

UPPER PERKIOMEN SCHOOL DISTRICT

**Education Center
2229 E. Buck Road
Pennsburg, PA 18073**

**Finance Committee Meeting
January 17, 2023**

CHAIRPERSON: Melanie Cunningham

MEMBERS:

Judy Maginnis
Keith McCarrick

Business Administrator: Daniel Direso
Asst. Business Administrator: Megan Moyer
Superintendent: Dr. Allyn Roche

AGENDA

1. Approval of Minutes
 - a. November 21, 2022
2. Presentation and Discussion
 - a. Upper Hanover Authority Tapping Fees
 - b. Charter School Cost Review
 - c. 2023-2024 Referendum Exception Data
 - d. 2023-2024 Budget Timeline
 - e. Preliminary Salaries and Benefits

Next Meeting: February 21, 2023

Mission Statement

The Finance Committee is an advisory committee who are devoting the extra time and effort to understand the finances of the district in order to assist and guide the Board on financial decisions which affect the short and long term financial health of the district.

**UPPER PERKIOMEN SCHOOL DISTRICT
FINANCE COMMITTEE
November 21, 2022**

The Finance Committee Meeting was held at the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (Chairperson), Keith McCarrick, and Judy Maginnis. Others in attendance were: Dr. Allyn Roche, Daniel Direso, Megan Moyer, Peg Pennepacker, and Jenn Malone.

6:00 Melanie Cunningham called meeting to order and October 17, 2022 Minutes approved.

Discussion:

2023-2024 Budget Timeline

Daniel Direso presented a Budget Timeline as a base schedule to keep on track and avoid additional meetings. May need to adjust the Salary & Benefit discussion to later in the process due to Teacher Negotiations are finalized.

Preliminary Budget/Opt-Out Resolution

Dan Direso reviewed the Opt-Out Resolution and the Referendum Exceptions. Historically we opt-out and do not qualify for any Referendum Exceptions. Due to this we do not go through the preliminary budget process. A preliminary budget is usually very conservative and it does not make a return on time since we opt-out. Melanie Cunningham asked about the process and said she will recommend to opt-out in the next Finance Committee Meeting in January 2023.

Transportation Software

Jenn Malone spoke to the committee about a new transportation software (Traversa). Safe Transport is sunsetting their software and Jenn has been shopping around for best options. Traversa is a web-based application with GPS devices and Parent App. Krise Transportation also uses this software. Looking at a quick turnaround with December Board Approval and April Rollover.

Upper Hanover Authority Tapping Fees

Mr. Kenwood has been in contact with The Upper Hanover Authority regarding the \$85K tapping fees associated with the MS Construction project. They are talking to their board to defer collection to 23-24. The Authority already waived \$25K tapping fees at Hereford Elementary from 1957, so we are going to owe this. \$85,392.00 is a one-time fee. Mel suggested we ask for a monthly payment plan.

Motion by Keith McCarrick seconded by Judy Maginnis. Melanie Cunningham adjourned the meeting at 6:47pm.