

**BOARD WORKSHOP MEETING**

January 24, 2019 – 7:00 p.m.

**AGENDA**

- I. **CALL TO ORDER**
  - a. Pledge of Allegiance
  - b. Roll Call
  
- II. **APPROVAL OF MINUTES**
  - a. Motion to approve the October 25, 2018 Board Workshop Minutes (Attachment A)
  
- III. **COMMITTEE REPORTS**
  - a. Special Education & Pupil Services Committee – Judy Maginnis
  - b. Curriculum & Instruction Committee – James Glackin
  - c. Facilities Committee – Melanie Cunningham
  - d. Policy Committee – Raeann Hofkin
  - e. Board Communication Line/Communication Committee – Mike Elliott
  - f. Western Montgomery Career & Technology Center – James Glackin
  - g. Montgomery County Intermediate Unit – Judy Maginnis
  - h. Legislative Liaison Report – Judy Maginnis
  - i. Upper Perkiomen Education Foundation – Mike Elliott
  - j. Regional Planning Commission Representative – Melanie Cunningham
  
- IV. **COMMITTEE PRESENTATIONS/DISCUSSION:**
  - a. Finance
    - i. 2017-2018 Audit Review – Mr. William Gorman, Gorman & Assoc., PC
    - ii. 2019-2020 Preliminary Budget
    - iii. Motion to adopt the attached Accelerated Budget Opt-Out Resolution certifying that the real estate tax rate will not increase by more than the index. (Attachment B)
  - b. Facilities
    - i. 4/5 Building Renovation Update – Fidevia & Blackney Hayes
  - c. Policy
    - i. Policy No. 810 – Transportation
  - d. Board Discussion
    - i. Committee Assignments
  
- V. **PUBLIC COMMENTS ON AGENDA ITEMS**
  
- VI. **ADJOURNMENT**

**UPPER PERKIOMEN SCHOOL DISTRICT**  
**2229 East Buck Road**  
**Pennsburg PA 18073**

**BOARD WORKSHOP**  
**October 25, 2018**

**CALL TO ORDER**

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was held in the Upper Perkiomen School District Education Center with the following people attending: Joan T. Smith, James C. Glackin, Judy Maginnis, Raeann B. Hofkin, Dr. Kerry A. Drake, Mike W. Elliott, Stephen L. Cunningham, John L. Farris, and Melanie R. Cunningham. Others in attendance were: Andrea Farina, EdD., Sandra M. Kassel, Ashley Kitten, John Sheeran, Dyan Hipszer, Art Vigilante, Brian Hansley, Megan Smolinski, and Peg Pennepacker.

**APPROVAL OF MINUTES**

- a. Motion by Stephen L. Cunningham, seconded by James C. Glackin, to approve the **September 27, 2018, Board Workshop Minutes** (Attachment A). Motion carried; all voted aye.

**DISCUSSION/PRESENTATIONS**

- a. Link Crew – Art Vigilante, Brian Hansley, and Megan Smolinski  
Mr. Vigilante, Mr. Hansley and Ms. Smolinski presented plans for the Link Crew program they would like to implement at the Upper Perkiomen High School that would meet the needs of secondary students. Part of the program implementation includes upper classmen mentoring incoming freshmen. Mr. Hansley and Ms. Smolinski shared a video that showed some examples of Link Crew in action and how through these activities students would have opportunities to interact and meet fellow students. The high school would like to start the program the upcoming school year.

**COMMITTEE REPORTS**

- a. Special Education & Pupil Services Committee – Judy Maginnis  
Mrs. Maginnis talked about a presentation at the October 22<sup>nd</sup> meeting by the elementary and middle school reading and math specialists. They discussed the implementation of MTSS. She said that the teachers invested a lot of time over the summer and during professional development on the topic.
- b. Curriculum & Instruction Committee – James Glackin  
Mr. Glackin reported that a meeting was held on October 22<sup>nd</sup>. He reported that the meeting consisted of a lot of data being provided on many subjects such as graduation rates, Keystone rates and PSSA trends. The principals at all building levels shared goals for improvement.
- c. Facilities Committee – Melanie Cunningham  
Mrs. Cunningham reported that a meeting was held on October 16<sup>th</sup> and a discussion was had about the 4/5 building conversion. Mrs. Cunningham said she hoped that at the next school board meeting they would have quotes for the architectural drawings. Mrs. Kassel added that the quotes needed to be received before the next meeting. She added, due to the importance of the timing of the project, an architect would need to be approved at the November meeting.  
Mrs. Cunningham also reported that at the meeting they discussed the naming of the new 4/5 building, and the offsite sidewalk project properties. She said that when they were discussing the Phase 2 renovations, which will be done on the older part of the middle school, the operating costs of the Education center were also discussed. Mrs. Cunningham, reported the tennis netting and the custodial study and training, and the progress of the new middle school construction were other topics discussed.

