

**Upper Perkiomen School District  
2229 East Buck Road  
Pennsburg, PA 18073**

**March 9, 2023 - 7:00 p.m.**

**Board Meeting Minutes**

**I. CALL TO ORDER**

The regular meeting of the Board of School Directors of the Upper Perkiomen School District was called to order by President Melanie Cunningham at 7:06p.m. at the Upper Perkiomen Education Center.

The following Board members were present: Raeann Hofkin, JP Prego, Dana Hipszer, Mike Elliott, Melanie Cunningham, Peg Pennepacker, Judy Maginnis, Emily McCormick and Keith McCarrick. Administration in attendance: Daniel Direso, Georgiann Fisher and Dr. Allyn Roche. Others in attendance were: Kyle Somers and Rachel Landis.

**II. BOARD PRESIDENT'S REPORT**

Mrs. Cunningham commented on the following items:

- A Shout Out to Sister Act Jr. and good luck to the cast of Mamma Mia.
- A Thank You to Mr. Kalnoski for keeping us up to date on the swim team.
- A thank you to the negotiation team, Mr. Direso, Mrs. Fisher, Dr. Roche and special thanks to Mr. Sultanik for helping us through this process.

**III. SUPERINTENDENT'S REPORT**

Dr. Roche shared a slideshow highlighting the following items:

- Read Across America, Upperclassmen read to Elementary Students.
- Unified Bocce had a home game and one team went to the playoffs.
- The Blood Drive (Leo Club) at the High School
- Polar Plunge
- Mini-Thon at the HS raised \$7,052
- Three students competed in a speech competition (Rotary club)
- Sister Act Jr. about 98 students participated
- Mama Mia production at the HS. Girls Wrestling Club "learn how to wrestle" sessions in March.
- Targeted school improvement at the HS the district will have teams working together to address the needs.
- Transportation updates: the Main Street bridge is not closing until March 20th. Transportation is still waiting for clarity on when the Ott Road bridge will reopen.
- School calendar for 2023-24 is on the Agenda for approval this evening and the 2023 graduation date will be June 7, 2023. All staff are invited to attend the graduation celebration on the field.

**IV. STUDENT REPRESENTATIVE TO THE BOARD REPORT**

Miss Landis shared what's happening at the High School:

- They held their first Mini-Thon in 4 years and they raised over \$7,000 for childhood cancer.
- Red Cross Blood Drive, we had over 80 people sign up.
- March 6 was the beginning of spring sports.
- The High School production of Mamma Mia will be held March 9 - 12.
- March 22 will be a college information night for families.
- Congratulations to our Wrestling State qualifier Branden Rozanski and our Swimming State qualifiers Beatriz Santos, Nolan McCluskie, Eric Harter and Hunter Francisco.

**V. SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS**

The Board met in an Executive Session immediately prior to tonight's meeting to discuss school safety and security as well as Collective bargaining between the District and the Upper Perkiomen Education Association. The board also met in an executive session yesterday, Wednesday, March 8 for the purpose of discussing a matter of Collective bargaining between the District and the Upper Perkiomen Education Association.

**VI. PRESENTATIONS/DISCUSSION**

Board Policy & Administrative Regulations Repeal, Replacement & Adoptions - First Readings:

- i) [Policy No. 610](#) - Purchases Subject to Bid (Revision)
- ii) [Policy No. 611](#) - Purchases Budgeted (Revision)
- iii) Policy No. 626 - [Federal Fiscal Compliance/Procurement Attachment](#) (Revision)
- iv) [Policy No. 200 & 200 AR 1](#) - Enrollment Classification (Revisions)
- v) [Policy No. 200 AR 2](#) - Student Classifications for Enrollment (New)
- vi) [Policy No. 202](#) - Eligibility of Nonresident Students (Repeal & Replace)
- vii) [Policy No. 202 AR](#) - Eligibility of Nonresident Students (Rescind AR)
- viii) [Policy No. 204](#) - Attendance (Repeal & Replace )
- ix) [Policy No. 204 AR](#) - Attendance (New)
- x) [Policy No. 217](#)- Graduation (Repeal & Replace)
- xi) [Policy No. 217 AR](#) - Pathways to Graduation (New)
- xii) [Policy No. 255](#) - Educational Stability for Children in Foster Care (Rescind)

