

# **Upper Perkiomen School District**

**Education Center  
2229 E. Buck Road  
Pennsburg, PA 18073**

**February 13, 2020**

**7:00 p.m.**

**Welcome to the regular meeting of the Board of Directors  
Of the Upper Perkiomen School District**

## **CODE OF ETHICS**

**The Board of School Directors agrees to:**

- **Welcome and encourage participation and cooperation by all**
- **Work with constituents in a spirit of harmony**
- **Base decision on the facts, vote our honest convictions, and be unswayed by partisan bias**
- **Devote time, thought, and study to our duties and responsibilities**
- **Resist any temptation or outside pressure to use our position to benefit ourselves**
- **Understand and evaluate the educational program and plan for school operations**
- **Provide oversight to the business of the School District, establish policies, and vest administration in the Superintendent of Schools**
- **Help the community have all the facts, all the time, about their schools**
- **Strive to maximize school board service in a spirit of teamwork and devotion to public education**

## **BOARD OF DIRECTORS**

Raeann Hofkin, President	Dana Hipszer
Mike Elliott, Vice President	Judith Maginnis
Stephen Cunningham, Treasurer	Keith McCarrick
Melanie Cunningham	Peg Pennepacker
Dr. Kerry Drake	Sandra Kassel, Board Secretary (non-voting member)

## **ADMINISTRATORS**

**Dr. Allyn J. Roche, Superintendent**  
**Dr. Andrea J. Farina, Assistant Superintendent**  
**Sandra M. Kassel, Business Administrator**  
**Georgiann M. Fisher, Director of Human Resources**

## **SOLICITOR**

**Kyle J. Somers, Esq.**  
**Sweet Stevens Katz & Williams, LLP**

*In order to assist in keeping an accurate record of the proceeding  
of this meeting, the meeting is being videotaped by the District.*

**I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call
- C. Introductions of Staff

**II. BOARD PRESIDENT'S REPORT**

**III. ASSISTANT SUPERINTENDENT'S REPORT**

**IV. STUDENT REPRESENTATIVE TO THE BOARD REPORT**

**V. SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS**

**VI. APPROVAL OF AGENDA**

**VII. PUBLIC COMMENTS ON ACTION ITEMS**

**VIII. APPROVAL OF MINUTES**

- A. Motion to approve the Regular School Board Meeting Minutes of January 9, 2020 (Attachment A)

**IX. PRESENTATIONS/DISCUSSION**

- A. Motion to approve the following Board Policy Revisions/Adoptions/Repeals (First Reading)
  - 1. Policy No. 124 – Alternative Instruction
  - 2. Policy No. 125 – Adult Education
  - 3. Policy No. 127 – Assessment System
  - 4. Policy No. 130 – Homework
  - 5. Policy No. 137.1 – Extracurricular Participation by Home Education Students
  - 6. Policy No. 138 – Language Instruction Educational Program for English Learners
  - 7. Policy No. 140 – Charter Schools
  - 8. Policy No. 140.1 – Extracurricular Participation by Charter/Cyber Students
  - 9. Policy No. 142 – Migrant Students
  - 10. Policy No. 143 - Standards for Persistently Dangerous Schools
  - 11. Policy No. 144 – Standards for Victims of Violent Crimes
  - 12. Policy No. 146 – Student Services
  - 13. Policy No. 150 – Title 1 - Comparability of Services
  - 14. Policy No. 701.1 – Naming of District Facilities
  - 15. 701.1 AR Naming of District Facilities
- B. Motion to approve the following Board Policy Revisions/Adoptions/Repeals (First Reading)
  - 1. No. 801 Public Access to School District Records - (Repeal & Replace)

**X. OLD BUSINESS**

## XI. NEW BUSINESS

### A. PERSONNEL REPORT

#### i) RETIREMENTS

- (1) **Patricia Keeler**, Paraprofessional at the 4th & 5th Grade Center has submitted her intent to retire effective June 30, 2020.

#### ii) RESIGNATIONS

##### (1) SUPPORT STAFF

- (a) **Eugene Markle**, Custodian at the 4th & 5th Grade Center resigned his employment with the district effective January 22, 2020.
- (b) **Amy Lewis**, Paraprofessional at Hereford Elementary School, resigned her employment with the district, effective February 14, 2020.
- (c) **Wayne C. Suhl**, Middle School Softball Coach, resigned his employment with the district, effective February 2, 2020.

#### iii) APPOINTMENTS

##### (1) PROFESSIONAL STAFF

- (a) **Whitney Mattox**, Speech and Language Therapist, for Upper Perkiomen School District, to be hired on a date to be determined, subject to employment history review and required background checks, at Masters, Step 1, prorated for the 2019/2020 school year.

##### (2) SUPPORT STAFF

- (a) **Lisa Scholl**, Part-time Custodian for the district, to be hired on a date to be determined, subject to employment history review and required background checks at \$11.90/hour.
- (b) **Nicholas Serano Jr.**, Part-time Custodian for the district, to be hired on February 3, 2020, subject to employment history review and required background checks at \$11.90/hour.

#### iv) SUPPLEMENTAL POSITIONS for the 2019-2020 school year:

Area	Position	Name	Salary	Schedule
Middle School	Assistant Track Coach	Briana Wolfgang	\$1989.00	B

#### STIPEND

Area	Position	Name	Stipend
High School	Debate Judge	Lori Barsh	\$175.00
High School	Debate Judge	Angela Traub	\$175.00
High School	Debate Judge	Kathy Stattel	\$175.00

v) **LEAVES OF ABSENCE**

- (1) **Stephanie Diehl**, Professional Staff, approved unpaid extension to existing child-rearing leave through the end of the 2019/2020 school year.
- (2) **Patricia Keller**, Administrative Assistant, approved continuous Family and Medical Leave beginning, February 3, 2020 through April 27, 2020.
- (3) **Keith Leamer**, Professional Staff, continuous Family and Medical Leave, beginning February 12, 2020 through March 30, 2020.
- (4) **Joy Pritchard**, Paraprofessional, approved intermittent Family and Medical Leave beginning on January 21, 2020.
- (5) **Theresa Schlatterer**, Guidance Counselor, approved maternity leave expected to begin on May 31, 2020 for 6-8 weeks, Family and Medical Leave to continue until November 2, 2020.

B. **ACTION ITEMS**

- i) Motion to reaffirm the Board's commitment to adhere to the Principles for Governance and Leadership as set forth in Board Policy 011. (Attachment B)
- ii) Motion to adopt the Resolution to allow the Superintendent of Schools to electronically sign all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education. (Attachment C)
- iii) Motion to approve the following Board Repeals/Revisions and Adoptions:
  - (1) 103.1 AR – Non-Discrimination: Qualified Student with Disabilities (Intent to Repeal)
  - (2) 113. 2 AR Behavior Support (Intent to Repeal)
  - (3) 114 AR Gifted Education (Intent to Repeal)
  - (4) 125 AR Adult Education (Review)
  - (5) 126 AR Class Size (New)
  - (6) 130 AR Homework (Repeal & Replace)
  - (7) 140 AR Charter School (Intent to Repeal)
  - (8) 143 AR Standards for Persistently Dangerous Schools (Intent to Repeal)
  - (9) 144 AR Standards for Violent Crimes (Intent to Repeal)
- iv) Motion to approve an overnight trip for members of the FBLA State Leadership Conference in Hershey, PA from April 5<sup>th</sup> – 8<sup>th</sup>, 2020.
- v) Motion to approve the renewal of a Community Partner application with the Upper Perkiomen Valley YMCA for the 2020-2021 school year.
- vi) Motion to approve the Montgomery County Intermediate Unit Budgets for July 1, 2020 to June 30, 2021. Upper Perkiomen's share is \$53.00 decrease from last year resulting in a total budget for Membership Services of \$35,569. (Attachment E)



- vii) Motion to acknowledge and attach the Gorman and Associates, P.C. Certified Public Accountants' Audit Report of the Upper Perkiomen School District for the fiscal year ended June 30, 2019 to the minutes.
- viii) Motion to approve the Settlement Stipulation between John L. and Joan M. Gehman vs. Montgomery County Board of Assessment Appeals regarding parcel #57-00-00376-00-8 with the district as being one of the interveners. ([Attachment F](#))
- ix) Motion to approve the Letter of Agreement (MOU) with UPEA regarding the temporary change in status for Diane Grandizio, effective January 30, 2020. ([Attachment G](#))
- x) Motion to approve a realty transfer tax refund to T.C. Associates, LLC in the amount of \$2,162.83. ([Attachment H](#))
- xi) Motion to approve Change Order #9 with Spear Excavating, Inc. in the deduction amount of \$1,806.28. This amount was paid to Upper Montgomery Sewer Authority by the school district on behalf of Spear Excavating. ([Attachment I](#))
- xii) Motion to approve the quote from Daktronics for the purchase of a new baseball scoreboard in the amount of \$6,121.00. The funds will come from the Capital Reserve fund. ([Attachment J](#))
- xiii) Motion to approve the quote for the installation of the baseball scoreboard with R.J. Electric, Inc. in the amount of \$1,840.00. The funds will come from the Capital Reserve fund. ([Attachment K](#))
- xiv) Motion to approve the purchase of a pole vault pit system based on the lowest quote received from BSN Sports in the amount of \$15,647.45. ([Attachment L](#))
- xv) Motion to approve Indian Valley Appraisal Company to provide an appraisal on parcel # 17-00-00763-00-3 located on Main Street in Red Hill at a cost of \$500.00.

**C. FINANCIAL REPORTS ([Attachment M](#))**

	Page
i) Operating Reports	
(1) Budget to Actual Summary	1
(2) Budget to Actual Detail	2 - 4
(3) Revenue Summary	5 - 7
(4) Expenditure Summary	8 - 12
(5) General Fund Receipts	13
ii) Cash Reports	
(1) Cash Balance Summary	14
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iii) Middle School Construction Summary	19
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## AGENDA – FEBRUARY 13, 2020

- v) Cafeteria 21 - 22
- vi) Bills
- (1) General Fund Expenditures 23 - 29
- (2) Capital Fund Expenditures 30 - 31

### XII. NEW FOLLOW UP ITEMS

### XIII. PUBLIC COMMENTS

### XIV. BOARD COMMENTS

### XV. ADJOURNMENT

FUTURE BOARD MEETINGS			
	DATE	TIME	LOCATION
Finance Committee Meeting	02/17/20	6:30 pm	Education Center
Policy Committee Meeting	02/17/20	8:00 pm	Education Center
Ad Hoc Suicide Prevention Committee	02/20/20	6:00 pm	Education Center
Facilities Committee Meeting	02/20/20	7:00 pm	Education Center
Curriculum & Instruction Committee Meeting	02/24/20	6:00 pm	Education Center
Special Education & Pupil Services Committee Meeting	02/24/20	7:30 pm	Education Center
Board Workshop	02/27/20	7:00 pm	Education Center

The Upper Perkiomen Board of School Directors appreciates your interest in  
and support for the students and their school experience.

**UPPER PERKIOMEN SCHOOL DISTRICT**  
**2229 East Buck Road**  
**Pennsburg PA 18073**

**January 9, 2020**

**CALL TO ORDER**

The regular meeting of the Board of School Directors of the Upper Perkiomen School District was called to order by President Raeann B. Hofkin, at 7:10 p.m. at Hereford Elementary School.

The following Board members attended: Peg Pennepacker, Dr. Kerry A. Drake, Melanie R. Cunningham, Keith McCarrick, Raeann B. Hofkin, Mike W. Elliott, Judy Maginnis, Dana E. Hipszer, and Stephen L. Cunningham. Administration in attendance were: Allyn Roche, EdD., Andrea Farina, EdD., Sandra M. Kassel, and Georgiann Fisher. Others in attendance were: Kyle Somers, Maureen Zavadel, Dyan Hipszer, Carly Eidle, and Ethan Wambold.

**BOARD PRESIDENT'S REPORT**

President Hofkin read a list of the Board committees and the Board members assigned to them. Mrs. Hofkin also announced that the Board has an adopt a school program, where the Board members were assigned to schools and encouraged to try and visit them when special events are happening at those buildings.

**SUPERINTENDENT'S REPORT**

Dr. Roche announced that the March School Board meeting was going to be held at the High School but due to a schedule conflict it will now be held at the Educational Center.

