jonathan A. Warren, Kimberly A. Baccari and Dr. Kerry A. Drake. Administration in attendance were: Alexis McGloin, EdD, Ashley Kitten, Judith Clark, and Sandra M. Kassel. Others in attendance were: Ken Roos, Keith McCarrick, Melanie Cunningham, Steven Cunningham, Beth Sheldon, Michelle Shive, Vicki Lightcap, Mark Mancini, Cathy Davidson, Bernadette Smith, and Burt Shive.

**SUPERINTENDENT'S REPORT**

Dr. McGloin announced that at the Middle School's Annual Geography Bee on January 12<sup>th</sup>, Thomas Uber received first place and Jonas Kinsler came in second place. Thomas will be competing at the state level Geography Bee on March 31, 2017.

Dr. McGloin also recognized the Upper Perkiomen Swim Team who recently competed at the district level competition and did very well. The Girl's team, who had only four females participate in the district competition, earned 6<sup>th</sup> place and the Boy team also earned 6<sup>th</sup> place. The team members received thirteen all-district honors and all four of the relays also were awarded all-district honors. Two swimmers, Noel Fresa and Kyle Kovalenko qualified for the state competition.

Dr. McGloin talked about Property Tax Elimination. The Bill that has yet to be presented was something she continued to follow. Dr. McGloin stated she was not in favor of the potential bill the way it was previously written and explained how the district would not budget with the potential that HB76 would be proposed or pass.

**SOLICITOR'S REPORT**

Mr. Ken Roos reported that an Executive Session on litigation was held prior to the evening's meeting. He specifically spoke about a matter of appeal between the Upper Perkiomen School District and the Board of Supervisors for the Upper Hanover Township. Action Item G on the agenda referred to this topic.

**PUBLIC COMMENTS ON AGENDA ITEMS**

Dr. John Farris read a statement regarding public comments.

Keith McCarrick, Pennsburg Borough. Mr. McCarrick asked about the purpose of a stipend to a part-time employee and the fees on the Rate Schedule for Athletic Events. Mr. McCarrick also asked about Action Item G. Mr. McCarrick said he would like an overall picture of district financials.

Melanie Cunningham, Upper Hanover Township, spoke about Action Item G. Mrs. Cunningham felt that the motion was deceptive and her concern was about the safety of the students. She stated she would have like to have seen the settlement stipulation prior to the vote.

Steven Cunningham, Hereford Township questioned wording in the Action Item G.

Ashley Kitten and Ken Roos responded to the comments.

**COMMITTEE REPORTS**

A. Facilities Committee – Will Pike

Mr. Pike reported that he has attended several meetings involving the Middle School project.

B. Special Education Committee – Dr. Kerry Drake

Mr. Drake stated there was no formal meeting, but the steering committee continued to work on their presentation for the Board Workshop on March 23, 2017.

- C. Policy Committee – Joan Smith  
Mrs. Smith state the committee was working on a date for the next meeting.
- D. Board Communication Line – Mike Elliott  
Mr. Elliott reported that new comments were received.
- E. Western Montgomery Career & Technology Center – John Gehman  
Mr. Gehman reported that the Culinary Arts program entered into a co-op program with Chick-fil-A at the corporate level. Students will have the opportunity to visit the corporate headquarters in Atlanta. The Western center budget was also presented to the JOC and the JOC will be voting on this at their next Board meeting.
- F. Montgomery County Intermediate Unit – Dr. Kerry Drake  
Dr. Drake reported there was an MCIU Meeting on February 22<sup>nd</sup>, Dr. Drake talked about three topics of interest to the district. He stated there was talk about modifying Medicaid which could affect services. Secondly, the Director of PATTAN has been promoted to Director of Special Education for the State, and finally the MCIU was looking into offering transportation services.
- G. Legislative Liaison – Kimberly Baccari  
Ms. Baccari talked about the many happenings in legislation with education, healthcare and Bill 76.
- H. Upper Perkiomen Regional Planning Commission – Kimberly Baccari  
No report.
- I. Upper Perkiomen Education Foundation – Mike Elliott  
No report.

