

UPPER PERKIOMEN SCHOOL DISTRICT
2229 East Buck Road
Pennsburg PA 18073

February 13, 2020

CALL TO ORDER

The regular meeting of the Board of School Directors of the Upper Perkiomen School District was called to order by President Raeann B. Hofkin, at 7:02 p.m. at the Upper Perkiomen Education Center.

The following Board members attended: Peg Pennepacker, Melanie R. Cunningham, Keith McCarrick, Raeann B. Hofkin, Judy Maginnis, and Dana E. Hipszer. Absent members were: Dr. Kerry A. Drake, Mike W. Elliott, and Stephen L. Cunningham. Administration in attendance were: Andrea Farina, EdD., Sandra M. Kassel, and Georgiann Fisher. Others in attendance were: Kyle Somers, Dyan Hipszer, Carly Eidle, Ethan Wambold, Dr. Mark Thomas, Women's Choir members, Mike Tannous, Dave Keeney, Anthony O'Hara, and John Gehman.

BOARD PRESIDENT'S REPORT

President Hofkin announced that the Board members are now using computers at the meetings. Mrs. Hofkin said that these laptops were previously used and then asked the public to bear with the board as they get used to using computers at the meeting.

ASSISTANT SUPERINTENDENT'S REPORT

Dr. Farina talked about the Comprehensive Plan and how the district committed to enhance their efforts to meet the needs of the whole child. Dr. Farina shared a power point highlighting many events that have been held recently at the schools and showed how the efforts have come alive through the staff and families. Dr. Farina reported that through a partnership with St. Luke's, students can be a part of a medical career pathway program. Dr. Farina thanked the staff, students and families for helping to fulfill the mission. She announced that another point of pride is the music department and introduced the Women's Choir and Dr. Thomas to celebrate their honors and latest and achievements. The Women's Choir gave a fantastic performance at that time.

STUDENT REPRESENTATIVE TO THE BOARD REPORT

Carly Eidle and Ethan Wambold reported on high school happenings, which included the blue and gold games, TSA, mini-thon, winter sports ending and spring sports beginning. The High School Musical, The Addams Family will be held March 12, 13, 14 & 15th.

SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

Mr. Somers announced that an Executive Session was held prior to the evening's meeting for the purpose of discussing litigation involving a tax assessment matter and to receive legal guidance and information but not deliberate on one additional item.

Mr. Somers also announced that there were some adjustments to the prepared agenda. He said the first is under the presentation/discussion section. Several policies listed were previously adopted so they do not require a first reading and can be omitted from the agenda. He said that Item 15 of that list is an Administrative Regulation and it will be moved to Section 11, Action Item B. iii) of the agenda to be voted on. Mr. Somers asked to approve the agenda as amended.

APPROVAL OF AGENDA

Motion by Keith McCarrick, seconded by Judy Maginnis, to approve **the agenda as amended**. Motion carried; all voted aye.

PUBLIC COMMENTS ON ACTION ITEMS

None

MINUTES

A. Motion by Keith McCarrick, seconded by Melanie R. Cunningham, to approve the **Regular School Board Meeting Minutes of January 9, 2020**. Motion carried; all voted aye.

PRESENTATIONS/DISCUSSION

Motion by Raeann Hofkin, seconded by Judy Maginnis, to approve **the following Board Policy Revisions/Adoptions/Repeals** (First Reading).

1. No. 801 Public Access to School District Records – (Repeal & Replace).
Motion carried; all voted aye.

OLD BUSINESS

None

**NEW BUSINESS -
PERSONNEL REPORT**

A. PERSONNEL REPORT

Motion by Judy Maginnis, seconded by Keith McCarrick, to approve the **Personnel Report as presented:**

i) **RETIREMENT**

1. **Patricia Keeler**, Paraprofessional at the 4th & 5th Grade Center has submitted her intent to retire effective June 30, 2020.

ii) **RESIGNATIONS**

2. **SUPPORT STAFF**

- a. **Eugene Markle**, Custodian at the 4th & 5th Grade Center resigned his employment with the district effective January 22, 2020.
- b. **Amy Lewis**, Paraprofessional at Hereford Elementary School, resigned her employment with the district, effective February 14, 2020.
- c. **Wayne C. Suhl**, Middle School Softball Coach, resigned his employment with the district, effective February 2, 2020.

iii) **APPOINTMENTS**

1. **PROFESSIONAL STAFF**

- a. **Whitney Mattox**, Speech and Language Therapist, for Upper Perkiomen School District, to be hired on a date to be determined, subject to employment history review and required background checks, at Masters, Step 1, prorated for the 2019/2020 school year.