Dr. Roche shared that one of his New Year's resolution was to go out to the buildings more, go into the classrooms and talk to students, faculty and staff. Dr. Roche shared two recent highlights from his school visits. He visited Miss Kline's first grade class where two students used the most recent Eagles game score as their Morning Math Challenge problem. Dr. Roche also enjoyed watching the Middle School Spelling Bee. He shared that Sarah Quinones was the Champion and Alexa Sefing was the runner-up. Dr. Roche challenged the Board members to try and spell some of the final round words!

Dr. Roche asked Mrs. Zavadel and the Student Leadership Council students to speak about some Hereford Elementary highlights. Mrs. Zavadel explained that these students were nominated by their classmates as students who demonstrate how to be safe, respectful, responsible and kind. The students each spoke about Hereford Points of Pride, like the Proud 200 Club, and events that show that Families Matter at Hereford.

**STUDENT REPRESENTATIVE TO THE BOARD REPORT**

Carly Eidle and Ethan Wambold reported that mid-term exams would be taking place before the end of semester on January 29th. It was also announced that the Blue and Gold games where students compete in athletic, musical and water events, would be on February 7th. They reported that an 8th Grade parent meeting will be on January 12th, the winter sports season is halfway done, and the Addams Family Musical tickets are currently on sale. The musical will be taking place on March 12th through the 15th.

**SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS**

Mr. Somers announced that an Executive Session was held prior to the evening's meeting for the purpose of a confidential student matter and matters of litigation.

**APPROVAL OF AGENDA**

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve **the agenda**. Motion carried; all voted aye.

**PUBLIC COMMENTS ON ACTION ITEMS**

None

## **MINUTES**

A. Motion by Keith McCarrick, seconded by Stephen L. Cunningham, to approve the **Reorganization Meeting Minutes of December 5, 2019**, the **Regular School Board Meeting Minutes of December 5, 2019**, and the **Special School Board Meeting Minutes of December 12, 2019**. Motion carried; all voted aye.

## **PRESENTATIONS/DISCUSSION**

A. School Board Director Appreciation presentation by High School students Carly Eidle (Grade 12) and Ethan Wambold (Grade 11).

Dr. Roche announced that January was School Board Director Recognition Month. Dr. Roche said that the Board members are a key part of the team that provides challenging, and vital work on behalf of students, schools, and families and are invested members of the community.

Dr. Roche thanked the School Board members for their many hours of time and effort and asked the public to thank the School Board Members if they got the opportunity.

Dr. Roche announced that each Board member would receive a book that would be donated to one of the school libraries after the Board member read it. Dr. Roche explained that the books were requested by the librarians at the schools. High School Students Carly Eidle and Ethan Wambold presented the books to the Board members.

Dr. Roche showed a video of students and staff thanking the school board members for all they do.

## **OLD BUSINESS**

Dr. Roche said that at the current time 624 people are signed up for the new Bus App.

## **NEW BUSINESS -**

### **PERSONNEL REPORT**

#### **A. PERSONNEL REPORT**

Motion by Stephen L. Cunningham, seconded by Mike W. Elliott, to approve the **Personnel Report as presented:**

##### **i) RETIREMENT**

1. **Michael Swartley**, full-time Technology Assistant at the High School submitted his intent to retire, effective April 17, 2020.

##### **ii) RESIGNATION**

###### **1. PROFESSIONAL**

- a. **Valerie Gibbons**, Speech and Language Therapist for the District, effective 60 days from December 23, 2019.

###### **2. SUPPORT STAFF**

- a. **Diana Smith**, Cafeteria and Playground Aide at 4<sup>th</sup> & 5<sup>th</sup> Grade Center, effective January 9, 2020.

##### **iii) APPOINTMENTS**

###### **1. PROFESSIONAL STAFF**

- a. **Kelly Gruber**, Learning Support Teacher, at Hereford Elementary School, to be hired, subject to employment history review and receipt of all required clearances prior to first day of employment, at Masters, Step 4, prorated for the 2019/2020 school year.

###### **2. HOMEBOUND INSTRUCTION/INSTRUCTION IN THE HOME**, effective for the 2019/2020 school year:

- a. Susanne Hunsberger
- b. Christa Paul
- c. Richard Kressly

**3. SUPPLEMENTAL POSITIONS** for the 2019/2020 school year:

Area	Position	Name	Salary	
Hereford – Mathematics	Curriculum Assistant	Stephanie Diehl	Prorated for days worked \$1275.00	A
Marlborough- ELA	Curriculum Assistant	Erica Fitzgerald	\$637.50 (50%)	A
Marlborough- Math	Curriculum Assistant	Dana Rosenberger	\$637.50 (50%)	A
4 <sup>th</sup> & 5 <sup>th</sup> Grade Center- ELA	Curriculum Assistant	Lisa Burdick	\$510.00 (50%)	B
4 <sup>th</sup> & 5 <sup>th</sup> Grade Center- Math	Curriculum Assistant	Beth Bianco	\$637.50 (50%)	A
High School	Link Crew	Megan Smolinski	\$612.00 (50%)	B
High School	Link Crew	Brian Hansley	\$612.00 (50%)	B
High School	Link Crew	Matthew Nomland	\$612.00 (50%)	B
High School	Link Crew	Christa Paul	\$612.00 (50%)	B
High School	Foreign Language Curriculum Assistant	Rachel Schmeckenbecker	\$2028.00	B
High School	Social Studies Curriculum Asst.	Colby Phillips	\$2535.00	A
High School	Math Curriculum Assistant	Caren Miller	\$1267.50 (50%)	A
High School	Math Curriculum Assistant	Meredith Wickard	\$1267.50 (50%)	A

iv) **LEAVES OF ABSENCE**

1. **Jennifer Bamford**, approved continuous Family and Medical Leave beginning December 20, 2019, and expected return date of January 13, 2020.
2. **Tracy James**, approved Family and Medical Leave, beginning on January 24, 2020, and expected return date of March 9, 2020.
3. **Kevin Patterson**, approved Family and Medical Leave beginning December 16, 2019 through December 31, 2019.
4. **Lorie Seimes**, approved continuous Family and Medical Leave beginning November 23, 2019, through January 2, 2020.

Motion carried; all voted aye.

**B. ACTION ITEMS**

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve **Action Items i, ii, and iii:**

- i) Motion to approve the following Board Repeals/Revisions and Adoptions:  
(Attachment D)
  1. Policy No. 124 – Alternative Instruction
  2. Policy No. 125 – Adult Education
  3. Policy No. 127 – Assessment System
  4. Policy No. 130 – Homework
  5. Policy No. 137.1 – Extracurricular Participation by Home Education Students
  6. Policy No. 138 – Language Instruction Educational Program for English Learners
  7. Policy No. 140 – Charter Schools
  8. Policy No. 140.1 – Extracurricular Participation by Charter/Cyber Students
  9. Policy No. 142 – Migrant Students
  10. Policy No. 143 - Standards for Persistently Dangerous Schools
  11. Policy No. 144 – Standards for Victims of Violent Crimes
  12. Policy No. 146 – Student Services

- 13. Policy No. 150 – Title 1 - Comparability of Services
- 14. Policy No. 701.1 – Naming of District Facilities

- ii) Motion to approve **Dr. Kerry Drake to serve as a Board representative on the Joint Operating Committee of the Western Montgomery Career & Technical Center** to complete a term that expires December, 2020.
- iii) Motion to approve **Keith McCarrick to serve as a Board representative on the Joint Operating Committee of the Western Montgomery Career & Technical Center** for a term to expire December, 2022.

Motion carried; all voted aye.

Motion by Stephen L. Cunningham, seconded by Melanie R. Cunningham, to approve **Action Items iv, v, vi, vii, and viii:**

- iv) Motion to approve **temporary hourly increase in pay to Patti Kolb, acting Food Service Manager from \$12.60/hour to \$13.30/hour**, retroactive to November 14, 2019, for the remainder of the 2019/2020 school year.
- v) Motion to approve **temporary hourly increase in pay to Deborah Benner, acting Assistant Food Service Manager, from \$12.08/ hour to \$12.90/hour**, retroactive to November 14, 2019, and continuing for the remainder of the 2019/2020 school year.
- vi) Motion to acknowledge **receipt of PlanCon Part H: Project Financing for the new Upper Perkiomen Middle School** and to enter PDE approval of this document and appended materials into the minutes of this meeting. This is the final PlanCon H for the new Middle School project. (Attachment E)
- vii) Motion to approve **the Settlement Agreement and Release** between Upper Perkiomen School District and Heather Bower.
- viii) Motion to approve the **agreements regarding waivers of formal hearings for students #262946 and #268103.**

Motion carried; all voted aye.

#### **BUSINESS REPORTS**

Motion by Stephen L. Cunningham, seconded by Judy Maginnis, to approve the **payment of bills, in the amount of \$1,239,870.23 from the General Fund.** Motion carried; all voted aye.

Motion by Stephen L. Cunningham, seconded by Keith McCarrick, to approve the payment of **bills in the amount of \$328,328.11 from the Capital Projects & Capital Reserve Accounts.** Motion carried; all voted aye.

#### **NEW FOLLOW UP ITEMS**

None

**PUBLIC COMMENTS**

Pete Reigner, Upper Hanover Township, asked if any steps have been taken in naming the football field in honor of Bill Keeny.

**BOARD COMMENTS**

Raeann Hofkin announced that Stephen Cunningham is now the President of the JOC at the Western Center Career and Technology Center.

Mike Elliott thanked Hereford Elementary for hosting the meeting, and the students for coming and speaking. Mr. Elliott thanked everyone for the books for the board members.

Dr. Kerry Drake had the honor of seeing the Unified Bocce practice and was happy about how wonderful the program is and to see his son participating and also for the polar plunge.

Melanie Cunningham, thanked everyone for the video and said during it she was thinking how they should be thanking the educators for their ideas of programs and things the board gets to approve.

Peg Pennepacker, shared that she was asked to serve on the publications committee as a School Board representative for High School Today magazine that comes out monthly from the National Federation of State High School Associations. Ms. Pennepacker said she will be going to Indianapolis next month for her first meeting.

**ADJOURNMENT**

Motion by Stephen L. Cunningham, seconded by Mike W. Elliott, that **the meeting be adjourned at 7:56 p.m.** Motion carried; all voted aye.

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Sandra M. Kassel, Board Secretary



## Pennsylvania School Boards Association Principles for Governance and Leadership

Pennsylvania school boards are committed to providing **every** student the opportunity to grow and achieve. The actions taken by the board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...



### Advocate Earnestly

Promote public education as a keystone of democracy  
Engage the community by seeking input, building support networks, and generating action  
Champion public education by engaging members of local, state and federal legislative bodies



### Lead Responsibly

Prepare for, attend and actively participate in board meetings  
Work together in a spirit of harmony, respect and cooperation  
Participate in professional development, training and board retreats  
Collaborate with the Superintendent as the Team of 10



### Govern Effectively

Adhere to an established set of rules and procedures for board operations  
Develop, adopt, revise and review policy  
Align decisions to policy  
Differentiate between governance and management, delegating management tasks to administration  
Allocate finances and resources  
Ensure compliance with local, state and federal laws



### Plan Thoughtfully

Adopt and implement a collaborative comprehensive planning process, including regular reviews  
Set annual goals that are aligned with the comprehensive plan  
Develop a financial plan that anticipates both short and long-term needs  
Formulate a master facilities plan conducive to teaching and learning



### Evaluate Continuously

Utilize appropriate data to make informed decisions  
Use effective practices for the evaluation of the superintendent  
Assess student growth and achievement  
Review effectiveness of the comprehensive plan



### Communicate Clearly

Promote open, honest and respectful dialogue among the board, staff and community  
Encourage input and support for the district from the school community  
Protect confidentiality  
Honor the sanctity of executive session



### Act Ethically

Never use the position for improper benefit to self or others  
Act to avoid actual or perceived conflicts of interest  
Recognize the absence of authority outside of the collective board  
Respect the role, authority and input of the superintendent  
Balance the responsibility to provide educational programs with being stewards of community resources  
Abide by the majority decision

Represented by the signatures below, adoption of these principles assures the school board, individual school directors and chief school administrators adhere to the same principles across our commonwealth. Adopted on: \_\_\_\_\_

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## RESOLUTION

BE IT RESOLVED, by authority of the **School Board of Directors** of the **Upper Perkiomen School District** and it is hereby resolved by authority of the same, that **Allyn J. Roche** who is the **Superintendent** of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the **Upper Perkiomen School District** to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and  
BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

ATTEST

\_\_\_\_\_  
President/Chair or Vice-President/Chair

\_\_\_\_\_  
Treasurer/Secretary

\_\_\_\_\_  
Print/type name and title

\_\_\_\_\_  
Print/type name and title

I, \_\_\_\_\_, Secretary, of Upper Perkiomen School District. Do certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Upper Perkiomen School Board of Directors, held the 13<sup>th</sup> day of February, 2020.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print/type name and title

TO BE EXECUTED BY AUTHORIZED OFFICER:

As the person authorized to sign on behalf of the above named body, I agree that I shall not provide any other person with my e-grants password or otherwise authorize any other individual to affix my electronic signature to any agreement with the Department.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print/type name and title

# **Montgomery County Intermediate Unit (MCIU)**

## **2020-2021 Membership Services Budget**

The Membership Services budget is comprised of three separate membership services. The three service areas are partial functions of the following offices:

- Office of Community and Government Relations (OCGR)
- Office of Professional Learning (OPL)
- Office of Technology Services (OTS)

Districts pay a membership services fee for each of the three service areas based on the following:

- Enrollment for Government Relations
- Weighted Average Daily Membership (WADM) and Aid Ratio (wealth factor) for OPL and OTS

Using the formula with WADM and aid ratio, the state calculates the amount due for OPL and OTS from each district based on MCIU's total request and it is deducted from each districts' December 1<sup>st</sup> subsidy payment. The OCGR amount is calculated using actual October 1<sup>st</sup> enrollment and is direct billed by MCIU. The projected amount that each district will contribute is listed on the attached chart. The membership services fee pays for all or a portion of the services described below.

