

UPPER PERKIOMEN SCHOOL DISTRICT

Education Center

2229 E. Buck Road, Pennsburg, PA

Facilities Committee Meeting

August 23, 2022

CHAIR: Melanie Cunningham

MEMBERS:

Keith McCarrick

JP Prego

Superintendent:

Dr. Allyn Roche

Director of Facilities and Operations:

Doug Kenwood

Business Administrator:

Dan Direso

AGENDA

1. Approval of May 23, 2022 Meeting Minutes (Attachment A)
2. Old Business
 - a. Energy Performance Contract (GESA)
 - b. Facilities Feasibility Study
 - c. UPMS Basin Stabilization Project / UPHS Varsity Softball Field Drainage Improvements
 - d. St. Luke's High School Signage
 - e. Roofing Master Plan Proposal and 4-5 Center Roofing Bid
 - f. Dr. Persing Facility Naming Request
 - g. Custodial Staffing
3. New Business
 - a. Summer Projects Completed
 - b. Red Hill - W. 10th St. Deed
 - c. Red Hill - Main Street Bridge Closure
 - d. Upper Hanover Authority - Hereford and Middle School Tapping Fees
 - e. 4-5 Center Sewer Lateral Repairs
 - f. PCCD School Mental Health & Safety and Security Grant

UPPER PERKIOMEN SCHOOL DISTRICT

FACILITIES COMMITTEE

May 23, 2022

The Facility Committee Meeting was held at the multipurpose room at the Education Center with the following committee members attending: Melanie Cunningham (chairperson), Keith McCarrick, and JP Prego. Others in attendance were: Dr. Allyn Roche, Peg Pennepacker, Dan Direso, and Doug Kenwood.

1. APPROVAL OF MEETING MINUTES

Motion to approve the April 25, 2022 meeting minutes. Motion carried; all voted aye.

2. OLD BUSINESS

a. Energy Performance Contract (GESA) Update.

- i. Mr. Kenwood reported that not a tremendous amount of work being done now other than preparing for the summer. Boilers being taken down at the 4-5 Center due to them not being needed now.

b. 11th and Montgomery Sidewalk Repairs.

- i. Mr. Kenwood shared that we had to file for an extension. The subcontractor was not able to mobilize in time. Red Hill Borough gave us an extension till June 30th. May 15th was the original deadline.

c. UPMS Basin Stabilization Project / UPHS Varsity Softball Field Drainage Improvements.

- i. Mr. Kenwood stated that the bid for this project was awarded to Bayer. The contract and paperwork are being prepared currently. Work is projected to begin June 13th at the close of school. Their timing is 2 to 3 weeks. Engineer is essentially complete with the softball field drainage design. Mr. Kenwood instructed them to design both projects in parallel so we will be ready with the drainage bid package once we can close the basin NPDES permit.

d. Elementary Projector Project.

- i. Dr. Roche reported that bids came in last Friday; there were 2. The lower bid came in from a company called S&S Electrical Services out of Warrington PA. for \$93,564. The second bid came in at \$117,000. Bonding and paperwork being worked out now. As long as everything works out, they should be starting right after school is out. There are about 90 classrooms that are targeted for this project. Hereford and Marlborough are getting new whiteboards.

e. Facility Feasibility Study.

- i. Mr. Kenwood stated that we had the pre-proposal meeting at the Ed Center last Friday. It was well attended; 13 Architectural/ Engineer firms signed in. This Wednesday, Mr. Kenwood is giving building tours to firms that pre-registered. Proposals are due June 3rd. We will be evaluating those proposals and inviting 2 to 3 firms in for interviews with the goal of listing the award on the board agenda for June 16th.

- f. Custodian Staffing.
 - i. Mr. Kenwood reported that unfortunately we lost two additional FT custodians since the last meeting. One to a higher paying position with private company and another one to step away from full time work to part time that is not with us. Mr. Kenwood appreciates everyone's support in trying to make UPSD more competitive in hiring and retaining custodial employee.

Dr. Farris spoke up and wanted to discuss the plaque for Dr. Persing. Mrs. Cunningham brought up that the request keeps changing and that the district would not be paying for it. He mentioned it keeps disappearing from our discussions, but we did have it on the agenda multiple times and no one was there to discuss it. Ms. Pennepacker advised that the wrestling room would be a good place for a plaque for Dr. Persing. Mr. McCarrick advised Dr. Farris to complete a new application with the updated information.

3. **NEW BUSINESS**

- a. Service Agreements Renewal.
 - i. Trash, Elevators, Mowing
Mr. Kenwood stated that this is the time of year where we have to renew existing service agreements or look for new service providers. This year there are 2 new RFPs; Boilers and Emergency Generators are out at the RFP phase right now. We are expecting them in soon. Mowing agreement; company has asked for an 8% increase over the contractual 2% increase. After discussion, the committee agreed to offer a 5% increase for upcoming year. We will need to re-visit the increase next year. We cannot commit to the large increase next year due to the unknown.
- b. New Service Agreements.
 - i. Boilers, Generators
Mr. Kenwood previously stated they are in RFP status and we are expecting them in a few days.

Mrs. Cunningham asked if there were any questions.

Mr. Kenwood mentioned that the work on Hereford Elementary playground has begun. New mulch was delivered and spread out. The left over was taken to the 4-5 Center.

Next meeting August 22, 2022 at 6:00 pm.

Motion to adjourn the meeting by Mr. McCarrick. Motion carried; all voted aye.