

Upper Perkiomen School District Facilities Committee
Hereford Elementary School
1043 Gravel Pike, Hereford, PA

June 21, 2018 - 6:00 p.m.

Welcome to the Facilities Committee meeting of the Upper Perkiomen School District

CHAIR: Melanie Cunningham

MEMBERS:

Raeann Hofkin

Mike Elliott

Ex-Officio: Dr. Kerry Drake, President

Superintendent: Dr. Alexis McGloin

Facilities Director: John Sheeran

We will be passing around a sign-in sheet.
Please include your email address and phone number if you wish.

AGENDA

1. Approval of Minutes – June 11, 2018 Meeting (Attachment A)
2. New Middle School Roof Change Order – D’Huy Engineering
3. Interview of firms for the 4/5 Building Conversion
4. Tour of Hereford Elementary School

*In order to assist in keeping an accurate record of the proceeding
of this meeting, the meeting is being videotaped by the District.*

Facilities Committee Mission: To provide the board with an accurate description of the condition of all the district facilities and to recommend items and projects that will keep the facilities in optimum condition while maintaining fiscal responsibility to the taxpayers and ensuring a safe, secure learning environment for the staff and students.

UPPER PERKIOMEN SCHOOL DISTRICT**FACILITIES COMMITTEE****June 11, 2018**

The Facility Committee Meeting was held at 7:00 p.m. at Marlborough Elementary School with the following committee members attending: Melanie Cunningham (chairperson), and Raeann Hofkin. Absent member was: Mike Elliott. Others in attendance were: Alexis McGloin, John Sheeran, Sandy Kassel, Lesley Motruk and Kaye Yurik.

1. TOUR OF MARLBOROUGH ELEMENTARY SCHOOL

John Sheeran led the group on a walk-through of the elementary school. The first area discussed was the proposed design of a secure entrance. John Sheeran indicated he met with Entrance Systems, Inc. regarding a design for possible consideration for the secure entrance.

The gym/café/stage was the next stop where the committee decided the stage curtain might need to be replaced.

The building as a whole was in good shape. The committee discussed that yearly carpets in three classrooms were being replaced with tile.

John Sheeran explained to the group that there was a single loop system which effects the heating and cooling. Mrs. Cunningham questioned the need for dehumidifiers in all the classrooms. Mr. Sheeran explained how there was no duct around most of the building which caused moisture issues at times and so each room had a dehumidifier.

2. APPROVAL OF MINUTES

Motion by Melanie Cunningham, seconded by Raeann Hofkin, to approve the minutes from the May 30, 2018 meeting. Motion carried; all voted aye.

The meeting was adjourned at 8:03 pm.