### **Office of Community and Government Relations**

The primary activities provided through the Office of Community and Government Relations are as follows:

- Identification, review and analysis of state and federal legislation, judicial decisions, administrative/executive decisions, rules, regulations, and standards affecting education.
- Timely dissemination of information regarding proposed legislation as well as significant legislative, judicial and administrative agency activities to Superintendents, District Administrators, MCIU Board of Directors and to members of the Montgomery County School Directors Legislative Committee (MCSDLC).
- Coordination of the Montgomery County School Directors Legislative Committee's (MCSDLC) meetings including speakers and agendas. MCSDLC meets monthly during the academic year in order for its members to discuss and/or act on current issues.
- Collaboration with the Montgomery County Superintendents' Legislative Committee to develop an annual legislative platform, to coordinate meetings with legislators and

critical legislative staff members, and to disseminate legislative information that can be presented to their respective stakeholders.

- Facilitation of School Board professional development sessions to assist in developing board governance practices and procedures to strengthen internal and external relations.
- Regular communication with legislators regarding MCIU and school district services.
- Assistance to school districts with information and resources necessary to comply with or implement new legislation, regulations, or judicial decisions. This assistance may take the form of sample letters, policies, positions papers, PowerPoint presentations, and/or press releases.
- Establishment of working relationships with members of the county, state and federal legislative delegation and legislative staff, the Department of Education and the State Board of Education and the professional advocacy organizations that serve education such as: Pennsylvania School Boards Association (PSBA), Pennsylvania Association of School Administrators (PASA), Pennsylvania Association of School Business Officials (PASBO), American Association of School Administrators (AASA), and Association of Educational Service Agencies (AESAs).
- Coordination of school safety and security for the MCIU, provide support and communication to school districts regarding emergency planning and requirements of the Pennsylvania Attorney General, the Pennsylvania Commission on Crime and Delinquency and the Department of Education. This includes leadership of the Montgomery County School Safety and Security Job Alike workgroup for all Montgomery County school districts and career and technical schools.

### **Office of Professional Learning**

The Office of Professional Learning (OPL) provides member services that include:

Regular job-alike leadership council meetings to share best practices, provide a forum for addressing issues, and serve as a communication conduit for state-wide initiatives and information related to the focal area. Combined, OPL facilitates over forty half-day meetings annually to provide leadership and support to district personnel. The council structure fosters a network of collegiality across the county while demonstrating MCIU's responsiveness to the ever-changing educational environment and allowing for the timely and efficient dissemination of pertinent information. The following job-alike leadership councils are currently active:

- Instructional Council
- Language Arts Council

- STEM Council
- Elementary Principals Council
- Middle School Principals Council
- High School Principals Council
- Federal Programs Coordinators Council
- Pennsylvania Institute for Instructional Coaching (PIIC) Network
- English as a Second Language (ESL) Education Network
- Gifted Education Network

Additional member services include the coordination of student-focused activities such as the MCIU Reading Olympics, Academic Competition, and other county-wide events. In addition to preparing students for regional and state level competitions, students from all grade levels are recognized for their scholastic achievements. OPL encourages student learning and involves the broader community by bringing Montgomery County students together for these events.

Please note the projected cost of providing the 2020-2021 member services exceeds the member's services fee. The balance of the member services costs are subsidized from other sources of revenue.

### **Office of Technology Services**

The Office of Technology Services (OTS) supports the provision of technology services to local school districts. The services available from the membership fee are as follows:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Advisory Council Coordination               <ul style="list-style-type: none"> <li>○ Technology Directors</li> <li>○ Technology Special Interest Group</li> </ul> </li> <li>• Brightbytes Clarity Pro</li> <li>• Consultation</li> <li>• Consortium Purchasing Opportunities</li> <li>• eRate (Consortium Applications and Consulting)</li> <li>• Consortium Grant Writing</li> <li>• Internet Service</li> </ul> | <ul style="list-style-type: none"> <li>• PAIUnet Membership</li> <li>• Regional Wide Area Network Connectivity</li> <li>• Technology Planning</li> <li>• User Group Coordination               <ul style="list-style-type: none"> <li>○ PowerSchool</li> <li>○ Classlink</li> </ul> </li> <li>• Vendor Workshops</li> <li>• Video Conferencing Coordination</li> <li>• Video Streaming</li> <li>• Webinar Events</li> </ul> |
|--|---|

The OTS membership services fee includes a service credit to each district to use toward any OTS offering.

## **Summary**

The total of the 2020-2021 membership services fee is \$1,518,580 which represents no increase over the 2019-2020 fee. The membership services portion of the budget represents approximately 1% of the total MCIU operations.

**NOTE:** Please note that the total cost of the membership services is not covered by the membership services fee charged – other revenue sources, including fee for services revenue, must cover the difference (reflected in the interfund transfers account).

**Montgomery County Intermediate Unit  
2020-21 Membership Services Budget**

**Expenditure Summary**

<b>Object Code</b>	<b>Description</b>	<b>2018-2019 Actual</b>	<b>2019-2020 Budget</b>	<b>2019-2020 Projected</b>	<b>2020-2021 Budget</b>	<b>\$ Increase</b>	<b>% Increase</b>
100	Salaries	\$ 545,159	\$ 560,745	\$ 564,261	\$ 602,340	\$ 41,595	7.4%
200	Employee Benefits	\$ 323,699	\$ 340,155	\$ 329,055	\$ 356,700	\$ 16,545	4.9%
300	Contr Prof Svcs	\$ 7,713	\$ 29,865	\$ 5,619	\$ 27,000	\$ (2,865)	-9.6%
400	Purch Prop Svcs	\$ 3,724	\$ 11,000	\$ 5,587	\$ 8,000	\$ (3,000)	-27.3%
500	Other Purch Svcs	\$ 301,693	\$ 412,525	\$ 287,661	\$ 406,100	\$ (6,425)	-1.6%
600	Supplies	\$ 50,700	\$ 8,760	\$ 4,427	\$ 11,105	\$ 2,345	26.8%
700	Equipment	\$ -	\$ 5,000	\$ -	\$ 2,500	\$ (2,500)	-50.0%
800	Other Objects	\$ 4,504	\$ 5,400	\$ 2,749	\$ 6,200	\$ 800	14.8%
900	Other Uses of Funds	\$ 395,251	\$ 426,786	\$ 426,786	\$ 430,506	\$ 3,720	0.9%
<b>Total</b>		<b>\$ 1,632,442</b>	<b>\$ 1,800,236</b>	<b>\$ 1,626,146</b>	<b>\$ 1,850,451</b>	<b>\$ 50,215</b>	<b>2.8%</b>

**Revenue Summary**

<b>Rev Code</b>	<b>Description</b>	<b>2018-2019 Actual</b>	<b>2019-2020 Budget</b>	<b>2019-2020 Projected</b>	<b>2020-2021 Budget</b>	<b>\$ Increase</b>	<b>% Increase</b>
6510	Investment Earnings	\$ 10,134	\$ -	\$ -	\$ -	\$ -	0.0%
6900	Other Local Revenue	\$ 7,415	\$ -	\$ -	\$ -	\$ -	0.0%
6940	Mmbrship Svcs Rev	\$ 1,518,580	\$ 1,518,580	\$ 1,518,580	\$ 1,518,580	\$ -	0.0%
7810	Social Security Rev	\$ 18,934	\$ 19,935	\$ 19,883	\$ 21,825	\$ 1,890	9.5%
7820	Retirement Rev	\$ 91,107	\$ 97,545	\$ 96,743	\$ 104,720	\$ 7,175	7.4%
9800	Transfers	\$ -	\$ 164,176	\$ -	\$ 205,326	\$ 41,150	25.1%
<b>Total</b>		<b>\$ 1,646,170</b>	<b>\$ 1,800,236</b>	<b>\$ 1,635,205</b>	<b>\$ 1,850,451</b>	<b>\$ 50,215</b>	<b>2.8%</b>

**Note:** For a description of the object and revenue (rev) codes please refer to the following page.

## Account Code Descriptions

### REVENUE

#### **6000 LOCAL REVENUE SOURCES**

The amount in this account represents interest income, other miscellaneous income, and the membership services contributions.

#### **7000 STATE REVENUE SOURCES**

This account represents funds received from the Commonwealth for the reimbursement of the State's share of social security and retirement expense.

#### **9000 OTHER FINANCING SOURCES**

This account represents transfers from other General Fund areas.

### EXPENDITURE

#### **100 SALARIES**

The amount budgeted to this account includes prorated salary costs for personnel who have overall general administrative responsibilities to provide member services.

#### **200 EMPLOYEE BENEFITS**

Budgeted to this account are the costs of employee benefits, including contributions for the cost of:

- Group Insurances
- Social Security
- Retirement
- Unemployment Compensation
- Workers Compensation

#### **300 CONTRACTED PROFESSIONAL AND TECHNICAL SERVICES**

The amount in this account represents the cost of contracted consultants.

#### **400 PURCHASED PROPERTY SERVICES**

The amount budgeted to this account includes the prorated costs for repairs/maintenance contracts and/or the rental of equipment.

#### **500 OTHER PURCHASED SERVICES**

This account includes an amount for the cost of telephone service, postage expense, advertising expense, and travel expenses for the IU staff members charged to this account.

#### **600 GENERAL SUPPLIES**

The budgeted amount in this account represents the cost of general supplies, software and books/periodicals.

#### **700 EQUIPMENT**

This account includes an amount for the purchase of new and replacement equipment.

**800 OTHER OBJECTS**

This account includes an amount for membership in professional organizations.

**900 OTHER USE FOR FUNDS**

The amount budgeted to this account represents contributions to other MCIU budgets.



