

**UPPER PERKIOMEN SCHOOL DISTRICT  
2229 E. BUCK ROAD  
PENNSBURG, PA 18073**

**BOARD WORKSHOP  
February 22, 2018**

**CALL TO ORDER**

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was held in the Upper Perkiomen School District Education Center with the following people attending: Joan T. Smith, James C. Glackin, Judy Maginnis, Raeann B. Hofkin, Mike W. Elliott, Stephen L. Cunningham, Dr. John L. Farris, and Melanie R. Cunningham. Absent member was: Dr. Kerry A. Drake. Others in attendance were: Alexis McGloin, EdD., Andrea Farina, EdD., Sandra M. Kassel, Ashley Kitten, Dyan Hipszer, George Reigle, Allison Stephens, Maureen Zavadel, Lesley Motruk, Mark Pellico, EdD., Robert Carpenter, EdD., Bill Gorman, Arif Fazil, Holly Yabroski, Lauren Yabroski and Maggie Buckwalter.

**ACTION ITEMS**

- A. Motion by John L. Farris, seconded by Melanie R. Cunningham, to approve **the January 25, 2018, Board Workshop Minutes** (Attachment A). Motion carried; all voted aye.

**PRESENTATIONS & UPDATES**

A. **CURRICULUM & INSTRUCTION**

1. **School Climate Survey Results - George Reigle and District Principals**

Mr. Reigle, Mrs. Zavadel, Mrs. Motruk, Dr. Pellico, and Dr. Carpenter presented results from the school climate surveys taken at their schools. Mr. Reigle explained that school climate referred to the quality and character of school life and having a positive school climate led into academic achievement.

2. **Personalized Learning Update – Allison Stephens**

Mrs. Stephens and Mr. Reigle gave an update on the Personalized Learning Program. Mrs. Stephens explained that students in the program took a full on-line program or a blended learning course program. Current student Lauren Yabroski and her mother Holly Yabroski both spoke about how well the program fit Lauren's needs and expressed their appreciation of the staff who have helped her accomplish her goals.

B. **FINANCE**

1. **Audit Presentation – Bill Gorman, Gorman & Associates, P.C.**

Mr. Gorman gave a summary of the Auditor's Report of the financial statements for the district. Mr. Gorman spoke about surplus, fund balance and committed or uncommitted funds.

**C. FACILITIES**

**1. ACE Grant – Arif Fazil, D’Huy Engineering**

Mr. Fazil presented the status of applying for the ACE grant. He said that the middle school project was on track for LEED Gold and discussed the solar panel alternate information. Mr. Fazil asked that a Resolution to move forward with applying for the grant be voted on at the March 8, 2018 Board meeting.

Mr. Elliott called for a five minute break at 9:35 pm.

The meeting reconvened at 9:40 pm.

**2. Crossing Guard – Sandra Kassel**

Mrs. Kassel indicated that PennDot reported there was no longer a need for a crossing guard at Eleventh St. and Montgomery Avenue in Pennsburg due to the addition of a fourth stop sign.

**3. Facilities Committee Update – Melanie Cunningham**

Melanie Cunningham presented an update and a status report of the activity on the middle school project. Raeann Hofkin added that she would like the Facility Committee to tour all the buildings and evaluate the security at each building. Mrs. Cunningham stated there was a meeting scheduled on March 6<sup>th</sup> to tour the Middle School.

**D. SPECIAL EDUCATION**

**1. Special Education Committee Update – Judy Maginnis**

Judy Maginnis said the committee met on February 13, 2018 and worked on the mission and vision statements and discussed team roles and responsibilities. She said many ideas were shared from parents that attended and talked about the Comprehensive Plan. She stated the next meeting was scheduled on April 10, 2018.

**PUBLIC COMMENTS ON AGENDA ITEMS**

Maggie Buckwalter, Upper Hanover Township had a few questions and comments about the security practices at the buildings.

**BOARD COMMENTS**

Mr. Elliott read a statement from Dr. Drake indicating that he appointed Joan Smith to the Policy Committee and due to the resignation of John Farris.

James Glackin asked if the middle school project sign could be moved away from the Veteran’s memorial. Mr. Glackin also asked about the number of applications that were submitted to the Western Center for next school year.

**ADJOURNMENT**

Motion by Stephen L. Cunningham, seconded by John L. Farris, to **adjourn the meeting at 10:00 p.m.** Motion carried; all voted aye.

