

BOARD WORKSHOP MEETING
September 28, 2017 – 6:30 p.m.

AGENDA

- I. **CALL TO ORDER**
 - a. Pledge of Allegiance

- II. **ACTION ITEMS**
 - a. Motion to approve the August 24, 2017, Board Workshop Minutes (Attachment A)

- III. **DISCUSSION**
 - a. CURRICULUM & INSTRUCTION
 - i. Proposed UPTV Club – Dave Thomas
 - ii. Technology State of the Union – Bryan Ruzenski
 - iii. Curriculum Update – Dr. Andrea Farina
 - iv. Graduation Rate – High School Team

 - b. PERSONNEL
 - i. Part-Time Upper Perkiomen Education Foundation/Public Relations Person
Dr. Alexis McGloin
 - ii. Exit Survey Data Analysis – Ashley Kitten

 - c. POLICY COMMITTEE
 - i. Board Communication Line

- IV. **PUBLIC COMMENTS ON AGENDA ITEMS**

- V. **ADJOURNMENT**

**UPPER PERKIOMEN SCHOOL DISTRICT
2229 E. BUCK ROAD
PENNSBURG, PA 18073**

**BOARD WORKSHOP
August 24, 2017**

CALL TO ORDER

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was held in the Upper Perkiomen School District Education Center with the following people attending: Raeann B. Hofkin, Wilfred E. Pike, Joan T. Smith, Dr. John L. Farris, John L. Gehman, Jonathan A. Warren, Kimberly A. Baccari, and Dr. Kerry A. Drake. Absent member was: Mike W. Elliott. Others in attendance were: Alexis McGloin, EdD., Andrea Farina, EdD., Sandra M. Kassel, Ashley Kitten, Dyan Hipszer, Aif Fazil, Robert Breslin, Michael Ackerman, Cathy Davidson, and Gerry Davidson.

PERSONNEL

Motion by Jonathan A. Warren, seconded by Kimberly A. Baccari, to approve the **Personnel Report as presented:**

1. RESIGNATIONS

A. PROFESSIONAL STAFF

1. **Stacey L. Axelsson**, Special Education Teacher at the Middle School, effective October 9, 2017, or sooner.

B. SUPPORT STAFF

1. **Wendy Coleman**, Cafeteria Assistant at Marlborough Elementary School, effective August 15, 2017.
2. **Amy N. Kahl**, Paraprofessional at Marlborough Elementary School, effective August 10, 2017.
3. **Bernadette M. Nevin**, Paraprofessional at the Middle School, effective August 16, 2017.
4. **Renee L. Yerger**, Paraprofessional at the High School, effective August 4, 2017.
5. **Eileen M. Zoltowski**, Part-Time Food Service Staff Member at Hereford Elementary School, effective August 8, 2017.

2. APPOINTMENTS

A. PROFESSIONAL STAFF

1. **Amy D. Burns**, Speech Therapist as a Professional Employee, for the District, effective August 22, 2017, to be hired subject to required employment history review, at Master's, Step 3, \$57,568/year. Amy will be replacing Kathryn Ramspacher, who retired.
2. **Nicole C. Hazelwood**, Special Education Teacher as a Temporary Professional Employee, at the Middle School, effective August 22, 2017, to be hired subject to required employment history review, at Bachelor's +15, Step 2, \$50,870/year. Nicole will be replacing Stacey Axelsson, who resigned.
3. **Kevin M. Patterson**, Spanish Teacher as a Temporary Professional Employee, at the High School, effective August 22, 2017, to be hired subject to required employment history review, at Master's+30, Step 1, \$61,223/year. Kevin will be replacing Sue Flanders, who retired.
4. **Kathleen M. Rambo**, English Language Arts Teacher as a Temporary Professional Employee, at the Middle School, effective August 22, 2017, to be hired subject to required employment history review, at Master's, Step 1, \$52,404/year. Kathleen will be replacing Devin Smalley, who resigned.