**Montgomery County Intermediate Unit**  
**2020-2021 Membership Services Budget**  
(detail by function)

**Expenditures**

←————— Function Code —————→										
Object Code	Description	Prof Learning 2260	Legal/Acctg 2350	Printing 2540	Tech Services 2810	Staff Dev 2830	Comm/Govt Rel 2850	Transfers 5410	Total	
100	Salaries	\$ 150,195	\$ -	\$ -	\$ 373,825	\$ -	\$ 78,320	\$ -	\$	602,340
200	Benefits	\$ 90,755	\$ -	\$ -	\$ 223,795	\$ -	\$ 42,150	\$ -	\$	356,700
300	Purch Prof Svcs	\$ -	\$ 15,000	\$ -	\$ -	\$ 10,000	\$ 2,000	\$ -	\$	27,000
400	Purch Prop Svcs	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$	8,000
500	Other Purch Svcs	\$ 5,000	\$ -	\$ 550	\$ 390,750	\$ -	\$ 9,800	\$ -	\$	406,100
600	Supplies	\$ 200	\$ -	\$ -	\$ 5,605	\$ -	\$ 5,300	\$ -	\$	11,105
700	Property	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$	2,500
800	Other Objects	\$ 1,200	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$	6,200
900	Other Fin Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 430,506	\$	430,506
<b>Total</b>		<b>\$ 247,350</b>	<b>\$ 15,000</b>	<b>\$ 550</b>	<b>\$ 1,006,975</b>	<b>\$ 10,000</b>	<b>\$ 140,070</b>	<b>\$ 430,506</b>	<b>\$</b>	<b>1,850,451</b>

**Revenues**

Revenue Code	Description	Amount
R6940	Mmbrship Svcs Rev	\$ 1,518,580
R7810	Social Security Rev	\$ 21,825
R7820	Retirement Rev	\$ 104,720
R9800	Transfers	\$ 205,326
<b>Total</b>		<b>\$ 1,850,451</b>

**Montgomery County Intermediate Unit #23**  
**Membership Services Contribution Schedule**  
**2020-2021 Proposed Budget**

School District	Office of Prof Lrng*	Office of Comm & Govt	Office of Tech Svcs*	2019-2020 Total	2020-2021 Total	\$ Incr/Decr	% Incr/Decr
Abington SD	\$ 4,916	\$ 9,186	\$ 90,937	\$ 105,630	\$ 105,039	\$ (591)	-0.56%
Bryn Athyn SD	\$ 4	\$ 790	\$ 76	\$ 883	\$ 870	\$ (13)	-1.43%
Cheltenham SD	\$ 2,460	\$ 4,671	\$ 45,511	\$ 53,143	\$ 52,643	\$ (500)	-0.94%
Colonial SD	\$ 4,096	\$ 5,644	\$ 75,780	\$ 84,938	\$ 85,521	\$ 583	0.69%
Hatboro-Horsham SD	\$ 3,804	\$ 5,129	\$ 70,368	\$ 79,694	\$ 79,300	\$ (393)	-0.49%
Jenkintown SD	\$ 384	\$ 790	\$ 7,096	\$ 8,413	\$ 8,269	\$ (143)	-1.70%
Lower Merion SD	\$ 6,970	\$ 9,468	\$ 128,937	\$ 142,388	\$ 145,375	\$ 2,987	2.10%
Lower Moreland Twp SD	\$ 1,530	\$ 2,577	\$ 28,303	\$ 32,769	\$ 32,410	\$ (359)	-1.10%
Methacton SD	\$ 3,474	\$ 5,123	\$ 64,269	\$ 73,171	\$ 72,867	\$ (305)	-0.42%
Norristown Area SD	\$ 3,714	\$ 8,184	\$ 68,698	\$ 81,608	\$ 80,595	\$ (1,013)	-1.24%
North Penn SD	\$ 10,033	\$ 13,767	\$ 185,611	\$ 211,747	\$ 209,411	\$ (2,336)	-1.10%
Perkiomen Valley SD	\$ 2,926	\$ 5,812	\$ 54,132	\$ 63,475	\$ 62,870	\$ (604)	-0.95%
Pottsgrove SD	\$ 1,323	\$ 3,476	\$ 24,473	\$ 29,485	\$ 29,271	\$ (213)	-0.72%
Pottstown SD	\$ 880	\$ 3,410	\$ 16,283	\$ 20,906	\$ 20,574	\$ (332)	-1.59%
Souderton Area SD	\$ 3,856	\$ 6,912	\$ 71,334	\$ 82,126	\$ 82,102	\$ (24)	-0.03%
Springfield Township SD	\$ 2,008	\$ 2,785	\$ 37,146	\$ 41,854	\$ 41,940	\$ 85	0.20%
Spring-Ford Area SD	\$ 5,645	\$ 8,435	\$ 104,433	\$ 118,045	\$ 118,513	\$ 469	0.40%
Upper Dublin SD	\$ 3,105	\$ 4,407	\$ 57,439	\$ 65,395	\$ 64,951	\$ (444)	-0.68%
Upper Merion Area SD	\$ 3,219	\$ 4,602	\$ 59,554	\$ 65,823	\$ 67,376	\$ 1,553	2.36%
Upper Moreland Twp SD	\$ 2,058	\$ 3,463	\$ 38,064	\$ 43,423	\$ 43,585	\$ 162	0.37%
Upper Perkiomen SD	\$ 1,636	\$ 3,659	\$ 30,273	\$ 35,622	\$ 35,569	\$ (53)	-0.15%
Wissahickon SD	\$ 3,809	\$ 5,265	\$ 70,455	\$ 78,044	\$ 79,528	\$ 1,485	1.90%
<b>TOTAL</b>	<b>\$ 71,850</b>	<b>\$ 117,555</b>	<b>\$ 1,329,175</b>	<b>\$ 1,518,580</b>	<b>\$ 1,518,580</b>	<b>\$ 0</b>	<b>0.00%</b>

**NOTES:**

**\*For the Office of Professional Learning and the Office of Technology Services - the membership services fee is calculated by the State based on each districts' market value aid ratio (wealth factor) and weighted average daily membership (enrollment). The amounts are deducted by the state from each district's December subsidy payment.**

**\*\*For the Office of Community & Government Relations - the membership service fee is calculated using October 1 enrollment numbers. The MCIU invoices each district for this fee.**

RUDOLPH, CLARKE, LLC  
BY: Alexander M. Glassman, Esquire  
Attorney I.D. No. 314530  
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Trevose, PA 19053  
215.633.1890  
[aglassman@rudolphclarke.com](mailto:aglassman@rudolphclarke.com)

Attorneys for Intervenors,  
Upper Perkiomen School District

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IN THE COURT OF COMMON PLEAS OF MONTGOMERY COUNTY, PA  
CIVIL ACTION - LAW

JOHN L. and JOAN M. GEHMAN	:	NO. 2015-28133
	:	
VS.	:	REAL ESTATE
	:	ASSESSMENT APPEAL
MONTGOMERY COUNTY BOARD OF	:	
ASSESSMENT APPEALS	:	PARCEL NO. 57-00-00376-00-8

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**SETTLEMENT STIPULATION**

Parties

1. Appellants are the Property Owners, John L. and Joan M. Gehman.
2. Appellee is the Montgomery County Board of Assessment Appeals.
3. Intervenors are the Upper Perkiomen School District, Montgomery County, and Upper Hanover Township.

Property

4. The Property, which consists of approximately 5.35 acres is located on 3058 County Line Road, within Upper Hanover Township, and is further identified as Tax Parcel No. 57-00-00376-00-8 ("Property").
5. The Property's current standard assessment is 318,700 and the Property's current preferential assessment is 307,140.

Appeal

6. Prior to the August 1, 2015 filing deadline, the Property Owner filed an assessment appeal with the Board of Assessment Appeals challenging the Property's assessment of 318,700.
7. On September 25, 2015, after conducting a hearing on the Appeal, the Board issued a "Notice of No Change in Assessment" determination.
8. On October 22, 2015, the Property Owner appealed to this Court from the Board's "Notice of No Change in Assessment" determination.

### Settlement Terms

9. Based upon the risks and costs of litigation, the parties have decided it is in their best interests to settle this matter based upon the terms and conditions set forth in this Stipulation.

10. Accordingly, the parties, intending to be legally bound, and to bind their respective clients, agree to the following settlement terms:

**2016 Assessment:** Effective January 1, 2016 for County and Township tax years and July 1, 2016 for the School District tax year, the standard assessment on the Property shall be decreased from 318,700 to 241,660 and the preferential assessment shall be decreased from 307,140 to 239,030. Applying the County's 2016 common level ratio of .562, the standard assessment results in a new indicated market value of \$430,000.

**2017 Assessment:** Effective January 1, 2017 for County and Township tax years and July 1, 2017 for the School District tax year, the standard assessment on the Property shall be decreased from 318,700 to 246,840 and the preferential assessment shall be decreased from 307,140 to 244,150. Applying the County's 2017 common level ratio of .561, the standard assessment results in a new indicated market value of \$440,000.

**2018 Assessment:** Effective January 1, 2018 for County and Township tax years and July 1, 2018 for the School District tax year, the standard assessment on the Property shall be decreased from 318,700 to 238,040 and the preferential assessment shall be decreased from 307,140 to 235,440. Applying the County's 2018 common level ratio of .541, the standard assessment results in a new indicated market value of \$440,000.

**2019 Assessment:** Effective January 1, 2019 for County and Township tax years and July 1, 2019 for the School District tax year, the standard assessment on the Property shall be decreased from 318,700 to 223,960 and the preferential assessment shall be decreased from 307,140 to 221,520. Applying the County's 2019 common level ratio of .509, the standard assessment results in a new indicated market value of \$440,000.

**2020 Assessment:** Effective January 1, 2020 for County and Township tax years and July 1, 2020 for the School District tax year, the standard assessment on the Property shall be decreased from 318,700 to 216,920 and the preferential assessment shall be decreased from 307,140 to 214,190. Applying the County's 2020 common level ratio of .493, the standard assessment results in a new indicated market value of \$440,000.

11. The Property's regular assessment shall remain at 216,920 for each subsequent tax year after 2020, and tax bills will be issued in accordance with this assessment, until a change as otherwise permitted by Pennsylvania law has been made.
12. Based upon the assessments established in this Stipulation, the taxing authorities owe the Property Owners the following overpayment amounts.<sup>1</sup>

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<sup>1</sup> The amount of the refund owed to Property Owner will be adjusted depending upon whether the taxes were paid within the discount, face, or penalty period for the tax year(s) at issue.

**UPPER PERKIOMEN SCHOOL DISTRICT**

<b>Tax Year</b>	<b>Old Preferential Assessment</b>	<b>New Preferential Assessment</b>	<b>Decrease</b>	<b>Tax Calculation Formula (assessed value / STEB% ratio x millage rate x 75%)</b>	<b>Refund</b>
2016	307,140	239,030	68,110	STEB - 63.13776% Millage - .0236388	\$1,912.53
2017	307,140	244,150	62,990	STEB - 63.13776% Millage - .0243479	\$1,821.82
2018	307,140	235,440	71,700	STEB - 62.38716% Millage - .0245407	\$2,115.30
2019	307,140	221,520	85,620	STEB - 62.38716% Millage - .0252278	\$2,596.69
2020	307,140	214,190	92,950		
<b>Total</b>					<b>\$8,446.34</b>

**MONTGOMERY COUNTY**

<b>Tax Year</b>	<b>Old Preferential Assessment</b>	<b>New Preferential Assessment</b>	<b>Decrease</b>	<b>Millage Rate</b>	<b>Refund</b>
2016	307,140	239,030	68,110	.003459	\$235.60
2017	307,140	244,150	62,990	.003459	\$217.89
2018	307,140	235,440	71,700	.003459	\$248.01
2019	307,140	221,520	85,620	.003459	\$296.16
2020	307,140	214,190	92,950	.003459	\$321.51
<b>Total</b>					<b>\$1,319.17</b>

**MONTGOMERY COUNTY COMMUNITY COLLEGE (MCCC)**

<b>Tax Year</b>	<b>Old Preferential Assessment</b>	<b>New Preferential Assessment</b>	<b>Decrease</b>	<b>Millage Rate</b>	<b>Refund</b>
2016	307,140	239,030	68,110	N/A	N/A
2017	307,140	244,150	62,990	.00039	\$24.57
2018	307,140	235,440	71,700	.00039	\$27.96
2019	307,140	221,520	85,620	.00039	\$33.39
2020	307,140	214,190	92,950	.00039	\$36.25
<b>Total</b>					<b>\$122.17</b>

**UPPER HANOVER TOWNSHIP**

<b>Tax Year</b>	<b>Old Preferential Assessment</b>	<b>New Preferential Assessment</b>	<b>Decrease</b>	<b>Millage Rate</b>	<b>Refund</b>
2016	307,140	239,030	68,110	.00145	\$98.76
2017	307,140	244,150	62,990	.00145	\$91.34
2018	307,140	235,440	71,700	.00145	\$103.96
2019	307,140	221,520	85,620	.00145	\$124.15
2020	307,140	214,190	92,950	.00145	\$134.78
<b>Total</b>					<b>\$552.99</b>

13. These calculations are subject to verification by the tax collector and/or treasurers of each taxing authority and their determinations are final.
14. The tax collector shall provide the necessary information to calculate the proper amount of refunds for all tax years at issue, including whether the prior year taxes were paid at face, discount, or penalty to the respective taxing authorities within sixty (60) days from the date of entry of the attached order
15. The taxing authorities agree that all overpayments set forth in this stipulation, as verified by the tax collector and/or business manager of each taxing authority, shall be paid directly to Property Owner within sixty (60) calendar days of the Court's approval of this Settlement Stipulation. The taxing authorities shall forward such payments to the Property Owner at the following address:

**John and Joan Gehman**  
c/o Mark S. Cappuccio, Esquire  
Eastburn and Gray, PC  
470 Norristown Road, Suite 302  
Blue Bell, PA 19422
16. This Stipulation contains the statement of each and every term and provision agreed to by all parties. No other promises, representations or other inducements, oral or written, have been made to any of the other parties in exchange for this Stipulation.
17. The attorneys entering into this Stipulation represent that they and their clients have full authority to enter into this Stipulation and they have been authorized by their clients to enter into this Stipulation.
18. This Stipulation may be executed in one or more counterparts and by facsimile or electronic mail, each of which shall be deemed an original and all of which when taken together shall constitute a single agreement.
19. Each party shall bear its own costs as incurred.

