

BOARD WORKSHOP MEETING

May 24, 2018 – 7:00 p.m.

AGENDA

- I. **ACTION ITEMS**
 - a. Motion to approve the April 26, 2018, Board Workshop Minutes (Attachment A)

- II. **PRESENTATIONS & UPDATES**
 - a. CURRICULUM & INSTRUCTION
 - i. Science Curriculum Review Cycle – Dr. Andrea Farina/High School Staff
 - ii. Future Ready/ACT 339 Presentation – Dr. Andrea Farina & George Reigle
 - iii. Substitute Emergency Permits – Ashley Kitten

 - b. FINANCE
 - i. Food Service Update – Nichole Taylor
 - ii. Transportation Discussion – Sandra Kassel
 - iii. 2018-2019 Budget Discussion – Sandra Kassel & Dr. Alexis McGloin

- III. **PUBLIC COMMENTS ON AGENDA ITEMS**

- IV. **ADJOURNMENT**

UPPER PERKIOMEN SCHOOL DISTRICT
2229 E. BUCK ROAD
PENNSBURG, PA 18073

BOARD WORKSHOP
April 26, 2018

CALL TO ORDER

The Board Workshop of the Board of School Directors of the Upper Perkiomen School District was held in the Upper Perkiomen School District Education Center with the following people attending: Joan T. Smith, James C. Glackin, Judy Maginnis, Raeann B. Hofkin, Dr. Kerry A. Drake, Mike W. Elliott, Stephen L. Cunningham, Dr. John L. Farris, and Melanie R. Cunningham. Others in attendance were: Alexis McGloin, EdD., Andrea Farina, EdD., Sandra M. Kassel, Ashley Kitten, Dyan Hipszer, Andy Graham, Christina Aron, Isabel Camaratta, Samantha Durkin, Tyler Markoski, Isabella Ferreira, Mary Camuso, Colby Philips, Art Vigilante, and Todd Amsler.

ACTION ITEMS

- A. Motion by Stephen L. Cunningham, seconded by John L. Farris, to approve **the February 22, 2018, Board Workshop Minutes** (Attachment A). VOTE: Smith – yes, Glackin – yes, Maginnis – yes, Hofkin – yes, **Drake – abstain**, Elliott – yes, S. Cunningham – yes, Farris – yes, M. Cunningham – yes. Motion carried.

PERSONNEL

- A. Motion by James C. Glackin, seconded by Stephen L. Cunningham, to **appoint Christine Siegfried, Middle School Principal**, effective July 1 or sooner, to be hired subject to required employment history review, at \$135,000/year (prorated). Christine will be replacing Jeffrey Fries who resigned. Motion carried; all voted aye.

PRESENTATIONS & UPDATES

A. **CURRICULUM & INSTRUCTION**

i. **Environmental Club Presentation – Dr. Rob Carpenter & Andrew Graham**

Christina Aron, Isabel Camaratta, Samantha Durkin, Tyler Markoski, Isabella Ferreira and Mary Camuso were present for the Environmental Club presentation. Tina Aron, President of the Club spoke about all of the projects and activities the club has been working on such as bat boxes, Perkiomen Watershed clean-up and their involvement with the American Chestnut tree organization. The students said they would also be competing in an Envirothon competition with other Montgomery County schools. The club asked to be approved as an established district club allowing the club to raise funds.

Motion by Stephen L. Cunningham, seconded by Mike W. Elliott, to approve the **Environmental Club as an established district club**. Motion carried; all voted aye.

ii. **High School Master Schedule – High School Scheduling Committee**

Dr. Carpenter spoke about reorganizing the master schedule for the 2019-20 school year at the high school. Andy Graham, Colby Philips, Art Vigilante, and Todd Amsler provided data of strengths and concerns of the current schedule and also shared survey results from staff. The committee met with Dr. Michael Rettig and visited many other school districts to observe their schedule patterns. They presented different versions of new scheduling options and made a recommendation for an A/B schedule.

iii. Curriculum & Instruction Committee Update – James Glackin

Mr. Glackin reported that the committee had met in the past week. The committee went over district wide data, specifically in Math and ELA. Mr. Glackin reported that a lot of good work had been done and there was a lot of work to do with recent scores trending upward. Mr. Glackin stated the next meeting was scheduled for June 5th at 6:00 pm.

B. FACILITIES

i. Facilities Committee Update – Melanie Cunningham

Mrs. Cunningham reported that the committee would be talking about the 4-5 building at the next meeting. She reported on some concerns she had from Montgomery Avenue residents with regard to the new middle school construction. She said the next meeting was scheduled for May 3rd at 6:00 pm at the Educational Center.

C. SPECIAL EDUCATION & PUPIL SERVICES

i. Special Education & Pupil Services Committee Update – Judy Maginnis

Mrs. Maginnis said the update from the April 10th meeting was given at the April 12th school board meeting. She stated the next meeting was scheduled for May 9th and in the future the meetings would be held the second Tuesday of the month.

D. POLICY COMMITTEE

i. Policy Committee Update – Raeann Hofkin

Mrs. Hofkin reported that the committee met on Monday, April 23rd and the next meeting would be June 5th. She said the committee had worked on Policy 220 – Student Expression and merged the student walk-out policy with that policy. Mrs. Hofkin said the committee would be looking at the gifts policy for staff. Board members asked about reviewing the gifts policy for the board, the transportation policy and also the advertising policy.

E. COMMUNICATION COMMITTEE

i. Communication Committee Update – Mike Elliott

Mr. Elliott reported that the first meeting was held and the committee worked on the mission and vision statement. He stated the committee was also working on the District Communication Plan. Mr. Elliott said the meetings would be held the second Tuesday of each month.

ADJOURNMENT

Motion by Stephen L. Cunningham, seconded by James C. Glackin, to **adjourn the meeting at 8:30 p.m.** Motion carried; all voted aye.