

## **Curriculum & Technology Committee**

**March 26, 2018**

### **Meeting Minutes**

Attendance: Mrs. Joan Smith, Dr. Alexis McGloin, Mr. James Glackin, Dr. Andrea Farina, Mrs. Allison Stephens, Dr. Kerry Drake

The meeting commenced at 6:00 pm

1. The committee approved the minutes of the February meeting
2. The committee reviewed the mission and vision statements edited during the last meeting and made appropriate edits to the vision statements. The mission and vision statements were approved by the committee.
3. Amendments to the current school calendar were discussed. Dr. McGloin presented two options to the committee. In option one, three days would be added to the end of the calendar. Dr. McGloin recommended option one, which would add a day on the end of the calendar. Teachers would need to make up professional development time in this option. The committee approved calendar option two.
4. Dr. Farina explained the textbook adoption process and the forms contained in the subsequent curriculum binders provided to each committee member. All print and online textbooks will be available for review in Dr. Farina's office. Dr. Farina gave a quick synopsis of each resource that would be recommended for adoption. The committee members will recommend adoption of textbooks in April. In May, the board will hear a presentation and will approve the planned courses.
5. Mr. Glackin explained that we will need to discuss data at the next curriculum and technology committee. Dr. McGloin added the committee may also need to discuss course guides. Consideration should be given to meetings that last for an hour and a half. The next meeting will be held from 6:00 until 7:30 on April 23, 2018.

Meeting was adjourned at approximately 7:10.