### **MINUTES**

A. Motion by Jonathan A. Warren, seconded by Joan T. Smith, to approve the **Regular School Board Meeting Minutes of February 9, 2017** (Attachment A). VOTE: Elliott – yes, **Hofkin – no**, Pike – yes, Smith – yes, Gehman – yes, Farris – yes, Warren – yes, **Baccari – no**, Drake – yes. Motion carried.

### **PERSONNEL REPORT**

Motion by John L. Gehman, seconded by Jonathan A. Warren, to approve the **Personnel Report as presented:**

#### **A. RETIREMENTS**

##### **1. PROFESSIONAL STAFF**

- a. **Renee Y. Herbert-Glover**, Speech Therapist for the District, effective February 17, 2017.

#### **B. RESIGNATIONS**

##### **1. SUPPORT STAFF**

- a. **Edward Girton**, Part-Time Custodian at Marlborough Elementary School, effective March 17, 2017.

#### **C. APPOINTMENTS**

##### **1. SUPPORT STAFF**

- a. **Alyssa L. D'Ippolito**, Instructional Paraprofessional at the Middle School, effective March 6, 2017, to be hired subject to required employment history review, at \$11.00/hour, Step 1, per the Agreement for Part-Time Support Staff. Alyssa will be filling a position currently held by a contracted agency employee.

- b. **Michele L. D'Ippolito**, Instructional Paraprofessional at the High School, effective March 14, 2017, to be hired subject to required employment history review, at \$11.00/hour, Step 1, plus a \$2,000 annual stipend, per the Agreement for Part-Time Support Staff. Michele will be filling a position currently held by a contracted agency employee.
- c. **Brenda S. Jacob**, Substitute Nurse for the District, effective March 13, 2017, to be hired subject to required employment history review, at \$97.00/day.

**2. SUPPLEMENTAL SALARY POSITIONS** for the 2016-2017 school year:

<u>Area</u>	<u>Position</u>	<u>Name</u>	<u>Schedule</u>	<u>Salary</u>
Tutoring Club	Advisor, HS	Leanne LeGendre (half of 70%)	B	\$420
Tutoring Club	Advisor, MS	Theresa Schlatterer (half of 70%)	B	\$420
Two advisors equally splitting 70% of one of the High School TBD Club stipends				

Lacrosse	MS Assistant Coach	Lauren A. Bonar*	B	\$1,834
Track	MS Assistant Coach	Lisa Bryson (50%)	A	\$1,219
Track	MS Assistant Coach	Tammy Day (50%)	A	\$1,219
Curr. Asst.	Mathematics – MS	Amy McPherson (75%)	B	\$750
Curr. Asst.	Mathematics – MS	Pamela Fehnel (25%)	B	\$250
Gaming Club	Advisor, MS	Philip Detwiler (half of 50%)	B	\$200
Gaming Club	Advisor, MS	Jessica Dynda (half of 50%)	B	\$200
Two advisors equally splitting 50% of the Middle School TBD Club stipend				

\*to be hired subject to required employment history review

**D. RATE SCHEDULE FOR ATHLETIC EVENTS:**

<b>AREA</b>	<b>LEVEL</b>	<b>POSITION</b>	<b>FEE</b>
Football	Varsity	Timer/Scorer & Announcer	\$49
Football	JV	Timer/Scorer & Announcer	\$38
Football	Middle School	Timer/Scorer & Announcer	\$34
Football	Varsity	Ticket Sellers	\$42
Soccer	Varsity & JV	Timer/Scorer	\$49
Soccer	Varsity	Timer/Scorer	\$32
Soccer	JV	Timer/Scorer	\$18
FH/Soccer	Varsity & JV	Ticket Sellers	\$42
FH/Soccer	Varsity Only	Ticket Sellers	\$30
Cross Country	Varsity	Starter	\$35
Cross Country	Middle School	Starter	\$25
Water Polo	Boys/Girls Varsity/JV	Timer/Scorer	\$49
Water Polo	Boys/Girls Varsity	Timer/Scorer	\$32

