

BOARD WORKSHOP MEETING

September 22, 2016

6:30 p.m.

Multi-Purpose Room

AGENDA

I. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

II. PUBLIC COMMENTS ON AGENDA ITEMS

III. PERSONNEL REPORT

a. APPOINTMENTS

i. ADMINISTRATION

1. **ROBERT E. KURZWEG, III** Athletic Director, effective upon release date to be determined. To be hired subject to required employment history review at \$85,000/year (prorated). Robert is replacing Steve Perlstein, who retired.

ii. PROFESSIONAL

1. **STACEY L. AXELSSON**, Middle School Learning Support Teacher, effective approximately October 10, 2016. To be hired subject to required employment history review at Master's, Step 1, \$51,252/year (prorated). Stacey is replacing Carly Worman, who transferred to another position in the district.
2. **TAMMY G. DAY**, High School Learning Support Teacher, effective October 10, 2016. To be hired subject to required employment history review at Master's, Step 1, \$51,252/year (prorated). Tammy is replacing Judith Miller, who retired.
3. **ALICIA J. MATA**, High School Social Studies Teacher, effective upon release date to be determined. To be hired subject to required employment history review at Master's, Step 4, \$58,827/year (prorated). Alicia is replacing Brianne Caruso, who resigned.
4. **KELLY G. PAXTON**, Middle School Emotional Support Teacher, effective September 26, 2016. To be hired subject to required employment history review at Master's, Step 1, \$51,252/year (prorated). Kelly is replacing Marcie Evangelist, who resigned.
5. **CHRISTINA M. WILLETT**, High School Autistic Support Teacher, effective approximately October 13, 2016. To be hired subject to required employment history review at Bachelor's +15, Step 2 \$49,451/year (prorated). Christina is replacing Christopher Hoffner, who resigned.

IV. ACTION ITEMS

- a. Motion to approve the August 25, 2016, Board Workshop Minutes (Attachment A)

V. DISCUSSION

- a. CURRICULUM & INSTRUCTION

- i. Comprehensive Planning Introduction

- b. FACILITIES

- i. Construction Update
- ii. Multi-Hazard Plan

- c. PERSONNEL

- i. Exit Interview Data

VI. ADJOURNMENT

UPPER PERKIOMEN SCHOOL DISTRICT
2229 E. BUCK ROAD
PENNSBURG, PA 18073

BOARD WORKSHOP
August 25, 2016

CALL TO ORDER

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was held in the Upper Perkiomen School District Education Center with the following people attending: Mike W. Elliott, Wilfred E. Pike, Dr. John L. Farris, Joan T. Smith, John L. Gehman, Raeann B. Hofkin, Jonathan A. Warren, Kimberly A. Baccari and Dr. Kerry Drake. Absent member was: Dr. John L. Farris. Others in attendance were: Alexis McGloin, EdD., Sean Arney, EdD., Sandra M. Kassel, Ashley Kitten, Dyan Hipszer, Allison Stephens and Andy Graham.

ANNOUNCEMENT

Mr. Gehman announced that Kimberly Baccari was appointed to the Upper Perkiomen Valley Regional Planning Commission.

DISCUSSION

- A. First Reading (Attachment A)
1. Policy #810 – Transportation

Dr. McGloin reported that a small change was made to the Transportation Policy. Parents have asked for split transportation, different days to different locations. The policy changed to accommodate one change a school term with implementation in October.

Kimberly Baccari wanted to be on record stating that she is not in favor of having changes made because of families who made adjustments due to the new policy.

