

Upper Perkiomen School District Facilities Committee

Marlborough Elementary School

1450 Gravel Pike, Green Lane, PA

June 11, 2018 - 7:00 p.m.

Welcome to the Facilities Committee meeting of the Upper Perkiomen School District

CHAIR: Melanie Cunningham

MEMBERS:

Raeann Hofkin

Mike Elliott

Ex-Officio: Dr. Kerry Drake, President

Superintendent: Dr. Alexis McGloin

Facilities Director: John Sheeran

We will be passing around a sign-in sheet.
Please include your email address and phone number if you wish.

AGENDA

1. Approval of Minutes – May 30, 2018 Meeting (Attachment A)
2. Tour of Marlborough Elementary School

*In order to assist in keeping an accurate record of the proceeding
of this meeting, the meeting is being videotaped by the District.*

Facilities Committee Mission: To provide the board with an accurate description of the condition of all the district facilities and to recommend items and projects that will keep the facilities in optimum condition while maintaining fiscal responsibility to the taxpayers and ensuring a safe, secure learning environment for the staff and students.

UPPER PERKIOMEN SCHOOL DISTRICT

Facilities Committee Minutes

May 30, 2018

Present: Melanie Cunningham, Raeann Hofkin, Mike Elliott, Andrea Farina, John Sheeran

1. Minutes from May 3, 2018 were approved
2. Presentation of the High School Library Project
 - a. Allison Stephens, Kaylie Siwy (student), Brianna Kranich (student), and Corbett designers Ryan Vietri and Leanne Wampole presented the collaborative design for the library renovation. The team discussed how the students and designers collaborated to create a dynamic space for high school students. The process began with students eliciting student body feedback through the Principal's Advisory Committee, working with Mrs. Stattel, and Mr. Swartley to ensure that students and teachers using that space had their needs met.
 - b. Following the presentation, there was discussion on the following items:
 - i. The glass classroom – Mrs. Hofkin indicated concern that this room wouldn't get used, which Mrs. Stattel also discussed ventilation concern about. Mr. Sheeran indicated that ventilation would not be an issue due to windows and air ducts work that would ventilate the room. The team expressed that this was something teachers wanted so that they could meet with students and not disturb the rest of the library. Mr. Elliott asked that we gain additional feedback to ensure that the room would work for everyone.
 - ii. There was also discussion on the timeline and cost for the project. Mr. Vietri indicated that the project presented this evening represented approximately \$150,000. Mr. Sheeran followed up by indicating that he has proposed a \$100,000 capital expenditure in the 18-19 budget already. As for the timeline, the team shared that they hoped to start over Thanksgiving, but Mr. Sheeran indicated it would more likely be the summer of 2019. Mrs. Hofkin asked for a timeline of when this project would be brought to the full committee and full board.
3. John Sheeran updated the committee on the fire cleanup
 - a. Mr. Sheeran indicated that the Belfor was making good progress. That the rooms have been repainted and new drywall is being put up. He also indicated that the team was working with the insurance regarding the materials and tools that would be refurbished and/or replaced.
4. Secure Entrances for Marlborough Elementary & Current Middle School
 - a. Mr. Sheeran provided the committee with documents and layout images of the plan for the Marlborough secure entrance. Mr. Langenback asked about wider doors into the building interior, due to the volume of students who come in to the building all at once.

Mr. Sheeran indicated that due to the safety latch system there would be need to be a center beam, but he certainly could look into wider doors.

- b. Mr. Sheeran also indicated that he would contact ESI about the plan and get a price quote for the work proposed.
 - c. Mr. Sheeran also shared that he worked with the Fire Marshall and he believes he as a solution for the secure entrance at the high school.
5. New Middle School Construction Update
- a. Mrs. Cunningham provided an update to the committee and indicated that the zoning hearing was occurring this evening and she would get an update for next meeting.
 - b. She shared that she attended a meeting at the Education Center to finalize the color selections for the new middle school. She suggested that the renderings presented at the meeting she attended should be presented to the committee in the future so they could see what the project will look like when complete.
 - c. Mrs. Cunningham indicated that she will be attending the 5/31/18 construction meeting.
 - d. Mrs. Cunningham extended a thank you to the Upper Hanover Township for the 20/40 grant which supports \$125,000 towards sidewalks.
6. Determine Future Meeting Dates
- a. The committee discussed future meeting dates and Mrs. Cunningham indicated that she recommends two meetings because there are two additional schools that the committee needs to discuss. She indicated that she would like these meetings to continue through the summer. Mr. Elliott indicated that the committees do not typically meet in July as it has been utilized for family time. Following some discussion, the committee determined that it would be best to conduct those committee meetings as building tours in June and determined the following dates would be utilized:
 - i. Marlborough: June 11th, 2018 at 7:00 pm
 - ii. Hereford: June 21st, 2018 at 6:00 pm
7. Vote to Adjourn
- a. Mrs. Cunningham made a motion to adjourn and it was seconded by Mrs. Hofkin.