

Upper Perkiomen School District Facilities Committee
Upper Perkiomen Education Center
2229 E. Buck Road
Pennsburg, PA 18073

May 30, 2018 - 7:00 p.m.

Welcome to the Facilities Committee meeting of the Upper Perkiomen School District

CHAIR: Melanie Cunningham

MEMBERS:

Raeann Hofkin

Mike Elliott

Ex-Officio: Dr. Kerry Drake, President

Superintendent: Dr. Alexis McGloin

Facilities Director: John Sheeran

We will be passing around a sign-in sheet.
Please include your email address and phone number if you wish.

AGENDA

1. Approval of Minutes – May 3, 2018 Meeting (Attachment A)
2. High School Library Project - Allison Stephens
 - a. Leanne Wampole and Ryan Vietri - The Corbett Center
 - b. Brianna Kranich, Olivia Sharadin and Kaylie Siwy, - Upper Perkiomen High School Students
3. High School Fire Cleanup
4. Secure Entrance for Marlborough Elementary & Current Middle School Discussion
5. New Middle School Construction Updates:
 - a. Zoning Hearing
 - b. Color; Tile
 - c. Looking Ahead per Construction Meeting
 - d. Thank You to Upper Hanover Township for the 20/40 Grant
6. Determine Future Meeting Dates
7. Vote to Adjourn

*In order to assist in keeping an accurate record of the proceeding
of this meeting, the meeting is being videotaped by the District.*

Facilities Committee Mission: To provide the board with an accurate description of the condition of all the district facilities and to recommend items and projects that will keep the facilities in optimum condition while maintaining fiscal responsibility to the taxpayers and ensuring a safe, secure learning environment for the staff and students.

UPPER PERKIOMEN SCHOOL DISTRICT

FACILITIES COMMITTEE

May 3, 2018

The Facility Committee Meeting was held at 6:00 p.m. in the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (chairperson), Raeann Hofkin and Mike Elliott. Others in attendance were: Dr. Kerry Drake, Dr. Alexis McGloin, John Sheeran, Sandy Kassel, Peg Pennepacker, Melissa Leinbach, Kaye Yuric, Doug Buckler, Dawn Keenan, Allison Terrio and Dr. George Bonekemper.

1. APPROVAL OF MINUTES

Motion by Mrs. Raeann Hofkin, seconded by Mr. Mike Elliott, to approve the minutes of April 9, 2018. Consideration of possible Middle School uses will be added to page 2. Motion carried; all voted aye.

2. HIGH SCHOOL FIRE RECOVERY

John Sheeran reported that the cleanup is going quicker than expected. Students were back in all areas except the auditorium, the audion, the woodshop and the fire area. Air quality testing would be done before those areas were used.

Dr. McGloin reported that the tech area was walled off to students and would remain that way for the remainder of the year. Restoration would occur over the summer. She stated the equipment would be evaluated, cleaned or replaced. Dr. McGloin also reported that the district would make every attempt to reschedule arts week because it would have been too difficult to move it to another building.

It was also stated that the insurance company and restoration company were very responsive. They had done a great job so far. Dr. McGloin showed pictures of the site and what was believed to be the cause. The pictures also showed the damage throughout the building and the immediate area.

Dr. Drake commended Dr. McGloin and Mr. Sheeran for their leadership in taking control of a difficult situation. Dr. McGloin also thanked several staff members for their assistance and dedication.

3. DISCUSSION ON 4-5 BUILDING REQUESTS FOR PROPOSALS

Dr. McGloin presented drawings of areas identified to be used for the 4-5 building. Administration, teachers and other staff members were involved in identifying the areas of need and how they would be used.

Mrs. Hofkin expressed the need to go through the RFP process for an engineer. After a lengthy discussion on the need for professional services, it was decided to go out for an RFP. Dr. Drake recommended reaching out to the firm that is working on the IU building as a possible participant.

Mrs. Yuric stated she would like to see an Intermediate Unit location in the district to provide IU services to area children.

A question was also raised regarding what transportation would look like when the building opens. Dr. McGloin explained possible options which would be discussed in the future.

4. HIGH SCHOOL SEWAGE PUMP STATION

Mr. Sheeran reported that the bid documents would be released on May 11th and would be opened on June 6th.

5. DISTRICT MOWING REQUEST FOR PROPOSALS

Mr. Sheeran notified the Board that the district proposals were due May 25th. The district was only going out for one year since the Middle School would be added in the future. He also notified the committee that there was an RFP proposal for the trash and recycling which would be on the board agenda for approval on June 14th.

6. REJECTION OF MARLBOROUGH CHILLER BIDS

Mr. Sheeran reported that bids were opened but only two were received. The estimate was \$305,000 but the low bid was \$382,500. He recommended rejecting the bids and going out for bid again in August.

7. MARLBOROUGH ELEMENTARY AND MIDDLE SCHOOL SECURED ENTRANCES

Mr. Sheeran stated he would put together some drawings and pictures of the scope of work for Marlborough Elementary. He met with Mr. Craig Bardman of ESI and Mr. Sheeran believed the cost would be approximately \$25,000.

He also said he had a rough design on the Middle School but felt the committee should revisit the entrance when the middle school was converted to a 4-5 building.

8. OTHER ITEMS

Mrs. Cunningham and Mr. Sheeran visited the new Middle School site and reported on its current status.

A discussion occurred on the zoning hearing request regarding working on Saturdays at the construction site.

The next meeting will be May 30, 2018, 7:00 pm. at the Education Center.

A motion by Mr. Mike Elliott, was seconded by Mrs. Raeann Hofkin, to **adjourn the meeting at 7:14 pm.**