20. This Stipulation shall be binding upon, and inures to the benefit of the undersigned, their clients, successors, grantees, heirs and assigns.
21. This matter shall be marked “settled, discontinued, and ended” only upon the filing of a Praecipe to Settle, Discontinue, and End by the Property Owner, upon confirmation that all underpayments owing have been received.

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[Signatures on Next Page]

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President of the Upper Perkiomen School District

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**SAMANTHA MAGEE, ESQUIRE**

Attorney for Montgomery County  
Board of Assessment Appeals

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**MARK CAPPuccio, ESQUIRE**

Attorney for John and Joan Gehman

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**ERIC C. FREY, ESQUIRE**

Attorney for Upper Hanover Township

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**BRIAN O. PHILLIPS, ESQUIRE**

Attorney for Montgomery County



IN THE COURT OF COMMON PLEAS OF MONTGOMERY COUNTY, PA  
CIVIL ACTION - LAW

JOHN L. and JOAN M. GEHMAN	:	NO. 2015-28133
	:	
VS.	:	REAL ESTATE
	:	ASSESSMENT APPEAL
MONTGOMERY COUNTY BOARD OF	:	
ASSESSMENT APPEALS	:	PARCEL NO. 57-00-00376-00-8

**ORDER**

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_ 2020, it is hereby ORDERED and DECREED that the terms and conditions of the attached Stipulation to Settle are accepted, adopted and incorporated herein, as terms and conditions of a binding Court Order.

IT IS FURTHER ORDERED and DECREED that the Montgomery County Board of Assessment Appeals shall make the appropriate decreases in assessments as agreed to in the attached Stipulation to settle, that the taxing authorities shall make any appropriate refunds for overpayment as a result of the decrease in assessments, and that the Prothonotary shall mark the above-captioned action "Settled, Discontinued and Ended."

BY THE COURT:

\_\_\_\_\_  
J.

Copies of the above Order mailed on \_\_\_\_\_ to:  
Alexander M. Glassman, Esquire  
Samantha Magee, Esquire  
Brian O. Phillips, Esquire  
Mark S. Cappuccio, Esquire  
Court Administration – Civil

\_\_\_\_\_  
Judicial Secretary

# UPPER PERKIOMEN SCHOOL DISTRICT

ALLYN J. ROCHE, Ed.D  
Superintendent of Schools

ANDREA J. FARINA, Ed.D  
Assistant Superintendent

## **Memorandum of Understanding with Upper Perkiomen Education Association (UPEA) Coverage for Debra Burns provided by Diane Grandizio**

The Upper Perkiomen School District and Upper Perkiomen Education Association recognize the need for content area certified teachers be in place to provide the highest quality instruction, using best practices. In this instance, a regular classroom teacher, Ms. Debra Burns remains out of work due to a significant medical injury that prevents her from fulfilling her job duties and responsibilities for an extended period of time.

Beginning January 30, 2020, Ms. Diane Grandizio, a part-time teacher at Upper Perkiomen School District will continue to deliver instruction to Ms. Burns' classes, supervise Ms. Burns' Intervention and Enrichment Period, monitor Ms. Burns' homeroom, complete the grading duties and lesson planning and be provided the prescribed daily prep period and meal break, in accordance with the current CBA.

Beginning January 30, 2020, Ms. Grandizio will be compensated at Bachelor's +15, Step 3, prorated, in accordance with the current professional agreement. For the purpose of the UPEA Agreement, The Association recognizes that Ms. Grandizio's part-time status will not be impacted by any of the time she spends engaged in these additional duties. She will not be eligible for any benefits beyond those typically extended to part-time employees. The district will however grant one additional .5 sick day for each month that she completes the assignment as described above.

This memorandum is intended to constitute a binding interpretation of the current UPEA Agreement. All other terms and conditions of the current Collective Bargaining Agreement shall remain in effect for professional staff covered by the UPEA Agreement, subject to the modifications listed above. The parties both acknowledge and agree that this Memorandum of Understanding will not constitute a change to the status quo under unemployment compensation law, and both Parties agree that this Memorandum of Understanding will not be asserted as establishing any past practice.

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Diane Grandizio, Teacher

Date

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Robert LaSalle, UPEA President

Date

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Dr. Allyn Roche, Superintendent of Schools

Date

BF&R Docket No. 1902606  
Petition Filed: 9/6/2019  
Control No. 2018220846  
IN RE: T.C. ASSOCIATES, LLC  
PETITION FOR Review for Realty Transfer Tax  
PERIOD(S) 2018

AND NOW, January 27, 2020, pursuant to the Fiscal Code, the Act of 1929, April 9, P.L. 343, as amended, (72 P.S. § 1 et seq), the Board of Finance and Revenue of the Commonwealth of Pennsylvania, based upon the reasons set forth herein, hereby ORDERS the following:

### **Jurisdiction**

This petition comes before the Board of Finance and Revenue pursuant to Section 2704 of the Tax Reform Code of 1971, *as amended*, 72 P.S. § 9704.

### **Issue**

Whether Petitioner has established that the transfer in question constitutes a confirmatory deed and that realty transfer tax was assessed in error.

### **Statement of the Case**

On March 29, 2018, a deed was recorded in which T C Associates conveyed certain real property to T.C. Associates, LLC. The deed was for property located in Red Hill Borough, Montgomery County, Pennsylvania.

On November 9, 2018, the Department of Revenue mailed a Pennsylvania Realty Transfer Tax Notice of Assessment. The Department concluded that the proper valuation was the computed fair market value obtained by multiplying the county assessed value by the county's common level ratio valuation factor. The Department asserted that the transfer did not qualify for exclusion from payment of the tax as a confirmatory deed because a transfer to or between corporations or partnerships is fully taxable. The assessment set forth the following:

Mailed: ANDREW GHRAU ESQ  
HRMM&L  
375 MORRIS ROAD  
LANSDALE, PA 19446

on January 29, 2020

CH/ak

EX. CAL. NO. 115

Commonwealth (.01):	\$4,325.86
Red Hill Borough (.005):	\$2,162.93
Upper Perkiomen S.D. (.005):	\$2,162.93

Petitioner asserts that T C Associates was a Pennsylvania general partnership formed by a partnership agreement dated April 9, 1989, with Craig L. Bardman and Terry L. Sands each as 50% partners in this entity. On October 1, 2003, the partnership T C Associates purchased real estate. Petitioner asserts that on February 8, 2018, the general partnership was converted into a Pennsylvania limited liability company. Petitioner states that on this date the partners entered into an Operating Agreement and that it filed a Certificate of Organization for T.C. Associates, LLC. Petitioner contends that this transaction was a conversion that meets the criteria in 61 Pa. Code § 91.152(b) and, therefore, is not subject to realty transfer tax.

The BOA declared that 61 Pa. Code § 7.15(1) states that the Petitioner shall have the burden of proof on all issues except fraud. The BOA stated that upon review of Departmental records and the submitted evidence, it could find no conclusive evidence of a conversion. The BOA asserted that a deed may not effectuate a conversion and that, therefore, this transaction was not confirming a conversion but rather conveying property between two separate entities. The BOA stated that Petitioner should note its conversion by the filing of documents, such as a Statement of Conversion or Articles of Merger, with the Department of State. The BOA stated that in the absence of a filing such as this, it found no conclusive evidence of conversion.

In its appeal to this Board, Petitioner contends that requiring the filing of a Statement of Conversion with the Department of State was not applicable to the subject conversion. Petitioner states that the original entity, a general partnership, was not a registered entity and was not eligible to file a Statement of Conversion. Petitioner states that at the time the partnership was created, it was not required to file a registration with the state, referencing 15 Pa.C.S. § 8422. Petitioner states that, as the partnership had no registration with the Department of State to modify, no Statement of Conversion could have been filed, and instead a new Certificate of Organization had to be filed to establish the new entity with the Department of State. Petitioner contends that, due to the nature of unregistered general partnerships, its conversion was accomplished appropriately and in accordance with the realty transfer tax exclusion set forth in 61 Pa. Code § 91.152(b).

Petitioner has provided a copy of the April 9, 1989 partnership agreement listing Craig L. Bardman and Terry L. Sands each as 50% partners. Petitioner has further provided the Operating Agreement of T.C. Associates, LLC, executed February 8, 2018, signed by Craig L. Bardman and Terry L. Sands each as 50% partners in this company. The Operating Agreement states:

- A. Craig and Terry are the sole partners of T.C. Associates, a Pennsylvania general partnership (the "Partnership").
- B. The Members [Craig and Terry] have agreed to convert and merge the Partnership into a Pennsylvania limited liability company to be known as T.C. Associates, LLC ("Company").

- C. As a result of the above-referenced conversion and merger:
  - 1. The Company will be vested with all of the real and personal property and debts of the Partnership;
  - 2. The Company will be subject to all of the obligations of the Partnership;
  - 3. Any liens upon the property of the Partnership will not be impaired by the conversion and merger;
  - 4. Any existing claims, actions or proceedings pending against the Partnership will be pending against the Company; and
  - 5. Title to the Partnership's real estate will not revert or be impaired in any way.
- D. The Partnership will not be required to wind up its affairs or pay its liabilities and distribute its assets because its separate existence will cease with the conversion and merger.
- E. The Company will be owned in the same proportionate interests as the Partnership after the conversion and merger of the Partnership into the Company.

Records of the Department of State indicate that a Certificate of Organization for T.C. Associates, LLC was filed on February 8, 2018.

### Conclusion

Petitioner's request for relief is granted. A "conversion" is defined under 61 Pa. Code § 91.101 as a change of an entity's form of organization, place of organization, name, or identity.

In *Exton Plaza Associates v. Commonwealth*, 763 A.2d 521 (Pa. Cmwlth. 2000), the Commonwealth Court held that realty transfer tax cannot be imposed upon a document that merely memorializes (or confirms) a business entity's real estate ownership following the entity's change of its business form. The Court described a business entity's change of its business form as a "conversion." The Court did not define a "conversion" or describe how a conversion is to be effectuated in order to obtain the confirmatory deed exclusion for realty transfer tax purposes.

While the Department has not designated any specific method that must be used to convert a business entity, it has established, through regulation, standards which must be met in order for a business entity to file a nontaxable confirmatory deed in conjunction with a business entity conversion. The Department's regulation states:

(b) A deed made without consideration for the sole purpose of confirming an entity's existing real estate ownership following a conversion of the entity is not taxable. This subsection only applies if all of the following occur:

(1) The entity holds title to the real estate at the time of the conversion as opposed to its owners. An entity does not hold title to real estate if the entity's owners have merely made a capital contribution of the real estate to the entity without the conveyance of title to the real estate.

(2) Without the making of any document:

- (i) The entity is vested with all the same property, real, personal and mixed, franchises and debts before and after the conversion.
- (ii) The entity is subject to all the same obligations before and after the conversion.
- (iii) Liens upon the property of the entity before the conversion are not impaired by the conversion.
- (iv) Any claim existing or action or proceeding pending by or against the entity before the conversion may be prosecuted to judgment against the entity after the conversion.

(3) The entity is not required to wind up its affairs or pay its liabilities and distribute its assets either because there is no break in the continuity of its existence or because its separate existence ceases with the conversion.

61 Pa. Code § 91.152(b).

The Board concludes that the evidence provided by Petitioner is sufficient to establish that a conversion occurred on February 8, 2018, converting and merging the partnership, T C Associates, into T.C. Associates, LLC. Therefore, the transaction at issue was a confirmatory deed that meets the criteria set forth in 61 Pa. Code § 91.152(b) and is, therefore, not subject to realty transfer tax.

Accordingly, the Board enters the following:

### ORDER

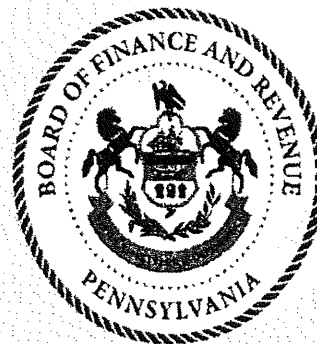
The Department of Revenue shall strike the assessment in its entirety.