Water Polo	Single Varsity Game	Games only	\$20
Field Hockey	Varsity & JV	Timer/Scorer	\$45
Field Hockey	Varsity	Timer/Scorer	\$30
Field Hockey	JV	Timer/Scorer	\$15
Field Hockey	MS 7 <sup>th</sup> & 8 <sup>th</sup> game	Timer/Scorer	\$35
Swimming	Dual Meet	Timer	\$49
Swimming	Single Meet	Timer	\$30
Swimming	Championship	Timer	\$82
Swimming	Dual Meet (home)	Scorer (student help)	\$20
Swimming	Single Meet (home)	Scorer (student help)	\$10
Swimming	Championship	Scorer (student help)	\$26
Swimming	Dual Meet (away)	Scorer (student help)	\$20
Swimming	Single Meet (away)	Scorer (student help)	\$10
Basketball	Varsity & JV	Timer	\$49
Basketball	Varsity Game Only	Timer	\$25
Basketball	Two Varsity Games	Timer	\$55
Basketball	JV Game Only	Timer	\$20
Basketball	7 <sup>th</sup> & 8 <sup>th</sup> Grade (2)	Timer	\$36
Basketball	7 <sup>th</sup> & 8 <sup>th</sup> Grade (1)	Timer	\$15
Basketball	Varsity & JV	Scorer	\$49
Basketball	Varsity Game Only	Scorer	\$25
Basketball	Two Varsity Games	Scorer	\$55
Basketball	JV Game Only	Scorer	\$20
Basketball	Varsity & JV	Scorer (student help)	\$20
Basketball	JV	Scorer (student help)	\$10
Wrestling	Varsity & JV	Timer & Scorer	\$49
Wrestling	Middle School	Timer & Scorer	\$40
Wrestling	Varsity & JV (H&A)	Scorer (student help)	\$20
Lacrosse	V & JV	Timer	\$45
Lacrosse	V Only	Timer	\$30
Lacrosse	7&8 <sup>th</sup> Gr (2 games)	Timer	\$36
Lacrosse	MS One Game Only	Timer	\$18
Track	HS Dual	Worker	\$49
Track	HS Tri	Worker	\$55
Track	MS Dual	Field	\$35
Track	MS Dual	Track	\$45
Track	MS Champ	Worker	\$60
Baseball	V & JV	Pitch Counter	\$30
Game Manager - \$25.00 per hour			
Certified Athletic Trainer \$30.00 per hour			
Nurse for MS Football games - \$35.00 per hour			
Ambulance - \$125 per game			

<b>TICKET SELLERS</b>	
Varsity & JV Games	\$42
Varsity Game Only	\$30

**E. LEAVES OF ABSENCE**

1. **Lisa C. Bryson**, approve a FAMILY MEDICAL LEAVE of absence from February 23, 2017, through approximately March 31, 2017.
2. **Amy M. McPherson**, approve an ADJUSTMENT to her FAMILY MEDICAL LEAVE of absence from February 10, 2017, through May 11, 2017.
3. **Norma Reichenbach-Nichols**, approve an EXTENSION to her FAMILY MEDICAL LEAVE of absence through the end of the 2016-2017 school year.

Motion carried; all voted aye.

**ACTION ITEMS**

- A. Motion by Jonathan A. Warren, seconded by Raeann B. Hofkin, to approve the **Upper Perkiomen School District 2017-2018 Academic School Calendar** (Attachment B). VOTE: Elliott – yes, Hofkin – yes, Pike – yes, Smith – yes, **Gehman – no**, Farris – yes, Warren – yes, Baccari – yes, Drake – yes. Motion carried.
- B. Motion by Jonathan A. Warren, seconded by Kimberly A. Baccari, to approve **the Montgomery County Intermediate Unit Budgets for July 1, 2017 to June 30, 2018**. Upper Perkiomen’s share is a .35% decrease or (\$126) for a total of \$35,824. Motion carried; all voted aye.
- C. Motion by Jonathan A. Warren, seconded by Joan T. Smith, **to acknowledge and attach the Gorman and Associates, P.C. Certified Public Accountants’ Audit Report of the Upper Perkiomen School District for the fiscal year ended June 30, 2016 to the minutes**. Motion carried; all voted aye.
- D. Motion by John L. Gehman, seconded by Mike W. Elliott, to approve **Agreement extension with Source4Teachers to provide substitute services** (Attachment C). VOTE: Elliott – yes, Hofkin – yes, Pike – yes, Smith – yes, Gehman – yes, Farris – yes, Warren – yes, **Baccari – no, Drake – no**. Motion carried.