2. **SUPPORT STAFF**

- a. **Lisa Scholl**, Part-time Custodian for the district, to be hired on a date to be determined, subject to employment history review and required background checks at \$11.90/hour.
- b. **Nicholas Serano Jr.**, Part-time Custodian for the district, to be hired on February 3, 2020, subject to employment history review and required background checks at \$11.90/hour.

iv) **SUPPLEMENTAL POSITIONS** for the 2019-2020 school year:

Area	Position	Name	Salary	Schedule
Middle School	Assistant Track Coach	Briana Wolfgang	\$1989.00	B

STIPEND

Area	Position	Name	Stipend
High School	Debate Judge	Lori Barsh	\$175.00
High School	Debate Judge	Angela Traub	\$175.00
High School	Debate Judge	Kathy Stattel	\$175.00

iv) **LEAVES OF ABSENCE**

1. **Stephanie Diehl**, Professional Staff, approved unpaid extension to existing child-rearing leave through the end of the 2019/2020 school year.
2. **Patricia Keller**, Administrative Assistant, approved continuous Family and Medical Leave beginning, February 3, 2020 through April 27, 2020.
3. **Keith Leamer**, Professional Staff, continuous Family and Medical Leave, beginning February 12, 2020 through March 30, 2020.
4. **Joy Pritchard**, Paraprofessional, approved intermittent Family and Medical Leave beginning on January 21, 2020.
5. **Theresa Schlatterer**, Guidance Counselor, approved maternity leave expected to begin on May 31, 2020 for 6-8 weeks, Family and Medical Leave to continue until November 2, 2020.

Motion carried; all voted aye.

B. ACTION ITEMS

- i) Motion by Melanie R. Cunningham, seconded by Judy Maginnis, to approve **to reaffirm the Board's commitment to adhere to the Principles for Governance and Leadership** as set forth in Board Policy 011. (Attachment B). Motion carried; all voted aye.
- ii) Motion by Keith McCarrick, seconded by Melanie R. Cunningham, to approve **to adopt the Resolution** to allow the Superintendent of Schools to electronically sign all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education. (Attachment C). Motion carried; all voted aye.

Motion by Keith McCarrick, seconded by Melanie R. Cunningham, to approve **Action Items iii, iv, v, and vi:**

- iii) Motion to approve the following Board Repeals/Revisions and Adoptions:
 1. 103.1 AR – Non-Discrimination: Qualified Student with Disabilities (Intent to Repeal)
 2. 113. 2 AR Behavior Support (Intent to Repeal)
 3. 114 AR Gifted Education (Intent to Repeal)
 4. 125 AR Adult Education (Review)
 5. 126 AR Class Size (New)
 6. 130 AR Homework (Repeal & Replace)
 7. 140 AR Charter School (Intent to Repeal)
 8. 143 AR Standards for Persistently Dangerous Schools (Intent to Repeal)
 9. 144 AR Standards for Violent Crimes (Intent to Repeal)
 10. 701.1 AR Naming Rights (New)

- iv) Motion to approve **an overnight trip for members of the FBLA State Leadership Conference** in Hershey, PA from April 5th – 8th, 2020. (Attachment D).
- v) Motion to approve **the renewal of a Community Partner application with the Upper Perkiomen Valley YMCA** for the 2020-2021 school year.
- vi) Motion to approve the **Montgomery County Intermediate Unit Budgets for July 1, 2020 to June 30, 2021**. Upper Perkiomen's share is a \$53.00 decrease from last year resulting in a total budget for Membership Services of \$35,569. (Attachment E)

Motion carried; all voted aye.