#### **By Order Of The Board Of Finance And Revenue**

**Jacqueline A. Cook, Chair**  
**Designee for Joseph M. Torsella, State Treasurer**

**David R. Kraus, Board Member**

**Paul J. Gitnik, Board Member**





## **BOARD OF FINANCE AND REVENUE**

### **REALTY TRANSFER TAX**

### **APPEAL TO COMMONWEALTH COURT**

**THIS IS CONFIDENTIAL TAXPAYER INFORMATION AND MUST ONLY BE USED FOR OFFICIAL PURPOSES.**

Pursuant to Act 40 of 2005 ("Act"), the Department of Revenue ("Department") issued a realty transfer tax assessment on behalf of your political subdivision. Taxpayer(s) filed a petition with the Board of Finance and Revenue ("Board") appealing the Department's assessment.

The Act requires that "[n]otice of the action of the Board of Finance and Revenue shall be given by mail to political subdivisions." Political subdivisions have the right to appeal the Board's action in the manner and within the time as provided by law. (See 72 P.S. §8109-D(d)(1)).

Enclosed please find a copy of the Board's Order relating to the Department's assessment of your political subdivision's tax.

**If you are dissatisfied with the enclosed Order, you may appeal to the Commonwealth Court of Pennsylvania by filing a Petition for Review within the time specified by Rule 1571(b) of the Pennsylvania Rules of Appellate Procedure with the Court. Appeals to Commonwealth Court should be addressed to the filing office at:**

**Commonwealth Court of Pennsylvania  
Pennsylvania Judicial Center  
601 Commonwealth Avenue, Suite 2100  
P.O. Box 69185  
Harrisburg, PA 17106-9185**

**The Court's telephone number is (717)255-1600.**

If you have any questions regarding this matter, please call the Board of Finance and Revenue at 717-787-2974.

Dept of Rec  
Holly Moore  
717-783-2127

2500 Quakerstown Rd  
Pennsburg, PA 18073





## Request for Change Order

<b>Project:</b> Upper Perkiomen Middle School Off-Site Walkway Improvements	<b>Change Order #:</b> 9 <b>Initiation Date:</b> 01/22/20 <b>Contract Date:</b> 4/11/2019 <b>Contract For:</b> Sitework
<b>To:</b> Upper Perkiomen School District	

The following is Spear Excavating's price for:

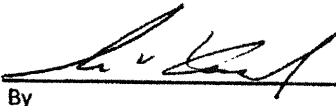
Backcharge from Upper Montgomery Sewer Authority - Charge paid by School District

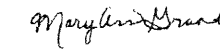
Description	Quantity	Unit	Unit Price	Total
UMJA Billing	1	LS	\$ (1,806.28)	\$ (1,806.28)
<b>TOTAL</b>				<b>\$ (1,806.28)</b>

The original Contract Sum was.....	\$	494,000.00
Net Change by Previous Change Orders.....	\$	129,955.44
The contract sum prior to this change order was.....	\$	623,955.44
The contract sum will be increased by this change order in the amount of.....	\$	<b>(1,806.28)</b>
The new contract sum including this change order will be.....	\$	622,149.16
The contract time will be changed by .....		TBD
The date of substantial completion as of the date of this change order therefore is.....		TBD

**Upper Perkiomen School District**

**Spear Excavating, LLC**


1/23/2020  
 By \_\_\_\_\_ Date


1/23/2020  
 By \_\_\_\_\_ Date



*Revised*

DAKTRONICS.COM

201 Daktronics Drive PO Box 5128  
Brookings, South Dakota 57006-5128  
T 800-325-8766 605-692-0200 F 605-697-4700

Thank you for giving Daktronics the opportunity to be your equipment provider. It's important to us that we capture your vision for this project. The attached quote outlines your product selection. Please look it over carefully and let us know if you have any questions.

When you are ready to place your order, Daktronics will need the following information from you:

- A finalized equipment list
- The delivery location/address
- And the Bill to information – Invoice Remit

We look forward to partnering with you on this exciting opportunity!

Our website and blog offer helpful information. Learn more about what our customers are talking about by visiting the following areas:

- Could your PA system use an upgrade?
  - Check out our [Sports Sound Systems](#)
- Wishing you could check off more items on your list of needs?
  - See how [Daktronics Sports Marketing](#) could add revenue to your budget.
- Curious as to what other schools have installed?
  - Look through our [Daktronics Sports Photo Gallery](#) for ideas.
- Did you know we have in-house testing laboratory?
  - Experience the procedures your product components undergo in our [Product Reliability Lab](#).
- Check out our [blog](#) for helpful information related to our products in addition to stories on how other schools are developing students and generating revenue.

**DAKTRONICS QUOTE # 693697-1-2**

UPPER PERKIOMEN HIGH SCHOOL  
BOBBY KURZWEG  
2 Walt Rd  
Pennsburg, PA USA 18073  
Phone: (215)679-5935  
Fax: (215)679-6065  
Email: rkurzweg@upsd.org

14/Jan/2020  
Quote valid for: 120 days  
Terms: Net 30 days from shipment with  
Purchase Order  
Subject to Credit Review  
FCA: DESTINATION  
Delivery: Call for Production Time

Reference: Baseball Scoreboard  
National IPA Contract #R170101 - Certified Proposal Number #PA-R170101-302962

Item No.	Model	Description	Qty	Price
1	BA-618-W-PV-F	<b>PanaView® Baseball/Softball Scoreboard;</b> <b>Scoreboard Color: Blue (57406); Caption</b> <b>Color: Sunflower (7725-25)</b> Cabinet Dimensions: 5' 0" H X 14' 0" W X 0' 8" D Digit Type: (Approx. Dimensions) Digit Color: PANAVIEW Max Power: WHITE Weight: 165 watts/display Unpackaged 250 lbs per display; Packaged 560 lbs per display	1	\$5,366.00
	Stripe; 0A-1091-0184	Border Stripe for BA-618 Scoreboards; Color: Sunflower (7725-25)	1	
	Team Name Outdoor	Team Name Caption in place of HOME caption; Name: INDIANS - Sunflower (7725-25)	1	
	RC-200 Handheld Controller Kit	Charger, Case and Inserts Included	1	
	RC-200 Scoreboard Receiver Kit	RC-200 Receiver (Base Station)	1	
	I-Beam Mounting Method (A)	For 2 I-Beams	1	
	System Startup	Final Commissioning of Equipment	1	
2	FREIGHT	<b>Shipping to site via LTL (enclosed trailer). Usually unloads at a dock, forklift or pallet jack may be required.</b>	1	\$755.00
<b>Services</b>				
3	G5C5-W	Five Year Warranty - Parts Coverage - G5G5	1	

<b>Total Price Excluding Applicable Tax:</b>	<b>\$6,121.00</b>
--	-------------------

Please reference listed sales literature: DD1628383 for G5C5-W, DD2118104 for BA-618-W-PV-F, DD3715714 for RC-200 Handheld Controller Kit, SL-04939 for LED Digit Protective Screens for BA-618, BA-624, BA-2618, BA-2033, BA-2035, TI-2034, TI-2035

**Options**

Please contact your sales representative for additional information

LED Digit Protective Screens for BA-618, BA-624, BA-2618, BA-2033, BA-2035, TI-2034, TI-2035	Protective screen for outdoor LED scoreboards digits	1	\$264.00
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## DAKTRONICS QUOTE # 693697-1-2

### Leasing Program

If your purchase exceeds \$25,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your Daktronics display over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:

\$50,000 in total equipment cost = \$10,700 per year

\$100,000 in total equipment cost = \$21,199 per year

\$250,000 in total equipment cost = \$52,899 per year

\*\*Payments based on 5 year/annual payment in advance structure. **Leasing is subject to credit approval and agreed upon documentation with Daktronics lending partner.** Contact your Daktronics representative for additional options and details.

### Exclusions:

- Electrical Installation
- Structure
- Power
- Engineering Certification
- Labor to Pull Signal Cable
- Taxes
- Front End Equipment

- Physical/Mechanical Installation
- Foundation
- Hoist
- Signal Conduit
- Applicable Permits
- Electrical Switch Gear or Distribution Equipment

Unless expressly stated otherwise in this Quote # 693697-1 Rev 2 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

### Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

### Ad/ID Copy Approval Process

Customer shall provide digital artwork for advertising and identification panels, conforming to Daktronics' graphic file standards, at the time of order. Daktronics will create a proof of provided artwork and require approval of that proof three weeks prior to the initial anticipated ship date. Advertising and identification panels not approved in time, will be shipped without copy in Daktronics' standard finish.

Michael Montague

PHONE: 732-428-9597

FAX: 605-697-4700

EMAIL: Michael.Montague@daktronics.com

Clayton Huisken

PHONE: 605-692-0200 Ext.56315

FAX:

EMAIL: Clayton.Huisken@daktronics.com

### Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

SL-02374 Standard Warranty and Limitation of Seller's Liability ([www.daktronics.com/terms\\_conditions/SL-02374.pdf](http://www.daktronics.com/terms_conditions/SL-02374.pdf))

SL-02375 Standard Terms and Conditions of Sale ([www.daktronics.com/terms\\_conditions/SL-02375.pdf](http://www.daktronics.com/terms_conditions/SL-02375.pdf))

SL-07862 Software License Agreement ([www.daktronics.com/terms\\_conditions/SL-07862.pdf](http://www.daktronics.com/terms_conditions/SL-07862.pdf))

### NOTE:

This quote is not to be used as a purchase order/order form. Please request a formal quote with specific options defined from your Daktronics representative, when you are ready to purchase.

# DAKTRONICS QUOTE # 693697-1-2

## ATTACHMENT A Installation Responsibilities Checklist: Outdoor

Responsible Party		Description
Daktronics	Customer	
✓		1. Installation of radio/wireless hardware for the equipment.
✓		2. Unpack, set-up, hook-up, and testing of control system.
✓		3. Set-up and testing of results/statistics/timing system including portable cabling and Daktronics software installation.
✓		4. Perform maintenance training during installation.
✓		5. Perform operator training.
✓		6. Perform final systems testing and commissioning.

NOTE: All change order work performed by Daktronics or Daktronics subcontractor will be performed at cost plus 20% overhead and profit.



**R. J. Electric, Inc.**  
**60 Merkel Road**  
**Gilbertsville, PA 19525**  
**Phone (484) 415-5653**  
**Fax (484) 415-5654**

## Estimate

Date	Estimate #
1/27/2020	2124

Name / Address
Upper Perkiomen School District Business/Administrative Offices Suite 2 2229 E. Buck Road Pennsburg, PA 18073-2307 Attention: Doug Kenwood

		HIC# PA011705
Item	Description	Total
Scope of Work	<p>Price includes labor and material to remove existing baseball scoreboard and install new Daktronic scoreboard.</p> <p>100% is due within 15 days of completion of job.</p> <p>Thank you for the opportunity to bid on this project. If you have any questions please call Rob Mitchell at 484-415-5653 or cell 610-721-6749.</p> <p>Thank You, Rob Mitchell</p>	1,840.00
<b>Total</b>		<b>\$1,840.00</b>

All work to be completed in a workmanlike manner according to standard practices. Work will be performed to current National Electric Code and Local code standards. All work and material supplied by R.J. Electric is guaranteed for (1) year after work is completed. Any alterations or additions to work described is subject to labor and or material charges.

Price is good for 30 days from date of Estimate. To accept, sign one copy and return to R. J. Electric.

