

# UPPER PERKIOMEN SCHOOL DISTRICT

Education Center  
2229 E. Buck Road  
Pennsburg, PA 18073

## Policy Committee Meeting

November 18, 2019

**CHAIR:** Raeann Hofkin

Ex-Officio: Dr. Kerry Drake, President

**MEMBERS:**

Stephen Cunningham

Dr. John Farris

Assistant Superintendent – Dr. Andrea Farina

Business Manager – Sandra Kassel

Human Resources Director – Georgiann Fisher

### **AGENDA**

1. Approval of October 21, 2019 Meeting Minutes (Attachment A)
  
2. Review & Discussion:
  - a. Naming Policy
  - b. Employee Drug Testing
  - c. PSBA Policy Recommendations – Section 100
    - i. 124 - Summer School
    - ii. 125 - Adult Education
    - iii. 126 - Class Size
    - iv. 127 - Assessment of Educational Program
    - v. 130 - Homework
    - vi. 137 - Home Education Programs
    - vii. 137.1 - Extracurricular Participation by Home Education Students
    - viii. 138 - English Language Development (ELD) Program
    - ix. 140 - Charter Schools
    - x. 140.1 - Extracurricular Participation by Charter/Cyber Charter Students (New)
    - xi. 142 - Migrant Education
    - xii. 143 - Standards for Persistently Dangerous Schools
    - xiii. 144 - Standards for Victims of Violent Crimes
    - xiv. 146 - Student Services
    - xv. 150 - Title 1 Comparability Services (New)

***Mission:*** Policies exist to serve the needs of the district and to serve the district's need to comply with various regulatory demands. Policies are designed to influence the activities that take place within the boundaries set by them. The policy committee performs a comprehensive review of policies and administrative regulations to ensure compliance with federal and state laws and regulations with input from stakeholders. In other words, the point of view held by the board of school directors is translated into steps that result in an outcome compatible with that view. ***Vision:*** Review any/all policies and administrative regulations; Create and/or review any policies recommended by the solicitor based on current events; Retire any policies in place that are no longer needed.

**POLICY COMMITTEE MEETING  
Minutes  
October 21, 2019**

The Policy Committee Meeting was held on October 21, 2019 at 8:08 pm. with the following Committee Members in attendance: Raeann Hofkin, Chairman, and Stephen L. Cunningham. Absent member was: John L. Farris. Others in attendance were: Dr. Andrea Farina, Sandy Kassel and Georgiann Fisher.

Motion by Stephen L. Cunningham, seconded by Raeann Hofkin, to approve the **August 19, 2019 Policy Committee Meeting minutes**. Motion carried; all voted aye.

**REVIEW & DISCUSSION:**

Dr. Bonekemper asked what was happening regarding Bill Keeney and the naming of the football field. He reported that the Town and Country said the committee had approved Bill Keeney. Stephen Cunningham corrected that comment. The committee has not approved anything. Dr. Bonekemper asked when the committee is going to do a policy on naming. Mrs. Hofkin reported that they would like to have discussed that today but we do not have a policy in place and we do not have anything from PSBA. Dr. Bonekemper reported that there was naming of sites years ago. Dr. Bonekemper felt May 16<sup>th</sup> would be a good time. That day there will be a second annual reunion of football players coming back to the district. Mrs. Hofkin said a concern is what are we approving? Who provides the dollars to support the sign? Dr. Bonekemper felt there would be donations to support the sign. This will be brought up at the next meeting.

**a. NEW POLICY CONSIDERATIONS**

i. No. 221 Dress & Grooming

The Board discussed whether uniforms would be in the best interest of the student body. The Board decided to keep the policy as is.

ii. Pre-Employment Drug Testing

The committee discussed the possibility of instituting drug testing for new employees. This may be permissible under federal law but not state law.

We have the ability to do suspicion drug testing but pre-employment may not be allowed under state constitution. Mrs. Fisher will check on cost estimates and this will be discussed in November.

**b. ADMINISTRATIVE REGULATIONS:**

We will bring back Behavior Support and Gifted.

i. **105 AR – Curriculum Development**

Changes to bullets 2. and 3. removing Superintendent and put in Director of Curriculum.

ii. **109 AR – Resource Materials**

Change Assistant Superintendent to Director of Curriculum.

iii. **121 AR – Field Trips**

No change recommended.

iv. **121.1 AR – Overnight Student Excursions**

Change 7. to a financial report outlining income and expenditures relating to the fundraising for the overnight excursions will be submitted to the Business Administrator 30 days after the conclusion of the trip. We need to adjust the proposal form. Take foreign travel out of 122.

v. **No. 121.2 & AR Foreign Study – Travel Programs**

Refer to revision on policy.

vi. **122 AR – Extracurricular Activities**

Was reviewed, no change.

vii. **123 AR – Interscholastic Activities**

Replace the AR

c. **POLICIES**

i. **Policy 113.4 – Confidentiality of Special Education Student Information**

New policy from PSBA, move to first read.

ii. **Policy 117 – Homebound Instruction**

Add recommendation and list on November Board agenda.

Next meeting is November 18<sup>th</sup>. We will bring back policy information on Naming Rights, Current events, and information on drug testing, along with gifted and behavioral support AR's. We will also have the rest of the 100's and AR's.

Motion by Stephen L. Cunningham, seconded by Raeann Hofkin to **adjourn the meeting at 9:29 pm**. Motion carried; all voted aye.