B. UPSD Health & Safety Plan - Required 6-Month Review (No Changes)

**VII. PUBLIC COMMENTS ON ACTION ITEMS**

No Comments

**VIII. APPROVAL OF AGENDA**

Motion to approve by Keith McCarrick

Seconded by Mike Elliott

Vote 9-0

**IX. APPROVAL OF MINUTES**

Motion to approve the February 9, 2023 Board Meeting Minutes ([Attachment A](#))

Motion to approve by Keith McCarrick

Seconded by JP Prego

Vote 9-0

**X. OLD BUSINESS**

Mrs. Hofkin asked if the Stillwater tax issue was completed. Mr. Direso stated that they were still working through the issue.

**XI. NEW BUSINESS****A. PERSONNEL REPORT**

Motion to approve Personnel Report in its entirety by Keith McCarrick

Seconded by JP Prego

Vote 9-0

**i) RETIREMENTS**

- (1) **Donna Ney**, submitted her intent to retire from the district at the end of the 2022-2023 school year.
- (2) **Kimberly Fluke**, submitted her intent to retire from the district at the end of the 2022-2023 school year.
- (3) **Mary Wietecha**, submitted her intent to retire from the district at the end of the 2022-2023 school year.

**ii) RESIGNATIONS**

- (1) **Anna Boehm**, Paraprofessional, resigned her position with the district, effective March 3, 2023.
- (2) **Evan Carbo**, Custodian, resigned his position with the district, effective March 3, 2023.

**iii) APPOINTMENTS****(1) SUPPLEMENTAL POSITIONS****(a) High School Chaperones for the 2022-2023 school year:**

- (i) Michael Tirjan
- (ii) Matthew Nomland
- (iii) Vincent Leskusky
- (iv) Kathleen Stattel
- (v) Karen Shetler

**iv) LEAVES OF ABSENCES**

- (1) **April M. Maurer**, medical leave beginning on or about March 27, 2023 through May 8, 2023.

**XII. ACTION ITEMS**

- A. Motion to approve/reject Fact Finder John M. Skonier's Recommendations with respect to the issues in dispute between the Upper Perkiomen School District and the Upper Perkiomen Education Association in his Report dated March 6, 2023, in Case No. ACT 88-22-10-E as presented.

Motion to approve by Keith McCarrick  
 Seconded by JP Prego  
 Vote 8-1 ( Mrs. Hofkin no)

- B. Motion to approve the 2023-24 School Calendar ([Attachment B](#))  
 i) UPHS Graduation Date for the Class of 2023 will be Wednesday June 7, 2023

Motion to approve by Mike Elliott  
 Seconded by Emily McCormick  
 Vote 9-0

- C. Motion to approve Montgomery County Intermediate Unit Budgets for July 1, 2023 to June 30, 2024. Upper Perkiomen's share is a \$1,206 increase from last year resulting in a total budget for Membership Services of \$36,036. ([Attachment C](#))

Motion to approve by Judy Maginnis  
 Seconded by Keith McCarrick  
 Vote 9-0

- D. Motion to approve the following Board Policy & Administrative Regulations, Repeals, Replacements & Adoptions:

- i) [Policy No. 418, 518](#) - Penalties and Tardiness (Repeal)
- ii) [Policy No. 318](#) - Attendance and Tardiness (Replacement)
- iii) [Policy No. 440](#) - Responsibility for Student Welfare (Repeal)
- iv) [Policy No. 340](#) - Responsibility for Student Welfare (Replacement)
- v) [Policy No. 541](#) - Benefits for Part-Time Employees (Repeal)
- vi) [Policy No. 341](#) - Benefits for Part-Time Employees (Replacement)
- vii) [Policy No. 342, 442, 542](#) - Court/Jury Duty (Repeal)
- viii) [Policy No. 342](#) - Jury Duty (Replacement)
- ix) [Policy No. 343, 543](#) - Paid Holidays (Repeal)
- x) [Policy No. 343](#) - Paid Holidays (Replacement)
- xi) [Policy No. 351, 451, 551](#) - Drug-Free Workplace (Repeal)
- xii) [Policy No. 351](#) - Drug and Substance Abuse (Replacement)
- xiii) [Policy No. 355, 455, 555](#) & AR's - Conflict of Interest (Repeal)
- xiv) [Policy No. 441](#) - Staff/Student Relations (Repeal)

