

# UPPER PERKIOMEN SCHOOL DISTRICT

**Education Center  
2229 E. Buck Road  
Pennsburg, PA 18073**

**Finance Committee Meeting  
April 18, 2022**

**CHAIRPERSON:** Melanie Cunningham

**MEMBERS:**

Judy Maginnis  
Keith McCarrick

Business Administrator: Daniel Direso  
Asst. Business Administrator: Megan Moyer  
Superintendent: Dr. Allyn Roche

## AGENDA

1. Approval of Minutes
  - a. March 14, 2022
  - b. March 21, 2022
  
2. Discussion
  - a. Preliminary 2020-2021 Audit Results
  - b. Projected 2021-2022 Financials
  - c. 2022-2023 Budget
    - i. Athletics
    - ii. Human Resources
    - iii. Business Office
    - iv. Debt
    - v. Revenue

Next Meeting: May 16, 2022

### **Mission Statement**

The Finance Committee is an advisory committee who are devoting the extra time and effort to understand the finances of the district in order to assist and guide the Board on financial decisions which affect the short and long term financial health of the district.

**UPPER PERKIOMEN SCHOOL DISTRICT  
FINANCE COMMITTEE  
March 14, 2022**

The Finance Committee Meeting was held at the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (chairperson), Keith McCarrick, Judy Maginnis. Others in attendance were: Daniel Direso, Allyn Roche, Megan Moyer, Doug Kenwood, and James Roth.

**Discussion:**

**a. 2022-2023 Budget**

The committee discussed the proposed budgets related to the Technology, Facility, and Transportation departments for the 2022-2023 fiscal year. Mr. Direso presented line-item budget reports and Mr. Kenwood and Mr. Roth provided detailed explanations of the upcoming year's expenditures. Notable technology expenditures include additional student and teacher computers. Mr. Roth explained to the committee the district's purchase vs lease approach to hardware and how purchasing devices allows more flexibility and is more cost effective over time. Additionally, the topic of E-rate was discussed as it pertains to discounted internet and other technology expenditures.

The facilities portion of the meeting included a focus on facility upgrades planned for the 2022-2023 fiscal year, including the varsity softball field, High School basketball backboards, X-lab ductwork, Hereford PA system, and security upgrades. Mr. Kenwood also discussed the budgetary decrease to the electricity line-item due to savings related to the GESA project.

During the transportation budget discussion, Mr. Direso explained that the primary cost driver is fuel pricing. Mr. Direso and Mr. Kenwood discussed the district's options regarding locking in fuel prices for the 2022-2023 fiscal year. The district is continuing to monitor the fuel market through the Montgomery county Intermediate Unit and working with a third-party energy consultant in an effort to obtain the best pricing.

Motion by Keith McCarrick seconded by Judy Maginnis adjourned the meeting at 7:16 pm.

**UPPER PERKIOMEN SCHOOL DISTRICT  
FINANCE COMMITTEE  
March 21, 2022**

The Finance Committee Meeting was held at the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (chairperson), Keith McCarrick, Judy Maginnis. Others in attendance were: Daniel Direso, Allyn Roche, Megan Moyer, Andrea Farina, Carol Giblin, and Kim Bast.

**Discussion:**

**a. 2022-2023 Budget**

The committee discussed proposed budgets related to the Curriculum & Instruction and Special Education & Pupil Services departments for the 2022-2023 fiscal year. Mr. Direso presented line-item budget reports and Mrs. Bast, Dr. Farina, and Mrs. Giblin provided detailed explanations of the upcoming year's expenditures. Mrs. Giblin described the budgeting processes for outplaced students and services the district contracts with Montgomery County Intermediate Unit. She explained how certain students have very specific needs that are very costly, and as students enter and exit the district those related expenditures follow.

The curriculum & instruction portion of the meeting included a focus on the science curriculum that is under review as well as the district's virtual instruction. Options for virtual instruction continue to be discussed. Mrs. Bast also highlighted the district's dedication to continuing professional development for staff and its importance to overall student success.

Also discussed was new staffing for the 2022-2023 fiscal year. Dr. Roche provided an update of district personnel needs and priorities.

Motion by Keith McCarrick seconded by Judy Maginnis adjourned the meeting at 7:00 pm.