

UPPER PERKIOMEN SCHOOL DISTRICT  
Education Center  
2229 E. Buck Road  
Pennsburg, PA 18073

**Policy Committee Meeting**

August 19, 2019

**CHAIR:** Raeann Hofkin

Ex-Officio: Dr. Kerry Drake, President

**MEMBERS:**

Stephen Cunningham

Dr. John Farris

Assistant Superintendent – Dr. Andrea Farina

Business Manager – Sandra Kassel

**AGENDA**

1. Approval of June 17, 2019 Meeting Minutes (Attachment A)
2. Review & Discussion:
  - a. Policies & Administrative Regulations:
    - i. Policy No. 103 – Nondiscrimination In School & Classroom Practices
    - ii. Policy No. 103.1 – Nondiscrimination – Qualified Students with Disabilities
    - iii. Policy No. 104 – Nondiscrimination in Employment Practices
    - iv. PSBA Policy Recommendations – Section 100 (starting with No. 113.2)
    - v. PSBA Policy Recommendations – Section 200

***Mission:*** Policies exist to serve the needs of the district and to serve the district's need to comply with various regulatory demands. Policies are designed to influence the activities that take place within the boundaries set by them. The policy committee performs a comprehensive review of policies and administrative regulations to ensure compliance with federal and state laws and regulations with input from stakeholders. In other words, the point of view held by the board of school directors is translated into steps that result in an outcome compatible with that view. ***Vision:*** Review any/all policies and administrative regulations; Create and/or review any policies recommended by the solicitor based on current events; Retire any policies in place that are no longer needed.

**POLICY COMMITTEE MEETING  
Minutes  
June 17, 2019**

The Policy Committee Meeting was held on June 17, 2019 at 6:34 pm. with the following Committee Members in attendance: Raeann Hofkin, Chairman, John L. Farris, and Stephen L. Cunningham. Others in attendance were: Dr. Kerry Drake, Andrea Farina, EdD., and Sandra M. Kassel.

Motion by Stephen L. Cunningham, seconded by John L. Farris, to approve the **April 10, 2019 Policy Committee Meeting minutes**. Motion carried; all voted aye.

**REVIEW & DISCUSSION:**

**a. Policies & Administrative Regulations:**

- i. **004 – Membership**  
Move to the Board for first read.
- ii. **006.1 – Remote Participation in Board Meetings**  
No Change.
- iii. **247 – Hazing**  
Recommendation to accept the changes proposed by PSBA. Move to the Board for first read.
- iv. **247.1 – Bullying/Cyberbullying**  
Repeal and Replace with Policy 249. Move to the Board for first read.
- vi. **251 & AR – Homeless Students**  
Change designates to Assistant Superintendent (page 2). Move to the Board for first read.
- vii. **626 & AR – Federal Fiscal Compliance**  
Policy & attachments. Move to the Board for first read.
- viii. **801 & AR** – Will be discussed at next meeting
- ix. **815.1 & AR – Social Media**  
Social media policy was developed by the solicitor's office. Hold to see if PSBA has a policy. The district did adopt 824 which will be reviewed with the 800's.

**Review of 100 PSBA Policy Recommendations**

- 100** – No language changes.
- 101** – Repeal Policy. Move to the Board for first read.
- 102** - Academic Standards  
Accept the changes as provided by PSBA. Move to the Board for first read.

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- 103** - Nondiscrimination in School Classroom Practices.  
Kyle will look into the number of days as to whether they be calendar or business days under Step 3 Investigation Report.
- 103.1** -look at calendar dates.  
Pupil Services oversee 504's. Principals oversee building implementation, check calendar dates and forms. Bring back to Policy Committee.
- 104** - Check dates/Compliance Office. Bring back to the Policy Committee.

**For all of the following policies – accept changes as provided by PSBA and move to the Board for first read.**

- 105 - Curriculum**
- 105.1 – Review of Instructional Materials by Parents/Guardians & Students**
- 105.2 – Exemption from Instruction**
- 105.3 – Animal Dissection - Repeal**
- 106 – Guides for Planned Instruction**
- 107 – Adoption of Planned Instruction**
- 108 – Adoption of Textbooks**
- 108.1 – Public Complaints – Educational Materials - Repeal**
- 109 – Resource Materials**
- 109.1 – Media Centers Material Selection - Repeal**
- 110 – Instructional Supplies**
- 111 – Lesson Plans**
- 112 – Guidance Counseling**
- 113 – Special Education**
- 113.1 – Discipline of Students with Disabilities**
- 113.2 – Behavior Support**

Motion by Stephen L. Cunningham, seconded by John L. Farris to **adjourn the meeting at 8:38 pm**. Motion carried; all voted aye.