5. **Molly A. Storti**, Special Education Teacher as a Professional Employee, at the Middle School, effective August 22, 2017, to be hired subject to required employment history review, at Bachelor's, Step 2, \$47,803/year. Molly will be replacing Kelly Paxton, who resigned.
 6. **Laura L. Wambold**, English Language Arts Teacher as a Temporary Professional Employee, at the Middle School, effective August 22, 2017, to be hired subject to required employment history review, at Bachelor's, Step 1, \$45,247/year. Laura will be replacing Michele Fowkes, who resigned.
- B. SUPPORT STAFF**
1. **Rebecca L. Long**, 1:1 Paraprofessional at the High School, effective August 22, 2017, to be hired subject to required employment history review, at \$11.75/hour, Step 1, per the Agreement for Part Time Support Staff. Rebecca will be replacing Karen Mattice, who resigned.
- C. LONG TERM SUBSTITUTE PROFESSIONAL STAFF**
1. **Maryellen McNeely**, Extended Per Diem Substitute Guidance, effective August 22, 2017, to be hired subject to required employment history review. MaryEllen will be substituting for Susan Kenna who is on a leave.
- D. LEAVE OF ABSENCE**
1. **Meredith J. Wickard**, approve a FAMILY MEDICAL LEAVE of absence from approximately November 11, 2017, through approximately February 20, 2018.

Motion carried; all voted aye.

ACTION ITEMS

- A. Motion by Kimberly A. Baccari, seconded by Wilfred E. Pike, to approve **the June 22, 2017, Board Workshop Minutes** (Attachment A). VOTE: Elliott – absent, Hofkin – abstain, Pike – yes, Smith – yes, Farris – yes, Gehman – yes, Warren – yes, Baccari – yes, Drake – yes. Motion carried.

DISCUSSION

1. **CURRICULUM & INSTRUCTION**

- a. **Comprehensive Plan Update: Dr. Andrea Farina (Attachment B)**
Dr. Andrea Farina presented the status of the Comprehensive Plan. Dr. Farina explained that one of the first things the steering committee created was a new proposed mission statement for the district; Upper Perkiomen School District empowers learners, fosters community partnerships, and inspires innovation to maximize personal growth. She showed student videos of projects for the Choose to Matter program. She presented the vision statement and proposed goals for the comprehensive plan. The board was asked for feedback and all approved moving forward with the proposed goals.
- b. Continuous Improvement Plan (CIP) Process: Dr. Andrea Farina (Attachment C)
Dr. Andrea Farina reported on the data that is tracked and reviewed in all schools and departments.

2. **PERSONNEL**

- a. **Part-Time Upper Perkiomen Education Foundation/Public Relations Person:** Kimberly Baccari & Dr. McGloin presented their proposal for the two

new positions. They included the benefits the district would receive by approving these positions.

3. **FACILITIES COMMITTEE**

a. High School Library Upgrade: Dr. McGloin

Dr. McGloin talked about the need to renovate the library and change the function. She believed the renovations could be done in house. She stated the chairs in the library also need to be replaced but Dr. McGloin wanted to wait to replace them until the renovation was done. The board discussed several ideas to purchase chairs as soon as possible and asked that they be purchased immediately.

b. Construction Bid Results: Arif Fazil, D'Huy Engineering & Robert Breslin, Breslin Ridyard & Fadero (Attachment D)

Mr. Fazil, Mr. Breslin and Mr. Ackerman presented the alternate bids they were recommended to the board to approve.

Motion by Jonathan A. Warren, seconded by Wilfred E. Pike, **to accept the alternate bids that were presented.** Motion carried; all voted aye.

PUBLIC COMMENTS ON AGENDA ITEMS

Raeann B. Hofkin congratulated the Hereford Quilting Club on delivering 101 huggie bears to the Lehigh Valley Health Network.

Cathy Davidson, Pennsburg asked for definitions of acronyms from the Comprehensive Plan presentation.

Gerry Davidson, Pennsburg asked if the soft costs for the project included the sidewalks and curbing.

Dr. McGloin, Dr. Farina and Mrs. Kassel replied to the comments.

Motion by John L. Gehman, seconded by Joan T. Smith, to **adjourn the meeting at 9:10 p.m.** Motion carried; all voted aye.