Signature: \_\_\_\_\_



897 S MATLACK ST  
WEST CHESTER, PA 19382  
Tel: 610-436-5458 Fax:  
Visit us at www.bsnsports.com

Contact Your Rep

Matt Raquet Email: mraquet@bsnsports.com | Phone: 484-256-3465

Sold to  
1010777  
UPPER PERKIOMEN HIGH SCH  
2 WALT RD  
PENNSBURG PA 18073-1732  
USA

Ship To  
1010777  
UPPER PERKIOMEN HIGH SCH  
2 WALT RD  
PENNSBURG PA 18073-1732  
USA

Payer  
1010777  
UPPER PERKIOMEN HIGH SCH  
2 WALT RD  
PENNSBURG PA 18073-1732  
USA

## Order Summary

Cart #: 5562374  
Purchase Order #: PV Pit  
Cart Name: Upper Perk Pole Vault HS  
Order Date: 11/14/2019  
Estimated Delivery: 11/25/2019  
Payment Terms: NT30  
Ship Via:  
Ordered By:

Item Description	Qty	Unit Price	Total
<b>COMP GEN X VAULT PIT 22 X 22 26"</b> Item # - GP2222X26	1 EA	\$ 14,825.00	\$ 14,825.00
<b>BASE PROT PADS LG CENTER 26"</b> Item # - STPADCNTL26	1 PR	\$ 0.00	\$ 0.00
<b>COMP GEN X WEATHER COVER 26"</b> Item # - GWC2222X26	1 EA	\$ 0.00	\$ 0.00
<b>ELITE POLE VAULT STANDARDS</b> Item # - 1378720	1 PR	\$ 0.00	\$ 0.00
<b>Pole Vault Box Collar System</b> Item # - 1388862	1 EA	\$ 0.00	\$ 0.00
<b>PV-1500 ORANGE POLE VAULT X-BAR (3PK)</b> Item # - AFPV1503	1 SET	\$ 0.00	\$ 0.00

Subtotal:	\$14,825.00
Other:	\$0.00
Freight:	\$822.45
Sales Tax:	\$0.00
Order Total:	\$15,647.45
Payment/Credit Applied:	\$0.00
Order Total:	\$15,647.45

## **BUSINESS REPORT**

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February 13, 2020

Upper Perkiomen, PA  
Board Report - Budget to Actual Summary (Date: 1/2020)

1

Fd T Func Obj F/S IO O/U Sbj Job SCC	Account Level Description	2019-20 Original Budget	2019-20 FYTD Activity	2019-20 Available Balance
6000	REVENUE FROM LOCAL SOURCES			
10 R 6---		41,852,896.00	39,284,787.17	2,568,108.83
7000	REVENUE FROM STATE SOURCES			
10 R 7---		20,076,497.00	8,593,387.65	11,483,109.35
8000	REVENUE FROM FEDERAL SOURCES			
10 R 8---		648,859.00	110,386.64	538,472.36
9000	OTHER FINANCING SOURCES			
10 R 9---		0.00	9,774.11	-9,774.11
1000	INSTRUCTION			
10 E 1---		38,641,762.00	16,006,761.88	22,635,000.12
2000	SUPPORT SERVICES			
10 E 2---		19,425,387.00	8,702,818.66	10,722,568.34
3000	OPERATION OF NON-INSTRUCTIONAL			
10 E 3---		1,128,368.00	534,282.43	594,085.57
4000	FACILITIES ACQUISITION, CONSTR			
10 E 4---		0.00	11,473.70	-11,473.70
5000	OTHER EXPENDITURES AND FINANCI			
10 E 5---		5,003,942.00	3,910,418.96	1,093,523.04
Grand Revenue Totals		62,578,252.00	47,998,335.57	14,579,916.43
Grand Expense Totals		64,199,459.00	29,165,755.63	35,033,703.37
Grand Totals		1,621,207.00	18,832,579.94	20,453,786.94
		Loss	Profit	Loss

Number of Accounts: 2289

\*\*\*\*\* End of report \*\*\*\*\*

February 13, 2020

Upper Perkiomen, PA  
Board Report - Budget to Actual Summary (Date: 1/2020)

2

Fd T	Func	Obj	F/S	IO	O/U	Sbj	Job	SCC	Account Level Description	2019-20 Original Budget	2019-20 FYTD Activity	2019-20 Available Balance
6100									TAXES LEVIED / ASSESSED BY THE			
10 R	61--	----	----	----	----	----	----	----		40,030,396.00	38,665,109.24	1,365,286.76
6400									DELINQUENCIES ON TAXES LEVIED			
10 R	64--	----	----	----	----	----	----	----		664,000.00	120,411.91	543,588.09
6500									EARNINGS ON INVESTMENTS			
10 R	65--	----	----	----	----	----	----	----		450,000.00	327,602.52	122,397.48
6600									FOOD SERVICE REVENUE			
10 R	66--	----	----	----	----	----	----	----		2,500.00	400.00	2,100.00
6700									REVENUES FROM STUDENT ACTIVITI			
10 R	67--	----	----	----	----	----	----	----		97,000.00	84,376.05	12,623.95
6800									REVENUES FROM INTERMEDIARY SOU			
10 R	68--	----	----	----	----	----	----	----		510,000.00	0.00	510,000.00
6900									OTHER REVENUE FROM LOCAL SOURC			
10 R	69--	----	----	----	----	----	----	----		99,000.00	86,887.45	12,112.55
7100									BASIC INSTRUCTIONAL AND OPERAT			
10 R	71--	----	----	----	----	----	----	----		9,573,143.00	4,131,922.13	5,441,220.87
7200									REVENUE FOR SPECIFIC EDUCATION			
10 R	72--	----	----	----	----	----	----	----		1,872,318.00	1,104,026.00	768,292.00
7300									REVENUES FOR NON-EDUCATIONAL P			
10 R	73--	----	----	----	----	----	----	----		3,306,036.00	2,565,682.30	740,353.70
7500									STATE REVENUE NOT LISTED ELSEW			
10 R	75--	----	----	----	----	----	----	----		0.00	378,374.00	-378,374.00
7800									REVENUE FOR THE COMMONWEALTH O			
10 R	78--	----	----	----	----	----	----	----		5,325,000.00	413,383.22	4,911,616.78
8500									RESTRICTED GRANTS-IN-AID FROM			
10 R	85--	----	----	----	----	----	----	----		397,459.00	87,881.94	309,577.06
8600									RESTRICTED GRANTS-IN-AID FROM			
10 R	86--	----	----	----	----	----	----	----		0.00	21,212.66	-21,212.66

February 13, 2020

Upper Perkiomen, PA  
Board Report - Budget to Actual Summary (Date: 1/2020)

3

Fd	T	Func	Obj	F/S	IO	O/U	Sbj	Job	SCC	Account Level	Description	2019-20 Original Budget	2019-20 FYTD Activity	2019-20 Available Balance
8800											MEDICAL ASSISTANCE REIMBURSEME			
10	R	88--	---	---	---	---	---	---	---			251,400.00	1,292.04	250,107.96
9900											OTHER FINANCING SOURCES NOT LI			
10	R	99--	---	---	---	---	---	---	---			0.00	9,774.11	-9,774.11
1100											REGULAR PROGRAMS ELEMENTARY /			
10	E	11--	---	---	---	---	---	---	---			26,972,780.00	11,143,436.51	15,829,343.49
1200											SPECIAL PROGRAMS ELEMENTARY /			
10	E	12--	---	---	---	---	---	---	---			8,978,072.00	3,290,324.61	5,687,747.39
1300											VOCATIONAL EDUCATION			
10	E	13--	---	---	---	---	---	---	---			2,570,684.00	1,568,873.90	1,001,810.10
1400											OTHER INSTRUCTIONAL PROGRAMS E			
10	E	14--	---	---	---	---	---	---	---			113,976.00	1,201.86	112,774.14
1700											HIGHER EDUCATION PROGRAMS			
10	E	17--	---	---	---	---	---	---	---			6,250.00	2,925.00	3,325.00
2100											SUPPORT SERVICES PUPIL PERSONN			
10	E	21--	---	---	---	---	---	---	---			2,249,642.00	878,618.95	1,371,023.05
2200											SUPPORT SERVICES INSTRUCTIONAL			
10	E	22--	---	---	---	---	---	---	---			1,708,262.00	829,945.78	878,316.22
2300											SUPPORT SERVICES ADMINISTRATIO			
10	E	23--	---	---	---	---	---	---	---			3,782,093.00	1,852,155.07	1,929,937.93
2400											SUPPORT SERVICES PUPIL HEALTH			
10	E	24--	---	---	---	---	---	---	---			728,329.00	360,278.02	368,050.98
2500											SUPPORT SERVICES BUSINESS			
10	E	25--	---	---	---	---	---	---	---			799,944.00	407,385.60	392,558.40
2600											OPERATION AND MAINTENANCE OF P			
10	E	26--	---	---	---	---	---	---	---			4,924,504.00	2,154,965.65	2,769,538.35
2700											STUDENT TRANSPORTATION SERVICE			
10	E	27--	---	---	---	---	---	---	---			3,421,195.00	1,345,412.73	2,075,782.27

February 13, 2020

Upper Perkiomen, PA  
Board Report - Budget to Actual Summary (Date: 1/2020)

4

										Account Level	2019-20	2019-20	2019-20
Fd	T	Func	Obj	F/S	IO	O/U	Sbj	Job	SCC	Description	Original Budget	FYTD Activity	Available Balance
2800										SUPPORT SERVICES CENTRAL			
10	E	28--	---	---	---	---	---	---	---		1,774,137.00	842,147.19	931,989.81
2900										OTHER SUPPORT SERVICES			
10	E	29--	---	---	---	---	---	---	---		37,281.00	31,909.67	5,371.33
3200										STUDENT ACTIVITIES			
10	E	32--	---	---	---	---	---	---	---		1,128,368.00	534,282.43	594,085.57
4300										ARCHITECTURE AND ENGINEERING S			
10	E	43--	---	---	---	---	---	---	---		0.00	11,473.70	-11,473.70
5100										DEBT SERVICE / OTHER EXPENDITU			
10	E	51--	---	---	---	---	---	---	---		4,933,942.00	3,775,390.26	1,158,551.74
5800										SUSPENSE ACCOUNT			
10	E	58--	---	---	---	---	---	---	---		0.00	135,028.70	-135,028.70
5900										BUDGETARY RESERVE			
10	E	59--	---	---	---	---	---	---	---		70,000.00	0.00	70,000.00
Grand Revenue Totals											62,578,252.00	47,998,335.57	14,579,916.43
Grand Expense Totals											64,199,459.00	29,165,755.63	35,033,703.37
Grand Totals											1,621,207.00	18,832,579.94	20,453,786.94
											Loss	Profit	Loss

Number of Accounts: 2289

\*\*\*\*\* End of report \*\*\*\*\*

February 13, 2020

Upper Perkiomen, PA  
Board Report - Revenue Summary (Date: 1/2020)

5

Fd T Func Obj F/S IO O/U Sbj Job SC	Account Level Description	January 2019-20 Monthly Activity	2019-20 FYTD Activity
6111	CURRENT REAL ESTATE TAXES		
XX R 6111 --- --- -- --- --- --		1,153,962.29	36,170,308.53
6112	INTERIM REAL ESTATE TAXES		
XX R 6112 --- --- -- --- --- --		75,581.50	139,211.29
6113	PUBLIC UTILITY REALTY TAX		
XX R 6113 --- --- -- --- --- --		0.00	35,796.17
6114	PAYMENTS IN LIEU OF CURRENT TA		
XX R 6114 --- --- -- --- --- --		0.00	27.48
6120	CURRENT PER CAPITA TAXES, SECT		
XX R 6120 --- --- -- --- --- --		1,842.50	58,905.40
6141	CURRENT ACT 511 PER CAPITA TAX		
XX R 6141 --- --- -- --- --- --		1,842.50	58,905.40
6151	CURRENT ACT 511 EARNED INCOME		
XX R 6151 --- --- -- --- --- --		113,750.96	1,794,615.32
6153	CURRENT ACT 511 REAL ESTATE TR		
XX R 6153 --- --- -- --- --- --		54,415.94	407,339.65
6411	DELINQUENT REAL ESTATE TAXES		
XX R 6411 --- --- -- --- --- --		14,270.54	95,909.40
6420	DELINQUENT PER CAPITA TAXES, S		
XX R 6420 --- --- -- --- --- --		793.95	12,251.21
6441	DELINQUENT ACT 511 PER CAPITA		
XX R 6441 --- --- -- --- --- --		793.97	12,251.30
6510	INTEREST ON INVESTMENTS AND IN		
XX R 6510 --- --- -- --- --- --		5,538.44	327,602.52
6630	SPECIAL FUNCTIONS		
XX R 6630 --- --- -- --- --- --		0.00	400.00
6710	ADMISSIONS		
XX R 6710 --- --- -- --- --- --		7,849.00	43,469.00

February 13, 2020

Upper Perkiomen, PA  
Board Report - Revenue Summary (Date: 1/2020)

