

# UPPER PERKIOMEN SCHOOL DISTRICT

Education Center  
2229 E. Buck Road  
Pennsburg, PA 18073

## Policy Committee Meeting

September 26, 2022 @ Education Center  
5:00-6:00

**CHAIR:** Peg Pennepacker

Ex-Officio: Judy Maginnis, President

### **MEMBERS:**

Keith McCarrick  
Emily McCormick  
Assistant Superintendent – Dr. Andrea Farina  
Business Manager – Dan Direso  
Human Resources Director – Georgiann Fisher

## **AGENDA**

1. Approval of August 15, 2022 Committee Minutes ([Attachment A](#))
2. Review & Discussion:

Policy Number	Current	Proposed	Discussion/Next Steps
006.1	<a href="#">Remote Participation in Board Meeting</a>		Adjust language related to remote participation in executive session.
218.3	NEW	<a href="#">Discipline of Student Convicted/Ajudicated of Sexual Assault</a>	
418, 518, ACP, CBA	<a href="#">Attendance and Tardiness</a>	<a href="#">Attendance and Tardiness</a>	The committee requested to see the AR prior to the first read.
326	<a href="#">Complaint Process</a>	<a href="#">Complaint Process</a>	Removed definitions and specific complaint process from policy -- language is more procedural and is more appropriate in administrative regulations or the applicable CBAs.
330	<a href="#">Overtime</a>	<a href="#">Overtime</a>	Added recommended language on time worked on a Saturday or Sunday being compensated premium pay (1.5 times regular pay), in accordance with language in the Agreement for Food Service Staff -- please review and revise if necessary.

			<p>Added PSBA recommended language regarding conflicts between policy and CBA/contract being reported to the Board.</p> <p>Deleted language on overtime accrual based on work only within job classification -- language is vague and may not comply with current law -- if district wishes to retain, please review with solicitor and revise as necessary.</p>
331	<a href="#">Job Related Expenses</a>	<a href="#">Job Related Expenses</a>	<p>Added recommended language on the Superintendent developing administrative regulations.</p> <p>Updated individual who determines validity of job related expenses to the Business Administrator for consistency with policy 626.1.</p> <p>Added PSBA recommended language regarding liability insurance being required when an employee uses their personal vehicle.</p> <p>Added PSBA recommended language on attendance at events outside the district being without loss of regular pay, unless otherwise stipulated.</p>
331		<a href="#">Job Related Expenses AR</a> NEW	

Next Meeting: October 17, 2022

**Mission:** Policies exist to serve the needs of the district and to serve the district's need to comply with various regulatory demands. Policies are designed to influence the activities that take place within the boundaries set by them. The policy committee performs a comprehensive review of policies and administrative regulations to ensure compliance with federal and state laws and regulations with input from stakeholders. In other words, the point of view held by the board of school directors is translated into steps that result in an outcome compatible with that view. **Vision:** Review any/all policies and administrative regulations; Create and/or review any policies recommended by the solicitor based on current events; Retire any policies in place that are no longer needed.