

**BOARD WORKSHOP MEETING**

August 23, 2018 – 7:00 p.m.

**AGENDA**

- I. **CALL TO ORDER**
  - a. Pledge of Allegiance
  - b. Roll Call
  
- II. **APPROVAL OF MINUTES**
  - a. Motion to approve the June 28, 2018 Board Workshop Minutes (Attachment A)
  
- III. **PERSONNEL**
  - a. **APPOINTMENTS**
    - i. **PROFESSIONAL STAFF**
      1. **AMY M. TRIMBLE**, Special Education Teacher as a Professional Employee, at the Middle School, effective date to be determined, to be hired subject to required employment history review, at Master's, Step 5, \$62,768 per year. Amy will be replacing Nickole Hart, who resigned.
  
    - ii. **LONG TERM SUBSTITUTES**
      1. **ANGELA E. ROWE**, Long Term Substitute Elementary Teacher at Hereford Elementary School, effective August 21, 2018, to be hired subject to required employment history review. Angela will be filling in for Angela Fluck who is on leave.
      2. **BARBARA B. KROGSLUND**, 0.5 Spanish Teacher as a Long Term Substitute, at the Middle School, effective August 21, 2018, to be hired at the Long Term Substitute pay rate, prorated to 0.5. This is a new position previously approved.
      3. **KATHRYN K. RAMSPACHER**, Speech Therapist as a Long Term Substitute, for the District, effective August 21, 2018, to be hired at the Long Term Substitute pay rate prorated. Kathy will be filling in until Valerie N. Gibbons is released from her current District.
  
    - iii. **ADJUSTMENT TO APPOINTMENT**
      1. **DANA N. ROSENBERGER**, Math Specialist at Marlborough Elementary School, adjust start date from October 11, 2018, to August 21, 2018.
  
  - b. Motion to approve \_\_\_\_\_ to serve as a Voting Delegate representing Upper Perkiomen School District at the PSBA School Leadership Council Conference Delegate Assembly Friday, October 19, 2018 in Hershey PA.

IV. **DISCUSSION ITEM:**

- a. School Board Student Representative

V. **PUBLIC COMMENTS ON AGENDA ITEMS**

VI. **ADJOURNMENT**

**UPPER PERKIOMEN SCHOOL DISTRICT**  
**2229 East Buck Road**  
**Pennsburg PA 18073**

**BOARD WORKSHOP**  
**June 28, 2018**

**CALL TO ORDER**

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was held in the Upper Perkiomen School District Education Center with the following people attending: Joan T. Smith, James C. Glackin, Judy Maginnis, Raeann B. Hofkin, Dr. Kerry A. Drake, Mike W. Elliott, Stephen L. Cunningham, Dr. John L. Farris, and Melanie R. Cunningham. Others in attendance were: Alexis McGloin, EdD., Andrea Farina, EdD., Sandra M. Kassel, Ashley Kitten, Dyan Hipszer and Keith McCarrick.

**ACTION ITEMS**

- a. Motion by James C. Glackin, seconded by Mike W. Elliott, to approve the **May 24, 2018, Board Workshop Minutes** (Attachment A). Motion carried; all voted aye.
- b. Motion by Melanie R. Cunningham, seconded by John L. Farris to approve a **Change Order credit for the new Middle School project in the amount of \$20,067.97** (Attachment B). Motion carried; all voted aye.
- c. Motion by Stephen L. Cunningham, seconded by James C. Glackin, to approve **the Master Subscription Services Agreement with ePlus Technology, Inc. for NetApp Support** in the amount of \$25,393.52 and Cisco Support in the amount of \$24,208.34, for a term of twelve months. The total expenditure is \$49,601.86. Motion carried; all voted aye.
- d. Motion by Raeann B. Hofkin, seconded by Melanie R. Cunningham, to approve **Fidevia to conduct a facilities study for the 4-5 school conversion**. Contract approval pending solicitor review. ROLL CALL VOTE: **Smith – no**, Glackin – yes, Maginnis – yes, Hofkin – yes, Drake – yes, **Elliott – no**, S. Cunningham – yes, **Farris – no**, M. Cunningham – yes. Motion passed.
- e. Motion by Judy Maginnis, seconded by James C. Glackin, to approve **an agreement with the firm of Sweet Stevens Katz Williams for solicitor services for the Upper Perkiomen School District from July 1, 2018 – July 1, 2019 at the following contracted rates:**
  - i. For routine matters \$160/hour for attorneys and \$125/hour for legal assistants
  - ii. For non-routine matters \$195/hour for attorneys and \$125/hour for legal assistants
 VOTE: **Smith – no**, Glackin – yes, Maginnis – yes, Hofkin – yes, Drake – yes, Elliott – yes, S. Cunningham – yes, **Farris – no**, M. Cunningham – yes. Motion passed.

**PRESENTATIONS & UPDATES**

**A. CURRICULUM & INSTRUCTION**

- i. Goal Update – James Glackin

**B. FACILITIES**

- i. Goal Update – Melanie Cunningham

**C. SPECIAL EDUCATION & PUPIL SERVICES**

- i. Goal Update – Judy Maginnis

**D. POLICY COMMITTEE**

- i. Goal Update – Raeann Hofkin

## **E. COMMUNICATION COMMITTEE**

### **i. Goal Update – Mike Elliott**

Each Committee Chairperson presented and shared the committee's mission and vision. They reported on their findings of the district's strengths and weaknesses/gaps pertaining to each committee's area of focus. The chairperson gave the committee's recommendations for goals for the upcoming year.

## **PUBLIC COMMENTS ON AGENDA ITEMS**

Keith McCarrick, Pennsburg, asked about the differences of the test scores between the middle and the high school.

James Glackin asked if the project sign for the new middle school could be moved away from the Veteran's memorial.

## **ADJOURNMENT**

Dr. Kerry A. Drake **adjourned the meeting at 8:10 p.m.**

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Sandra M. Kassel, Board Secretary