Motion by John L. Gehman, seconded by Jonathan A. Warren, to approve **Action Items E and F:**

- E. Motion to approve the following **Student Overnight Trips:**
  1. Motion to approve qualified High School students to attend the FBLA State Leadership Conference in Hershey, PA from April 2-April 5, 2017.
  2. Motion to approve Middle and High School TSA students to attend and participate in the TSA States Conference in Champion, PA April 19-22, 2017.
- F. Motion to **grant a waiver of High School turf field fees**, which includes the use of the press box and scoreboard, for the Perkiomen School to play one (1) varsity football game during the 2017 fall season in Upper Perkiomen’s High School’s Indian Stadium. Use of locker room facilities will be restricted to the officiating crew only. Game date will be coordinated between the respective Athletic Directors.

Motion carried; all voted aye.

- G. Motion by Jonathan A. Warren, seconded by Wilfred E. Pike, to **authorize Mark A. Hosterman, Esquire, and Wisler Pearlstine, LLP, counsel for the District to execute a Settlement Stipulation by and between the Upper Perkiomen School District and Upper Hanover Township in order to resolve any disputes between the District and Township in connection with the District's land use appeal** in the Court of Common Pleas of Montgomery County, Pennsylvania, Docket No. 2016-29708, conditioned as follows: 1) the Settlement Stipulation shall be substantially similar to the draft Settlement Stipulation reviewed by the School Board members in executive session; 2) the Board of Supervisors of Upper Hanover Township shall likewise authorize its counsel to execute a Settlement Stipulation substantially similar to the draft Settlement Stipulation; 3) counsel for the District and the Superintendent are hereby authorized to make minor modifications to the Settlement Stipulation, if necessary, and 4) the Settlement Stipulation shall be released as a public record only upon approval by both the District and the Township as settlement negotiations are privileged and confidential until fully approved and ratified by both governmental units.

Motion by Raeann B. Hofkin, seconded by Kimberly A. Baccari, to **table the motion** to authorize Mark A. Hosterman, Esquire, and Wisler Pearlstine, LLP, counsel for the District to execute a Settlement Stipulation by and between the Upper Perkiomen School District and Upper Hanover Township in order to resolve any disputes between the District and Township in connection with the District's land use appeal in the Court of Common Pleas of Montgomery County, Pennsylvania, Docket No. 2016-29708, conditioned as follows: 1) the Settlement Stipulation shall be substantially similar to the draft Settlement Stipulation reviewed by the School Board members in executive session; 2) the Board of Supervisors of Upper Hanover Township shall likewise authorize its counsel to execute a Settlement Stipulation substantially similar to the draft Settlement Stipulation; 3) counsel for the District and the Superintendent are hereby authorized to make minor modifications to the Settlement Stipulation, if necessary, and 4) the Settlement Stipulation shall be released as a public record only upon approval by both the District and the Township as settlement negotiations are privileged and confidential until fully approved and ratified by both governmental units. VOTE: **Elliott – no**, Hofkin – yes, **Pike – no**, **Smith – no**, Gehman – yes, **Farris – no**, **Warren – no**, Baccari – yes, Drake – yes. Motion fails.

