

Upper Perkiomen School District Facilities Committee
Upper Perkiomen Education Center
2229 E. Buck Road
Pennsburg, PA 18073

May 3, 2018
6:00 p.m.

Welcome to the Facilities Committee meeting of the Upper Perkiomen School District

CHAIR: Melanie Cunningham

MEMBERS:

Raeann Hofkin

Mike Elliott

Ex-Officio: Dr. Kerry Drake, President

Superintendent: Dr. Alexis McGloin

Facilities Director: John Sheeran

We will be passing around a sign-in sheet.
Please include your email address and phone number if you wish.

AGENDA

1. Approval of Minutes – April 9, 2018 Meeting (Attachment A)
2. High School Fire Recovery Discussion
3. Discussion on 4-5 Building Request for Proposals
4. High School Sewage Pump Station Update
5. District Mowing Request for Proposals
6. Rejection of Marlborough Chiller Bids
7. Marlborough Elementary & Middle School Secured Entrances
8. Vote to Adjourn

*In order to assist in keeping an accurate record of the proceeding
of this meeting, the meeting is being videotaped by the District.*

Facilities Committee Mission: To provide the board with an accurate description of the condition of all the district facilities and to recommend items and projects that will keep the facilities in optimum condition while maintaining fiscal responsibility to the taxpayers and ensuring a safe, secure learning environment for the staff and students.

UPPER PERKIOMEN SCHOOL DISTRICT**FACILITIES COMMITTEE****April 9, 2018**

The Facility Committee Meeting was held at 5:45 p.m. in the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (chairperson), Raeann Hofkin and Mike Elliott. Others in attendance were: Kerry Drake, Justin O'Donoghue, Alexis McGloin, John Sheeran, Sandy Kassel, Arif Fazil, Zach Zazo, Bob Breslin, Bradley Schlegel, Ed Walczak, John Walsh, Keith McCarrick, Labrea Huff, and George Bonekemper.

1. APPROVAL OF MINUTES

Motion by Raeann Hofkin, seconded by Mike Elliott, to approve the minutes of the March 6, 2018. Facility meeting as amended with a change in letter g., to move the teachers room to the consumer science room since it is outdated and needs a new stove. The room also gets hot due to copier equipment. Motion carried; all voted aye.

2. CONSTRUCTION TESTING BUDGET INCREASE

Mr. Fazil informed that the project was in very good shape even with the challenging weather that has occurred. The project was almost all out of the ground.

Mr. Fazil explained to the Board the possible need for additional expenses in construction testing. This was a time and expense cost and would most likely need an increase in the allocation. Blackmore & Associates tests earth work for all the foundation, concrete, masonry, fire proofing, paving, etc. Mr. Fazil explained the cost was a unit cost bid. Mr. Fazil recommended increasing the allocation from \$100,000 to \$150,000. The committee decided to wait on this change.

3. PROPOSAL CHANGE ORDERS – ARIF FAZIL

Mr. Fazil referenced a memorandum dated March 13, 2018 regarding change orders.

Mrs. Cunningham asked Justin O'Donoghue, solicitor, to explain the termination clause in the contract. Mr. O'Donoghue explained the provisions in the contract, stating the contract did not cover termination and then resumption of the contract.

Mr. Fazil explained that change orders are needed to get an agreed upon timeline, which is important to keep the project on task. Mr. Fazil felt the biggest risk was the time schedule since the district currently does not have an agreed upon schedule due to the delay that occurred in December. He stated the change orders reflected a 22 day extension. Mr. Fazil was able to negotiate 22 days versus the 29 days that were being calculated. An extensive discussion occurred on how to negotiate the time needs. Mr. Fazil reported that the change orders requested are a direct result of the pause. Mr. Fazil said they will regroup in November and he hoped by then they would be able to improve the schedule. The committee recommended moving the change orders to the April Board meeting.

4. ZONING VARIANCE FOR WORK HOURS

Dr. McGloin recommended to the facilities committee that the district apply for a zoning variance to work on Saturdays. Mr. Fazil and Mr. Zazo explained how they would use the time if granted. It was discussed that a board vote was not needed and that the district would proceed with the application.

5. DISCUSSION ON 4-5 INTERMEDIATE SCHOOL TRANSITION

Dr. McGloin spoke to the committee about the 4-5 Intermediate School and transitioning to the 4-5 with the opening of the New Middle School. She explained to the committee that

administration needed help, such as an engineering firm like D'Huy to assist in determining what needed to be done to accomplish what the district identified as needs. She stated the timeframe on construction could not be determined until the district knew the exact requirements. For this reason a request was being made to hire an engineering firm to assist in putting together a feasibility study.

A discussion occurred on how the remainder of the building would be used. Dr. McGloin explained that other uses would be considered but the conversion to a 4-5 was the priority. The committee agreed to continue the discussion at the following meeting.

The next meeting will be May 3rd, 6:00 pm. at the Education Center.

Motion by Raeann Hofkin, seconded by Mike Elliott, to **adjourn the meeting at 7:58 pm.**