

UPPER PERKIOMEN SCHOOL DISTRICT

Education Center
2229 E. Buck Road
Pennsburg, PA 18073

Policy Committee Meeting

April 23, 2018 – 7:30 p.m.

CHAIR: Raeann Hofkin

Ex-Officio: Dr. Kerry Drake, President

MEMBERS:

Stephen Cunningham

Joan Smith

Superintendent – Dr. Alexis McGloin

Business Manager – Sandra Kassel

AGENDA

1. Approval of March 26, 2018 Meeting Minutes (Attachment A)
2. Discussion & Review
 - a. Committee Mission/Vision Statement/Goals
 - b. Current Policies & Administrative Regulations:
 - i. Policy No. 225 – Relations with Law Enforcement Agencies
 - ii. Policy No. 810 – Transportation
 - iii. Policy No. 220 – Student Expression
3. Discussion of Sample Policies:
 - a. Policy No. 022 & 012– Gifts
 - b. Policy No. 242 & 242.2– Extracurricular Activities/Student Activity Fees
4. Replacement Cycle

In order to assist in keeping an accurate record of the proceeding of this meeting, the meeting is being videotaped by the District.

**POLICY COMMITTEE MEETING
Minutes
March 26, 2018**

The Policy Committee Meeting was held on February 26, 2018 at 7:15 p.m. with the following Committee Members in attendance: Raeann Hofkin, Joan T. Smith and Dr. Kerry A. Drake. Absent member was: Stephen L. Cunningham. Others in attendance were: Alexis McGloin, EdD., Andrea Farina, EdD., Ashley Kitten, Sandra M. Kassel, Mike Elliott, Dr. John L. Farris, Will Pike, Peg Pennepacker, and Kaye Yurik.

Motion by Raeann B. Hofkin, seconded by Joan T. Smith, to approve the **February 26, 2018 Policy Committee Meeting minutes**. Motion carried; all voted aye.

The mission statement was discussed. Dr. McGloin said she would send what revisions she had noted. The committee decided to table this to the next meeting once the revisions were noted.

Discussion:

a. Policy No. 131 – Teaching About Religion

PSBA does not recommend a policy on religious education. Religion is addressed in the law. The committee recommended retirement of the policy.

b. Policy No. 138 & AR – Limited English Proficiency Program

Dr. Farina spoke on needed policy changes due to changes in the law. Dr. Farina suggested making changes once further information was available on ESSA. It was suggested that the committee wait until PSBA developed a policy.

c. Policy No. 212 – Reporting Student Progress

The policy was reviewed and the committee did not recommend any changes.

d. Policy No. 221 – Dress and Grooming

Dr. McGloin acknowledged that the policy needed work but that it needed to be addressed with the staff first. The committee decided to table the policy until the June 5th meeting.

e. Policy No. 123 – Interscholastic Athletics

The committee decided to retire the current policy and replace with the PSBA version. Peg Pennepacker stated she would provide some additional samples of policies.

f. Policy 810.2 – Transportation - Video/Audio Recording and 810.2 AR

The administration recommend a change in #2 regarding annually notification to parents/guardians. They noted the notification regarding use of video and recordings on school buses occurred in the student handbook and not via letter mailed to the student's home address. No changes were recommended for the AR.

Discussion & Review Only:

a. Policy No. 248 & AR – Unlawful Harassment

This policy was listed for review. No changes were recommended.

Chairman Hofkin raised a question on whether the district should have a policy on school

walkouts/protests. Mrs. Hofkin wanted to ensure all voices are heard and felt protocols should be put in place on how walkouts should be handled. Mrs. Hofkin felt the board should approve guidelines. The committee was split on whether the district should have a policy. Dr. Drake recommended that the discussion go to the full board to see if there was interest in moving forward.

The next meeting will occur on April 23rd at 7:30 p.m. and the following meeting will occur on June 5th.

Motion by Joan T. Smith, seconded by Raeann B. Hofkin to adjourn the meeting at 8:30 pm. Motion carried; all voted aye.

POLICY COMMITTEE

Purpose:

Policies exist to serve the needs of the district and to serve the district's need to comply with various regulatory demands. Policies are designed to influence the activities that take place within the boundaries set by them. The policy committee performs a comprehensive review of policies and administrative regulations to ensure compliance with federal and state laws and regulations with input from stakeholders. In other words, the point of view held by the board of school directors is translated into steps that result in an outcome compatible with that view.

- Policy committee Meetings will be limited to 2hrs, 7pm to 9pm on the Fourth Monday of the month except July, August and December.
 - Whatever is not completed will be added to the next meeting
- Policies will be provided to the committee a week prior to the meeting to allow time for review. Policies shall be read by committee members.

Goals:

- Review any/all policies and ARs
- Create and/or review any policies recommended by the solicitor based on current events.
- Retire any policies in place that are no longer needed.