- G. Motion by Jonathan A. Warren, seconded by Wilfred E. Pike, to **authorize Mark A. Hosterman, Esquire, and Wisler Pearlstine, LLP, counsel for the District to execute a Settlement Stipulation by and between the Upper Perkiomen School District and Upper Hanover Township in order to resolve any disputes between the District and Township in connection with the District's land use appeal** in the Court of Common Pleas of Montgomery County, Pennsylvania, Docket No. 2016-29708, conditioned as follows: 1) the Settlement Stipulation shall be substantially similar to the draft Settlement Stipulation reviewed by the School Board members in executive session; 2) the Board of Supervisors of Upper Hanover Township shall likewise authorize its counsel to execute a Settlement Stipulation substantially similar to the draft Settlement Stipulation; 3) counsel for the District and the Superintendent are hereby authorized to make minor modifications to the Settlement Stipulation, if necessary, and 4) the Settlement Stipulation shall be released as a public record only upon approval by both the District and the Township as settlement negotiations are privileged and confidential until fully approved and ratified by both governmental units. ROLL CALL VOTE: Elliott – yes, **Hofkin – no**, Pike – yes, Smith – yes, **Gehman – no**, Farris – yes, Warren – yes, **Baccari – no**, **Drake – no**. Motion passed.

### **BUSINESS REPORTS**

Motion by Jonathan A. Warren, seconded by Joan T. Smith, to approve the **payment of bills, in the amount of \$1,038,142.96 from the General Fund.** Motion carried; all voted aye.

Motion by Jonathan A. Warren, seconded by Joan T. Smith, to approve **the payment of Expenditures from the Capital Projects Account in the amount of \$523,254.61.** Motion carried; all voted aye.

Motion by Jonathan A. Warren, seconded by Kimberly A. Baccari, to approve **the payment of Expenditures from the Capital Expenses Account in the amount of \$50,699.62.** Motion carried; all voted aye.

### **PUBLIC COMMENTS**

Beth Sheldon, Marlborough Township, asked where the legal fees for the Upper Hanover appeal are being charged.

Keith McCarrick, Pennsburg, would like to see an overall record of costs regarding the Middle School project. Mr. McCarrick felt that the appeal was unusual because it is involving three entities.

Michelle Shive, Pennsburg, questioned what was recorded in the minutes for the January 12, 2017 Board meeting regarding her public comments at that meeting. Mrs. Shive also had questions regarding construction costs and other expenditures that the school district incurs and how those costs could affect resident's taxes.

Vicki Lightcap, Pennsburg, asked about some of the issues from the Middle School project that could affect Pennsburg residents. She wondered if there was a letter of credit set aside for any unexpected costs to the residents.

Mark Mancini, Hereford Township, asked how the district was going to pay the Quad Graphic appeal. Mr. Mancini also questioned how the Board was getting their information from the Township meetings.

Cathy Davidson, Pennsburg, asked where she could ask a question and get an answer. Mrs. Davidson also spoke about the pay rates on the Source4Teachers agreement.

Melanie Cunningham, Upper Hanover, asked about the cost for busing students who are not allowed to walk on Montgomery Avenue. Mrs. Cunningham also commented on the size of the property that the district owns on Montgomery Avenue.

Bernadette Smith, Pennsburg, asked that someone let the public in attendance know when a meeting was starting late. She also asked the Board members if any of them drove on Montgomery Avenue when school was letting out.

Burt Shive, Marlborough Township, asked if there were any updates about PlanCon funds and any of the grants. Mr. Shive also asked how a single source contractor could be involved in all aspects of the project.

Dr. McGloin, Mr. Roos, Mrs. Kassel, and the Board responded to a number of the questions.

### **BOARD COMMENTS**

Dr. Drake reported that the Board was going to be conducting a walk-through of the Middle School the next day.

Raeann Hofkin talked about the Property Tax Elimination Bill.

Jonathan Warren talked about the Wizards game at the High School and how it was a great event for the district and the community.

Joan Smith commented that she walked the Middle School and has seen the issues there. She went on to say that everyone on the Board kept the students and the community in their minds and they were always what the Board was working for when making decisions.

Will Pike addressed the concern of Board members attending the Upper Hanover Township meetings. He explained that Upper Hanover has reached out to the Board and there were meetings with them. The safety of the students was been a major concern.

**ADJOURNMENT**

Motion by Joan T. Smith, seconded by Wilfred E. Pike that **the meeting be adjourned at 8:50 p.m.** Motion carried; all voted aye.

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Sandra M. Kassel, Board Secretary