

UPPER PERKIOMEN SCHOOL DISTRICT

DR. ALLYN ROCHE
SUPERINTENDENT OF SCHOOLS

SANDRA KASSEL
SECRETARY-BUSINESS ADMINISTRATOR

August 8, 2019

Dear Parents & Guardians,

We are excitedly gearing up for the beginning of the 2019-2020 school year. As a school district, we are proud to continue to offer a 1:1 device to all students in grades 6-12 to support student learning. Our tech assistants have been busily working on devices to make sure we get them back in student's hands as soon as possible. This summer, we will need to distribute devices to students in grades 6, 9 and 10.

Here is our **plan for distribution**:

- **Grade 10 students:** devices will be distributed during school hours in the first week of school.
- **Grade 9 students:** devices will be distributed during ninth grade orientation scheduled for Tuesday, August 20, 2019 from 6:30-8:30 in the UPHS auditorium.
- **Grade 6 students:** devices will be distributed on August 21 from 9:00-1:00 in the UPHS Library OR on the evening of August 21 from 6:00-8:00 in the UPHS Library.

The **following checklist** outlines the steps that need to be taken prior to arriving for the device pick-up for ALL students:

- ✓ Review and complete the **UP Learns Agreement for Use** in Skyward. Parents can find this form under parent access- online forms in Skyward.
- ✓ **Review Acceptable/Responsible Use Policy, Internet Essentials Program Information, Parent/Student FAQ Document and Digital Citizenship Overview** found on the [district website](#) (see Academics tab, 1:1 initiative).
- ✓ **Provide online payment** through [School Café](#) (\$35 for UPMS students, \$50 for UPHS students) or bring payment and give to the tech assistant at the time of your pick up in the form of cash, check (payable to Upper Perkiomen School District).

District and building administrators continue to work to make sure that the device distribution process is as efficient and streamlined as possible. Thank you for your prompt attention and consideration. Have an enjoyable summer!

Sincerely,

Mrs. Kimberly Bast
Director of Curriculum & Instruction
Upper Perkiomen School District
kbast@upsd.org