PERSONNEL REPORT

Motion by Mike W. Elliott, seconded by Joan T. Smith, to approve the **Personnel Report as presented:**

- A. Retirements
1. Professional
a. **Judith T. Miller**, Special Education Teacher at the High School, effective August 8, 2016.
2. Support Staff
a. **Lori L. Branin**, Food Service Staff Member at the Middle School, effective August 12, 2016.
- B. Resignations
1. Professional
a. **Brianne S. Caruso**, Social Studies Teacher at the High School, effective approximately October 14, 2016.
b. **Mary K. Hartranft**, Long Term Substitute at Hereford Elementary School, effective August 9, 2016.
c. **Christopher C. Hoffner**, Special Education Teacher at the High School, effective approximately October 14, 2016.
2. Support Staff
a. **Sarah S. Brinckman**, Paraprofessional at the High School, effective August 17, 2016.
b. **Ashley J. Detweiler**, Paraprofessional at the Middle School, effective August 18, 2016.

- c. **Cathy S. Fluharty**, Food Service Assistant Manager at the High School, effective August 8, 2016.
- d. **Jillynn P. Huffman**, Paraprofessional at the High School, effective August 5, 2016.
- e. **Nicollette E. Smith**, Paraprofessional at the Middle School, effective August 15, 2016.
3. Supplemental
 - a. **Victoria L. Henry**, Chorus Director at the Middle School, effective August 18, 2016.
 - b. **Amy L. Zdrojesky**, Assistant Field Hockey Coach and Assistant Lacrosse Coach at the Middle School, effective August 18, 2016.
- C. Appointments
 1. Professional
 - a. **Brian M. Hansley**, English Teacher at the High School, effective August 23, 2016, to be hired subject to required employment history review at Masters, Step 1, \$50,444/year. Brian is replacing Mary Ellen Holtz, who resigned.
 - b. **Danielle E. Stanek**, Long Term Substitute, at Hereford Elementary School, effective August 23, 2016, to be hired subject to required employment history review at Bachelor's, Step 1, \$42,935/year. Danielle is replacing Mary Hartranft who resigned.
 2. Support Staff
 - a. **Amy S. Fittery**, Non-Instructional Aide at Marlborough Elementary School, effective August 29, 2016, to be hired subject to required employment history review at \$10.00/hour, for up to 25 hours/week. Amy will be replacing Tami Ahern, who retired.

Motion carried; all voted aye.

ACTION ITEMS

Motion by Jonathan A. Warren, seconded by Mike W. Elliott, to approve Action Items A and B:

- A. Motion to approve **the June 23, 2016, Board Workshop Minutes** to. (Attachment B)
- B. Motion to approve **the bid from Philips Bros. Electrical Contractors in the amount of \$44,351.00 for the replacement of the electrical duct bank at Upper Perkiomen High School.**

VOTE: Elliott – yes, Pike – yes, Farris – absent, Smith – yes, Gehman – yes, **Hofkin – no**, Warren – yes, Baccari – yes, Drake – yes. Motion carried.

DISCUSSION

1. FACILITIES

- a. Bond Issues for New Construction – Mr. John Frey, PFM
Sandy Kassel explained how the district would phase the borrowing for the new project. John Frey explained Step 1 of the advancing plan to start the borrowing. Interest rates remain very low which made this a very attractive time to start the borrowing. Approval in next month to move forward would allow the sale to be in October.

2. **CURRICULUM/TECHNOLOGY**

- a. Summit Base Camp & Project Based Learning Presentation – Allison Stephens, Andy Graham and Matt Austin.

Allison Stephens and Andy Graham presented what they learned from their experiences and training in San Francisco this summer. The program focused on personalized self-directed learning. They stated the intent was to implement this program in high school Biology this year.

- b. Extended Kindergarten – Dr. Sean Arney

Dr. Arney explained that the district will institute an Extended Kindergarten program. Students that qualified would stay an hour after their morning kindergarten class or arrive an hour early if they were in afternoon kindergarten. This program would be for students who do not qualify for full-day but who could use additional assistance.

3. **POLICY**

- a. #920 & AR – District Approved Distribution of Written or Electronically Transmitted Information (Attachment C).

The Board and Dr. McGloin discussed many ideas and options to explore with this policy.

Motion by Raeann B. Hofkin, seconded by Kimberly A. Baccari, to **adjourn the meeting at 8:44 p.m.** Motion carried; all voted aye.