

## UPPER PERKIOMEN SCHOOL DISTRICT

Education Center  
2229 E. Buck Road  
Pennsburg, PA 18073

### Special Education & Pupil Services Committee Meeting

April 10, 2018 – 6:30 p.m.

**CHAIR:** Judy Maginnis

Ex-Officio: Dr. Kerry Drake, President

**MEMBERS:**

Melanie Cunningham  
James Glackin

Superintendent – Dr. Alexis McGloin  
Director of Special Education & Pupil Services – George Reigle

### **AGENDA**

1. Approval of February 13, 2018 Meeting Minutes (Attachment A)
2. Finalize Committee Mission and Vision Statement (Attachment B)
3. Discussion of Disabilities/Acronyms and Qualification Guidelines and Trends
4. Final review of Special Education Comprehensive Plan – George Reigle
5. ESSA (Every Student Succeeds Act) and MTSS (Multi-Tier System of Supports)
6. Future Committee Meetings Focus Topics/Areas of Concern to Address

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**Education Center**

**2229 E. Buck Road Pennsburg, PA 18073**

Special Education & Pupil Services Committee

February 13, 2018 – 7:00 p.m.

Meeting Minutes

**Attendance: Mrs. Judy Maginnis, Dr. Alexis McGloin, Mr. George Reigle, Dr. Kerry Drake, Mrs. Melanie Cunningham, Mr. James Glackin**

The meeting commenced at 7:00 pm

1. The committee made introductions of all members on the committee, reviewed roles, and welcomed the public.
2. The committee reviewed the proposed draft mission and vision statements edited from the previous mission and vision. A discussion was had regarding a proposed committee title change from Special Education Committee to Special Education & Pupil Services Committee. This would allow for a broader discussion of not only special education topics and concerns but reaching to more pupil service items. The committee made appropriate edits to the vision statements and mission. Input was given by all members. The vision and mission statements will be revised and presented at the subsequent committee meeting.
3. George Reigle reported on various topics and current happenings in the special education department. This included presentation of the proposed 2018-2021 special education plan, expansion of our continuum of services, MTSS, school wide PBIS, board walk through, and other varying topics. The special education plan will be presented to the board at the March board meeting with an overview of proposed action plans. Committee members expressed excitement for the board walk through with a focus on the low incidence classrooms and supports provided within the district. Mrs. Cunningham expressed interest in having a future presentation on disability categories and special education acronyms. A future presentation or discussion will occur.
4. The committee discussed future dates for Special Education Committee meetings. The next meeting will be held on April 10<sup>th</sup> at 6:30 pm at the Education Center.
5. Public comments were made regarding the continuation and expansion of special education services and supports, gifted services and offerings within the district, and communication to parents regarding future changes and action plans in the district.

Meeting was adjourned at approximately 8:30pm.

## Mission

- Improve the district Special Education and Pupil Services programs by:
  - Encouraging open and honest communication across all levels in the district
  - Encouraging a climate of collaboration among all stakeholders
  - Understanding and adhering to state and federal mandates
  - Supporting increased parent training and school district staff professional development.
- Provide meaningful recommendations to the school board for changes that enable improvement.

## Vision

Enable all students, regardless of barriers or differing abilities, to achieve their full academic potential and prepare them for a successful transition into the community, a career, or college.

## Team Member Roles and Responsibilities

### ➤ School Board Directors

- Ensure policies empower school administrators and personnel to improve the district's special programs to better help the students succeed
- Build and enhance a culture of inclusion and empowerment for all students
- Encourage open and honest communication of current strengths, weaknesses and needs of the district
- Provide oversight and accountability to ensure adherence to the committee mission and progress towards the committee vision

### ➤ Director of Special Education and Pupil Services

- Provides plans to develop and implement data driven programs that follow currently accepted best practices and meets or exceed state and federal requirements
- Assess and communicate current state of district programs
- Communicate district needs and recommend actions for improvement

## Partners and other Stakeholders

### ➤ School Administrators

- Build and enhance a culture of inclusion
- Help to facilitate communication with parents, students, and the board
- Ensure that all staff are properly trained to understand and execute educational programs

### ➤ Educational Staff

- Work with administration on development and implementation of evidence-based best practice programs
- Facilitate communication with parents, administration, and the board
- Proactively work with administrators to identify and communicate gaps in execution of district programs in order to help strengthen the overall district

### ➤ Parents, Students, and Community members

- Provide input and feedback on the practical impact of district programs on students
- Actively participate and listen with an open mind
- Provide feedback on results of special education and all educational programming