Motion to approve by Keith McCarrick  
 Seconded by Mike Elliott  
 Vote 9-0

- E. Motion to approve the purchase and installation of two (2) burner assemblies and sixteen (16) boiler sections for the hot water boilers at Marlborough Elementary. The equipment will be sourced and installed by H.T. Lyons at a cost of \$245,390 plus \$2,453.90 for a performance bond. The COSTARS eligible project will be funded via the capital reserve fund. ([Attachment D](#))  
 Motion to approve by JP Prego  
 Seconded by Keith McCarrick  
 Vote 9-0
- F. Motion to approve the purchase and installation of a single post swing set and additional playground site improvements at the 4-5 Center. The equipment will be sourced and installed by George Ely Associates Inc. at a cost of \$41,283. The COSTARS eligible project will be funded via the 2022-2023 Facilities and Operations operating budget. ([Attachment E](#))  
 Motion to approve by JP Prego  
 Seconded by Keith McCarrick  
 Vote 9-0
- G. Motion to approve an electricity purchasing contract as a participant in the Montgomery County Schools Electricity Purchasing Group through Provident Energy Consulting for the period of July 1, 2023 through June 30, 2025 with WGL Energy at \$0.05330 per kWh excluding utility distribution fees.  
 Motion to approve by JP Prego  
 Seconded by Keith McCarrick  
 Vote 9-0

### XIII. FINANCIAL REPORTS ([Attachment F](#))

#### Operating Reports - **February 2023**

- i) Budget to Actual Summary
  - ii) Budget to Actual Detail
  - iii) Revenue Summary
  - iv) Expenditure Summary
- B. Cash Reports
- i) Cash Balance Summary
- C. Payroll - February 2023
- D. Cafeteria - February 2023
- E. Middle School Construction Summary
- F. Bills
- i) General Funds Expenditures  
 Motion to approve by Melanie Cunningham  
 Seconded by Emily McCormick  
 Vote 9-0

**XIV. NEW FOLLOW UP ITEMS**

Mrs. Hofkin asked to have Stillwater as a followup item. Mrs. Cunningham suggested it would be under old business.

**XV. PUBLIC COMMENTS**

Mike Long:

Mr. Long is concerned about HS parking and pickup. He would like to propose a new setup for bus, student, and parent traffic in the parking lot.

**XVI. BOARD COMMENTS**

Mrs. Hofkin:

Would like the Policy Committee to know their hard work is not going unnoticed.

Mr. McCarrick:

Shared that the WMCTC Cinco de Mayo dinner is on May 4, so make your reservations now.

Upper Perk had 10 students go to CPAC, 3 of those students are in the finals.

Mr. Prego:

Shared a shoutout from Michelle Stone and Ruth Gunther to NJHS on the Read Across America program where MS students read to elementary students. A thank you to the Elementary School principals, Brenda Mundy, Nurses Allie Johnson and Jill Day, Jenn Malone, Alexis Jenofsky and Lauren Keeler. They expressed much gratitude to the teachers for sharing their time with our students.

**XVII. ADJOURNMENT**

Meeting Adjourned at 7:36pm

Motion to by Mike Elliott

Seconded by JP Prego

Vote 9-0

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**Daniel C Direso**  
**Board Secretary**

<b>FUTURE BOARD &amp; COMMITTEE MEETINGS</b>			
Educational Programs & Services Committee Meeting	03/16/23	6:00 pm	Education Center
Finance Committee Meeting	03/20/23	6:00 pm	Education Center
Communication Committee Meeting	03/23/23	6:00 pm	Education Center
Board Workshop	03/23/23	7:00 pm	Education Center
Policy Committee Meeting	03/27/23	5:00 pm	Education Center
Extracurricular Committee Meeting	03/27/23	6:00 pm	Education Center

## UPPER PERKIOMEN SCHOOL DISTRICT

Facilities Committee Meeting	03/27/23	7:00 pm	Education Center
School Board Meeting	04/13/23	7:00 pm	Education Center