Motion by Keith McCarrick, seconded by Melanie R. Cunningham, to approve **Action Items vii to xiv:**

- vii) Motion to **acknowledge and attach the Gorman and Associates, P.C. Certified Public Accountants' Audit Report** of the Upper Perkiomen School District for the fiscal year ended June 30, 2019 to the minutes.
- viii) Motion to approve the **Settlement Stipulation between John L. and Joan M. Gehman vs. Montgomery County Board of Assessment Appeals** regarding parcel #57-00-00376-00-8 with the district as being one of the intervenors.
- ix) Motion to approve the **Letter of Agreement (MOU) with UPEA** regarding the temporary change in status for Diane Grandizio, effective January 30, 2020. (Attachment G).
- x) Motion to approve a **realty transfer tax refund to T.C. Associates, LLC** in the amount of \$2,162.83. (Attachment H).
- xi) Motion to approve **Change Order #9 with Spear Excavating, Inc. in the deduction amount of \$1,806.28**. This amount was paid to Upper Montgomery Sewer Authority by the school district on behalf of Spear Excavating.
- xii) Motion to approve the **quote from Daktronics for the purchase of a new baseball scoreboard** in the amount of \$6,121.00. The funds will come from the Capital Reserve fund.
- xiii) Motion to approve the **quote for the installation of the baseball scoreboard with R.J. Electric, Inc.** in the amount of \$1,840.00. The funds will come from the Capital Reserve fund.
- xiv) Motion to approve the **purchase of a pole vault pit system** based on the lowest quote received from BSN Sports in the amount of \$15,647.45.

Motion carried; all voted aye.

- xv) Motion by Keith McCarrick, seconded by Judy Maginnis, to approve **Indian Valley Appraisal Company to provide an appraisal** on parcel #17-00-00763-00-3 located on Main Street in Red Hill at a cost of \$500.00. VOTE: Pennepacker – yes, Drake – absent, **M. Cunningham – no**, McCarrick – yes, Hofkin – yes, Elliott – absent, Maginnis – yes, Hipszer – yes, S. Cunningham – absent. Motion carried.

BUSINESS REPORTS

Motion by Keith McCarrick, seconded by Judy Maginnis, to approve the **payment of bills, in the amount of \$1,791,434.63 from the General Fund**. Motion carried; all voted aye.

Motion by Keith McCarrick, seconded by Raeann B. Hofkin, to approve the payment of bills **in the amount of \$853,989.40 from the Capital Projects & Capital Reserve Accounts**. Motion carried; all voted aye.

NEW FOLLOW UP ITEMS

None

PUBLIC COMMENTS

Michael Tannous, Upper Hanover Township and YMCA, thanked the board for the earlier vote and reported that 7th grade students were invited to the YMCA for a safety around water program.

Dave Keeny, spoke to the Board and asked them to consider naming the stadium after his father Bill Keeny. Mr. Keeny was a football coach and teacher at Upper Perkiomen for many years. Dave spoke about his father's football coaching career at Upper Perkiomen and his dedication and accomplishments and the impact he had on so many people. He thanked everyone for listening and for the consideration.

Anthony O'Hara, Upper Hanover Township, echoed thoughts on Bill Keeny. Mr. O'Hara asked about the future of the Gifted program and expressed concern about the amount of time the students spend in their gifted class.

John Gehman, Upper Hanover Township, commented on the Board using technology. Mr. Gehman said his opinion is that the company approved for an appraisal on a property comes in on the high side.

BOARD COMMENTS

Judy Maginnis wanted to publicly congratulate Adam Dockery a senior at UPHS, for being named a National Merit Scholarship finalist.

Raeann Hofkin said she attended her first basketball game and that it was very exciting.

ADJOURNMENT

Motion by Melanie R. Cunningham, seconded by Keith McCarrick, that **the meeting be adjourned at 7:50 p.m.** Motion carried; all voted aye.

Sandra M. Kassel, Board Secretary

