

# UPPER PERKIOMEN SCHOOL DISTRICT

## VIRTUAL MEETING

### Facilities Committee Meeting

June 24, 2020

**CHAIR:** Melanie Cunningham

**MEMBERS:**

Mike Elliott

Peg Pennepacker

Ex-Officio: Dr. Kerry Drake, President

Superintendent:

Dr. Allyn Roche

Director of Facilities and Operations:

Doug Kenwood

Business Administrator:

Sandra Kassel

## AGENDA

1. Approval of May 21, 2020 Meeting Minutes ([Attachment A](#))
2. Old Business
  - a. Full Day Kindergarten Update
  - b. Secure Entrance Bid Results
  - c. 4<sup>th</sup> & 5<sup>th</sup> Grade Center Update
    - i. Auditorium Flooring – Fidevia Update
    - ii. Student Pickup / Drop Off
  - d. High School Update
    - i. Tennis Courts
    - ii. Chiller Rental
    - iii. Sewer Consumption
  - e. Energy Performance Contracting Update
  - f. SY 2020-2021 Security Staffing
3. New Business
  - a. East Greenville School Zone Signs – District Commitment
  - b. Middle School HVAC Preventative Maintenance Contract
  - c. Computerized Maintenance Management Software (CMMS) Selection
  - d. COVID-19 Green Phase – Reopen Playgrounds, Fields, and Courts?
  - e. SY 2020-2021 - Supplemental Custodial Staffing

*Mission: To provide the board with an accurate description of the condition of all the district facilities and to recommend items and projects that will keep the facilities in optimum condition while maintaining fiscal responsibility to the taxpayers and ensuring a safe, secure learning environment for the staff and students.*

*In order to assist in keeping an accurate record of the proceeding of this meeting, the meeting is being videotaped by the District.*

## UPPER PERKIOMEN SCHOOL DISTRICT

## FACILITIES COMMITTEE

May 21, 2020

The Facility Committee Meeting was held virtually with the following committee members attending: Melanie Cunningham (chairperson), Peg Pennepacker, Mike Elliott and Raeann B. Hofkin. Others in attendance were: Dr. Allyn Roche, Sandy Kassel, Doug Kenwood, and Dr. Andrea Farina.

**1. APPROVAL OF MEETING MINUTES**

Motion to approve the April 16, 2020 meeting minutes. Motion carried; all voted aye.

**2. OLD BUSINESS****a. High School Update****i. Tennis Courts**

Mr. Kenwood reported that he met the original architect at the tennis courts to get an opinion and he said he was perplexed about the condition of the courts. Mr. Kenwood has one quote for the repairs and has contacted another contractor to look at the courts and receive another quote for the repairs. Mrs. Cunningham asked if the courts can be used or if the issue needs to be repaired. Mr. Kenwood said he asked Mr. Kurzweg and one of the tennis coaches said the divots could affect play.

**b. Secure Entrances****i. Marlborough and High School**

Mr. Kenwood reported that if the committee wishes to proceed he is ready to advertise tomorrow and have the bid packages available on Wednesday for the secure entrances. He talked about estimated costs that the architect had given.

**c. 4<sup>th</sup> & 5<sup>th</sup> Grade Center – Parent Drop-off and Pick-up Location**

Mr. Kenwood and Dr. Roche talked about being contacted by East Greenville officials. He said a Zoom meeting is scheduled to work through various options with them concerning the parent drop-off and pick-up at the 4<sup>th</sup> & 5<sup>th</sup> Grade Center. Dr. Roche explained part of the plan and current issues. The committee members had a discussion with several concerns, questions and suggestions.

**d. Full Day Kindergarten**

Dr. Farina reported that part of the discussion on Full-Day Kindergarten involves facilities. Dr. Farina, Mr. Kenwood and building principals walked through the spaces that would be used for the Full-Day. Dr. Farina shared a map of the locations at both schools on the areas that could potentially be used. A discussion was had on what would be needed in the classrooms such as storage, safety and security. Dr. Roche thanked everyone who has been working on the idea of full-day kindergarten, not only for the hard work on all of the curriculum aspects but also all of the work of looking into the facilities side.

**3. NEW BUSINESS****a. 4<sup>th</sup> & 5<sup>th</sup> Grade Center Vandalism**

Mr. Kenwood reported that unfortunately another consequence of things being closed in the community, due to the pandemic, has resulted in the schools and municipalities seeing an increase in vandalism and trespassing. He said there has been spray painting on many pieces of property and the buildings themselves throughout the district. He

said there has been discussions on how staff could patrol to possibly prevent these things from happening.

b. High School Sewer Consumption

Mr. Kenwood reported that there was an uptick in the sewer consumption that resulted in a higher bill at the high school. He has been doing investigating to find out why, they have found multiple issues and all but one of the issues have been resolved.

c. MONTCO 2040 Sidewalk Funds

Mrs. Cunningham said they had discussed this at the Finance committee meeting as well and it was decided that the funds received would be put in the Capital Reserve Account and the Facility committee agrees with that. .

d. School Security for 2020-2021

Mr. Kenwood talked about the school security for the next year. He has been attending meetings at MCIU with other Safety and Security Coordinators throughout the county. Mr. Kenwood said he feels if there is an opportunity to improve the security posture the district should consider that. Mr. Kenwood shared options on how that could be done. He talked about utilizing police, different positions, and security guards. He said he would like to have conversations on working towards that. The committee members gave their support to Mr. Kenwood and Dr. Roche to move forward in looking into the options and budgetary support as well.

Mrs. Cunningham asked if there was anything that anyone wanted to add to New Business for the next meeting.

Peg Pennepacker said she would like to start a new discussion about the High School track being opened up for community use again.

George Bonekemper, Upper Hanover Township, commented to the committee on when the track was approved it was with the hopes the community would be able to walk on it, he said that fortunately many municipalities have opened up walking trails. Dr. Bonekemper congratulated the district on working on Full-Day Kindergarten plans, he said it was something that was discussed thirty years ago but there was not room for it then.

Mr. Kenwood said that another round of inspections were done at the Middle School to identify final punch list and warranty items.'

Mrs. Cunningham asked for an update on the 4<sup>th</sup> & 5<sup>th</sup> Grade Center auditorium floor. Mr. Kenwood said there was a discussion with Fidevia and the outcome is not happening as fast as they would like.

Motion to **adjourn the meeting**. Motion carried; all voted aye.