- d. Policy Committee – Raeann Hofkin  
No report, the next meeting will be October 29, 2018.
- e. Board Communication Line/Communication Committee – Mike Elliott  
Mr. Elliott reported that the committee was working on a punch list and running analytics on the website.
- f. Western Montgomery Career & Technology Center – James Glackin  
Mr. Glackin stated that there was no meeting in October. Mr. Glackin talked about an event that was held with the boy scouts at the Western Center and was largely attended. It was a way for them to earn merit badges and a great way for the students to interact with teachers.
- g. Montgomery County Intermediate Unit – Judy Maginnis  
No report.
- h. Legislative Liaison Report – Judy Maginnis  
Mrs. Maginnis talked about school funding. She said that several organizations were kicking off a statewide PA Schools Work campaign that would be held on November 17 at several different locations due to the increasing size of the event. Mrs. Maginnis spoke about many laws that were passed including Act 158 which allowed alternative pathways for student to demonstrate readiness for graduation. Mrs. Maginnis said much time was spent on talking about passing a resolution to change the start times of schools. She talked about the many organizations that have done extensive research on the subject.
- i. Upper Perkiomen Education Foundation – Mike Elliott  
No report.
- j. Regional Planning Commission Representative – Melanie Cunningham  
Mrs. Cunningham said that at the meeting there was a presentation about the Bike Montco program.

#### **PUBLIC COMMENTS ON AGENDA ITEMS**

Peg Pennepacker, East Greenville, commented that changing the start time of school was a very popular topic with a lot of research being done.

Dr. Drake said that he would like to have extended time at the next board meeting to discuss the 4-5 building proposals.

Mr. Glackin asked if the board could discuss the transition plans for the 4-5 building, specific to administrators and teachers.

#### **ADJOURNMENT**

Motion by Stephen L. Cunningham, seconded by Mike W. Elliott, **to adjourn the meeting at 8:10 p.m.**

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Sandra M. Kassel, Board Secretary

**UPPER PERKIOMEN SCHOOL DISTRICT**

**BOARD OF SCHOOL DIRECTORS**

**ACCELERATED OPT-OUT RESOLUTION**

**WHEREAS**, the Board of School Directors of the Upper Perkiomen School District (“the District”) has determined that there will be no increase in the rate of any tax for the support of its public schools for the 2019-2020 fiscal year by more than the Index established by the Department of Education (Department) for the district;

**WHEREAS**, the Index for the District is 2.8%;

**WHEREAS**, the Board of Directors of the District does hereby certify that the District will comply with the procedures as set forth in Section 687 of the Public School Code as they relate to the annual budget for the adoption of its proposed and final budgets;

**WHEREAS**, the Board of School Directors certifies that increasing any tax at a rate less than or equal to the established index will be sufficient to balance its final budget;

**WHEREAS**, the Board of School Directors certifies that the District will submit information on a proposed increase in the rate of a tax levied for the support of the public schools to the Department on a uniform form prepared by the Department no later than five (5) days after the adoption of this resolution;

**WHEREAS**, the Board of School Directors certifies that a copy of this resolution adopted pursuant to Section 311 of the Taxpayer Relief Act of Special Session No. 1 of 2005 will be sent to the Department no later than five (5) days after the adoption of this resolution; and

**WHEREAS**, the Board of School Directors recognize that the District shall not be eligible to seek referendum exceptions under Section 333 (f) of the Taxpayer Relief Act.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of School Directors as follows:

The Board of School Directors adopts this **RESOLUTION** on the 24<sup>th</sup> day of January 2019 indicating that it will not raise the rate of any tax for the support of its public schools for the 2019-2020 fiscal year by more than the index established by the Department of Education for the district of 2.8%.

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Board President

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Attest: Board Secretary