

Upper Perkiomen School District Facilities Committee
Upper Perkiomen Education Center
2229 E. Buck Road
Pennsburg, PA 18073

April 9, 2018
5:45 pm

Welcome to the Facilities Committee meeting of the Upper Perkiomen School District

CHAIR: Melanie Cunningham

MEMBERS:

Raeann Hofkin
Mike Elliott

Ex-Officio: Dr. Kerry Drake, President

Superintendent: Dr. Alexis McGloin
Facilities Director: John Sheeran

We will be passing around a sign-in sheet.
Please include your email address and phone number if you wish.

AGENDA

1. Approval of Minutes – March 19, 2018 Meeting (Attachment A)
2. Construction Testing Budget Increase – Arif Fazil, D’Huy Engineering
3. Proposed Change Orders – Arif Fazil, D’Huy Engineering
4. Zoning Variance for Work Hours
5. Discussion on 4-5 Intermediate School Transition
6. Vote to Adjourn

In order to assist in keeping an accurate record of
the proceeding of this meeting, the meeting is being videotaped by the District.

Facilities Committee Mission: To provide the board with an accurate description of the condition of all the district facilities and to recommend items and projects that will keep the facilities in optimum condition while maintaining fiscal responsibility to the taxpayers and ensuring a safe, secure learning environment for the staff and students.

UPPER PERKIOMEN SCHOOL DISTRICT**FACILITIES COMMITTEE
March 19, 2018**

The Facility Committee Meeting was held at 7:02 p.m. in the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (chairperson), and Raeann Hofkin. Absent member was: Mike Elliott. Others in attendance were: Sandy Kassel, Kaye Yurik, and George Bonekemper.

1. APPROVAL OF MINUTES

Motion by Raeann Hofkin, seconded by Melanie Cunningham to approve the minutes of the March 6, 2018 Facility meeting. Motion carried; all voted aye.

2. CONSTRUCTION UPDATE

None was provided. Mr. Sheeran was attending another meeting at the high school on safety and Mrs. Cunningham just returned from vacation and was not available for the last construction meeting.

3. DISCUSSION ON MIDDLE SCHOOL TOUR

- a. One observation was the lack of working lockers
- b. A discussion occurred on replacing lockers with cubbies once the building is converted to a 4-5 building and whether doors should be considered.
- c. The need for a man trap was identified and discussed.
- d. The chair lift is in need of replacement. A discussion occurred on whether an elevator should be considered. This needs to be evaluated.
- e. Dr. Bonekemper suggested the creation of a tutoring room for older individuals (individuals from Open Link, or the senior center) to meet with students.
- f. Mrs. Yurik would like to see Head Start brought back to the district.
- g. Mrs. Hofkin and Mrs. Cunningham mentioned that the teacher's room has an issue with temperature and gets hot and the possibility of moving it to the consumer science location.
- h. Other items to be considered:
 1. LED lights in the gym
 2. Updating the sensory room
 3. Special Ed rooms need hand washing facilities
 4. Not using the shop area

The next meeting will be April 9, 2018 at 5:45 p.m. in the Education Center. Arif Fazil will be presenting. The date of the meeting after April 9th is to be determined. It will be held at 7:00 p.m. at Marlborough Elementary School.

Motion by Raeann Hofkin, seconded by Melanie Cunningham, to **adjourn the meeting at 7:38 pm.**