

Upper Perkiomen School District Facilities Committee
Education Center
2229 E. Buck Road, Pennsburg, PA

September 25, 2018 - 7:00 p.m.

Welcome to the Facilities Committee meeting of the Upper Perkiomen School District

CHAIR: Melanie Cunningham

MEMBERS:

Raeann Hofkin

Mike Elliott

Ex-Officio: Dr. Kerry Drake, President

Superintendent: Dr. Alexis McGloin

Facilities Director: John Sheeran

We will be passing around a sign-in sheet.
Please include your email address and phone number if you wish.

AGENDA

1. Approval of Minutes – August 29, 2018 Meeting (Attachment A)
2. New Middle School Construction Update
3. 4-5 Conversion Project
4. Tennis Netting

*In order to assist in keeping an accurate record of the proceeding
of this meeting, the meeting is being videotaped by the District.*

Facilities Committee Mission: To provide the board with an accurate description of the condition of all the district facilities and to recommend items and projects that will keep the facilities in optimum condition while maintaining fiscal responsibility to the taxpayers and ensuring a safe, secure learning environment for the staff and students.

UPPER PERKIOMEN SCHOOL DISTRICT

FACILITIES COMMITTEE

August 29, 2018

The Facility Committee Meeting was held at 7:08 p.m. at the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (chairperson), Mike Elliott and Raeann Hofkin. Others in attendance were: Alexis McGloin, EdD., Sandy Kassel, John Sheeran, John Farris, Zach Zazo, Rob Carpenter, Peg Pennepacker, Kaye Yurik, and Christine Schmoyer.

1. APPROVAL OF MINUTES

Motion by Raeann Hofkin, seconded by Mike Elliott, to approve the minutes from the August 13, 2018 meeting. Motion carried; all voted aye.

2. DISCUSSION OF HEREFORD TOUR

Mrs. Cunningham reported on the August 13, 2018 Hereford tour. She stated Hereford appeared to be in really good shape, some of the colors on the walls were a little antiquated and the overhang could probably use some scraping and painting. Mrs. Hofkin also reported on the inspirational messages in the lavatory areas for the students. Mr. Elliott congratulated John and the custodians for the work they have done in the building. Mrs. Yurik said she would like to see something done with the courtyard.

A short discussion occurred on the status of the Xlab at the high school.

3. ASPHALT CHANGE ORDER - \$5,554.60

Zach Zazo explained the cause of the change order. He stated it was as a result of the increase in petroleum prices by more than 10%. An index was applied per the front end bid documents. The change order has been processed and was on the next board agenda.

4. MIDDLE SCHOOL PROJECT OVERTIME REQUEST – ZACH ZAZO, D'HUY ENGINEERING

Zach requested to take \$50,000 out of the project budget and place it in a separate contingency fund to pay for overtime if needed. He stated he had the authority to authorize overtime if it was advantageous to the project and said the money would be used strategically. Mr. Elliott spoke in favor of the recommendation and Mrs. Hofkin was also okay with it. Zach gave examples of the work that could possibly be done. Mrs. Hofkin asked and Zach agreed that he would provide a running tab of the usage. Mrs. Cunningham agreed with the request and suggested a motion be made to move it to the full board.

Motion by Mike W. Elliott, seconded by Raeann B. Hofkin to recommend the request to the full board.

Dr. McGloin asked when the new Middle School steps would be in. Zach said possibly two weeks. He reported that they were currently in fabrication. Zach expected them to be in by the end of September.

Mr. Elliott remarked and Mrs. Cunningham agreed that the job site has been clean.

5. TENNIS NETTING

Dr. McGloin asked Dr. Carpenter to talk about the need for tennis netting. Dr. Carpenter explained the initial screening was ripped by the wind due to the placement and recommended using with a different vendor and placing the screen in a different location. He stated the recommended netting would have a five year warranty and the addition of an Indian rendering with school letters.

Dr. McGloin reported that she spoke to the coaches and they explained the need due to the blustery winds in that area and that the coloring would also help with ball visibility. The cost for the options presented was \$11,486.19 for the netting with printing and color or \$6,394.15 without printing. Mrs. Cunningham suggested considering doing the printing on one side instead of three to reduce costs and Dr. McGloin said we would get a quote. Mrs. Cunningham also asked Dr. Carpenter to check if there were other bids or quotes. After further comments Mrs. Cunningham proposed that it be tabled until further information and more quotes were received. It was decided that the item would be placed on the September facilities agenda for discussion.

In response to a question, Mr. Sheeran reported that the water bottle filler at the high school was received and needed to be installed.

6. MARLBOROUGH ELEMENTARY SECURE ENTRANCE

John Sheeran reported that he could begin putting documents together for the vestibule and that the project would be prevailing wage. He reported that the project should not take too long.

OTHER DISCUSSION

The committee started a discussion with Christine Schmoyer about the possibility of creating a tribute to Norma Reichenbach-Nichols in the Hereford courtyard with the possible help of high school students. Christine Schmoyer asked about the ability to have a larger space and storage at the 4-5 building for the quilting group. Dr. McGloin said they would keep her request in mind when talking about space. The committee echoed their support for the club and stated they would keep the request in mind.

Dr. McGloin notified the committee that the high school library would be on the September 25th agenda.

It was decided that after September, the meetings would be held on the third Wednesday starting in October.

The next meeting is September 25th at 7:00 pm at the Education Center.

Motion by Mike W. Elliott, seconded by Raeann B. Hofkin **to adjourn the meeting at 7:58 pm**. Motion carried; all voted aye.