6

Fd T Func Obj F/S IO O/U Sbj Job SC	Account Level Description	January 2019-20 Monthly Activity	2019-20 FYTD Activity
6740	FEES		
XX R 6740 --- --- -- --- --- --		1,343.00	40,907.05
6910	RENTALS		
XX R 6910 --- --- -- --- --- --		5,775.00	23,883.70
6920	CONTRIBUTIONS AND DONATIONS FR		
XX R 6920 --- --- -- --- --- --		1,100.00	7,560.12
6942	SUMMER SCHOOL TUITION		
XX R 6942 --- --- -- --- --- --		0.00	3,900.00
6961	TRANSPORTATION SERVICES PROVID		
XX R 6961 --- --- -- --- --- --		0.00	26,231.06
6990	REFUNDS AND OTHER MISCELLANEOU		
XX R 6990 --- --- -- --- --- --		793.64	4,602.19
6991	REFUNDS OF A PRIOR YEAR EXPEND		
XX R 6991 --- --- -- --- --- --		561.85	661.40
6992	ENERGY INCENTIVES		
XX R 6992 --- --- -- --- --- --		0.00	17,705.93
6999	OTHER REVENUES NOT SPECIFIED A		
XX R 6999 --- --- -- --- --- --		522.07	2,343.05
7111	BASIC ED. FUNDING - FORMULA		
XX R 7111 --- --- -- --- --- --		0.00	3,958,755.00
7112	BASIC ED. FUNDING - SOC. SEC.		
XX R 7112 --- --- -- --- --- --		0.00	173,167.13
7271	SPECIAL EDUCATION FUNDING FOR		
XX R 7271 --- --- -- --- --- --		276,085.00	1,104,026.00
7311	PUPIL TRANSPORTATION SUBSIDY		
XX R 7311 --- --- -- --- --- --		0.00	751,927.00
7312	NONPUBLIC/CHARTER TRANSP SUBSD		
XX R 7312 --- --- -- --- --- --		0.00	46,970.00

February 13, 2020

Upper Perkiomen, PA  
Board Report - Revenue Summary (Date: 1/2020)

7

										Account Level	January 2019-20	2019-20
Fd	T	Func	Obj	F/S	IO	O/U	Sbj	Job	SC	Description	Monthly Activity	FYTD Activity
7322										RENTAL AND SINKING FUND PMT		
XX	R	7322	---	---	--	---	---	---	---		548,180.42	548,180.42
7340										STATE PROPERTY TAX REDUCTION A		
XX	R	7340	---	---	--	---	---	---	---		0.00	1,160,284.88
7369										OTHER SAFE SCHOOLS GRANTS		
XX	R	7369	---	---	--	---	---	---	---		0.00	58,320.00
7505										READY TO LEARN BLOCK GRANT		
XX	R	7505	---	---	--	---	---	---	---		0.00	378,374.00
7820										STATE SHARE OF RETIREMENT CONT		
XX	R	7820	---	---	--	---	---	---	---		0.00	413,383.22
8514										NCLB, TITLE I IMPROVING THE AC		
XX	R	8514	---	---	--	---	---	---	---		46,363.54	46,363.54
8515										NCLB, TITLE II PREPARING, TRAI		
XX	R	8515	---	---	--	---	---	---	---		37,923.78	37,923.78
8517										NCLB, TITLE IV 21ST CENTURY SC		
XX	R	8517	---	---	--	---	---	---	---		3,594.62	3,594.62
8660										WORKFORCE INVESTMENT ACT (WIA)		
XX	R	8660	---	---	--	---	---	---	---		0.00	21,212.66
8820										MEDICAL ASSISTANCE REIMBURSEME		
XX	R	8820	---	---	--	---	---	---	---		0.00	1,292.04
9990										INSURANCE RECOVERIES		
XX	R	9990	---	---	--	---	---	---	---		0.00	9,774.11
Grand Revenue Totals											2,352,884.51	47,998,335.57

Number of Accounts: 85

\*\*\*\*\* End of report \*\*\*\*\*

Fd	T	Func	Obj	F/S	IO	O/U	Sbj	Job	SC	Account Level Description	January 2019-20 Monthly Activity	2019-20 FYTD Activity
1110							REGULAR PROGRAMS			ELE/SEC		
XX E	1110	---	---	---	---	---	---	---	---		2,077,070.58	10,907,502.55
1190							FEDERALLY FUNDED REGULAR PROGR					
XX E	1190	---	---	---	---	---	---	---	---		36,914.85	235,933.96
1211							LIFE SKILLS SUPPORT PUBLIC					
XX E	1211	---	---	---	---	---	---	---	---		39,646.50	230,486.03
1221							DEAF OR HEARING IMPAIRED SUPPO					
XX E	1221	---	---	---	---	---	---	---	---		6,200.00	48,416.17
1225							SPEECH AND LANGUAGE SUPPORT					
XX E	1225	---	---	---	---	---	---	---	---		23,827.51	110,119.84
1231							EMOTIONAL SUPPORT PUBLIC					
XX E	1231	---	---	---	---	---	---	---	---		65,777.18	301,589.36
1233							AUTISTIC SUPPORT					
XX E	1233	---	---	---	---	---	---	---	---		118,726.56	548,842.06
1241							LEARNING SUPPORT PUBLIC					
XX E	1241	---	---	---	---	---	---	---	---		213,802.76	1,298,546.15
1243							GIFTED SUPPORT					
XX E	1243	---	---	---	---	---	---	---	---		39,567.37	226,491.66
1270							MULTI-HANDICAPPED SUPPORT					
XX E	1270	---	---	---	---	---	---	---	---		14,986.42	94,723.35
1290							OTHER SUPPORT					
XX E	1290	---	---	---	---	---	---	---	---		162,423.10	431,109.99
1390							OTHER VOCATIONAL EDUCATION PRO					
XX E	1390	---	---	---	---	---	---	---	---		148,904.33	1,568,873.90
1430							HOMEBOUND INSTRUCTION					
XX E	1430	---	---	---	---	---	---	---	---		117.73	117.73
1442							ALTERNATIVE EDUCATION PROGRAMS					
XX E	1442	---	---	---	---	---	---	---	---		0.00	1,084.13



February 13, 2020

Upper Perkiomen, PA  
Board Report - Expenditure Summary (Date: 1/2020)

9

										Account Level	January 2019-20	2019-20
Fd	T	Func	Obj	F/S	IO	O/U	Sbj	Job	SC	Description	Monthly Activity	FYTD Activity
1700										HIGHER EDUCATION PROGRAMS		
XX	E	1700	---	---	---	---	---	---	---		2,925.00	2,925.00
2111										SUPERV OF STUDENT SVCS - HEAD		
XX	E	2111	---	---	---	---	---	---	---		0.00	0.00
2120										GUIDANCE SERVICES		
XX	E	2120	---	---	---	---	---	---	---		114,532.94	623,757.26
2130										ATTENDANCE SERVICES		
XX	E	2130	---	---	---	---	---	---	---		1,871.86	13,141.30
2140										PSYCHOLOGICAL SERVICES		
XX	E	2140	---	---	---	---	---	---	---		40,828.05	184,309.81
2160										SOCIAL WORK SERVICES		
XX	E	2160	---	---	---	---	---	---	---		0.00	257.46
2170										STUDENT ACCOUNTING SERVICES		
XX	E	2170	---	---	---	---	---	---	---		8,880.35	57,153.12
2220										TECHNOLOGY SUPPORT SERVICES		
XX	E	2220	---	---	---	---	---	---	---		79.65	79.65
2230										EDUCATIONAL TELEVISION SERVICE		
XX	E	2230	---	---	---	---	---	---	---		9,576.79	57,405.98
2250										SCHOOL LIBRARY SERVICES		
XX	E	2250	---	---	---	---	---	---	---		47,829.91	291,854.39
2260										INSTRUCTION AND CURRICULUM DEV		
XX	E	2260	---	---	---	---	---	---	---		58,227.10	367,480.89
2271										INSTRUCTIONAL STAFF DEVELOPMEN		
XX	E	2271	---	---	---	---	---	---	---		6,106.04	87,599.36
2272										INSTRUCTIONAL STAFF DEVELOPMEN		
XX	E	2272	---	---	---	---	---	---	---		200.00	212.00
2290										OTHER INSTRUCTIONAL STAFF SERV		
XX	E	2290	---	---	---	---	---	---	---		3,880.84	25,313.51

Fd	T	Func	Obj	F/S	IO	O/U	Sbj	Job	SC	Account Level Description	January 2019-20 Monthly Activity	2019-20 FYTD Activity
2310										BOARD SERVICES		
XX	E	2310	---	---	--	---	---	---	---		5,911.36	99,463.85
2330										TAX ASSESSMENT AND COLLECTION		
XX	E	2330	---	---	--	---	---	---	---		8,468.82	141,207.97
2350										LEGAL SERVICES		
XX	E	2350	---	---	--	---	---	---	---		4,020.00	76,614.26
2360										OFFICE OF THE SUPERINTENDENT (		
XX	E	2360	---	---	--	---	---	---	---		40,672.84	310,430.48
2370										COMMUNITY RELATIONS SERVICES		
XX	E	2370	---	---	--	---	---	---	---		3,279.78	13,419.29
2380										OFFICE OF THE PRINCIPAL SERVIC		
XX	E	2380	---	---	--	---	---	---	---		173,986.70	1,211,019.22
2400										SUPPORT SERVICES PUPIL HEALTH		
XX	E	2400	---	---	--	---	---	---	---		0.00	0.00
2420										MEDICAL SERVICES		
XX	E	2420	---	---	--	---	---	---	---		134,011.90	360,278.02
2511										SUPERVISION OF FISCAL SERVICES		
XX	E	2511	---	---	--	---	---	---	---		27,849.79	183,851.12
2513										RECEIVING AND DISBURSING FUNDS		
XX	E	2513	---	---	--	---	---	---	---		8,061.91	55,687.11
2514										PAYROLL SERVICES		
XX	E	2514	---	---	--	---	---	---	---		10,137.20	74,014.88
2515										FINANCIAL ACCOUNTING SERVICES		
XX	E	2515	---	---	--	---	---	---	---		14,073.78	93,832.49
2611										SUPV OF OPERATION/ MAINTENANCE		
XX	E	2611	---	---	--	---	---	---	---		12,746.88	263,717.80
2619										SUPV OF OPS/MAINTENANCE-OTHR		
XX	E	2619	---	---	--	---	---	---	---		36,192.89	256,488.10

Fd T	Func	Obj	F/S	IO	O/U	Sbj	Job	SC	Account Level Description	January 2019-20 Monthly Activity	2019-20 FYTD Activity
2620									OPERATION OF BUILDINGS SERVICE		
XX E	2620	---	---	--	---	---	---	---		209,792.19	1,465,881.99
2630									CARE AND UPKEEP OF GROUNDS SER		
XX E	2630	---	---	--	---	---	---	---		0.00	67,684.56
2650									VEHICLE OPERATION AND MAINTENA		
XX E	2650	---	---	--	---	---	---	---		3,417.06	32,068.35
2660									SECURITY SERVICES		
XX E	2660	---	---	--	---	---	---	---		11,151.15	69,124.85
2711									SUPERVISION OF STUDENT TRANSPO		
XX E	2711	---	---	--	---	---	---	---		8,926.15	41,491.70
2720									VEHICLE OPERATION SERVICES		
XX E	2720	---	---	--	---	---	---	---		196,946.73	961,934.17
2750									NONPUBLIC TRANSPORTATION		
XX E	2750	---	---	--	---	---	---	---		63,913.29	341,986.86
2818									SYSTEM-WIDE TECHNOLOGY SERVICE		
XX E	2818	---	---	--	---	---	---	---		100,334.79	664,392.35
2823									PUBLIC INFORMATION SERVICES		
XX E	2823	---	---	--	---	---	---	---		3,905.56	30,376.96
2830									STAFF SERVICES		
XX E	2830	---	---	--	---	---	---	---		19,688.51	125,130.78
2831									SUPERVISION OF STAFF SERVICES		
XX E	2831	---	---	--	---	---	---	---		1,213.71	13,047.53
2834									STAFF DEVELOPMENT SERVICES - N		
XX E	2834	---	---	--	---	---	---	---		1,141.45	2,382.44
2836									STAFF DEVELOPMENT SERVICES - N		
XX E	2836	---	---	--	---	---	---	---		1,058.00	6,788.01
2839									OTHER STAFF SERVICES		
XX E	2839	---	---	--	---	---	---	---		0.00	29.12

February 13, 2020

Upper Perkiomen, PA  
Board Report - Expenditure Summary (Date: 1/2020)

12

										Account Level	January 2019-20	2019-20
Fd T Func Obj F/S IO O/U Sbj Job SC	Description									Monthly Activity	FYTD Activity	
2910	SUPPORT SERVICES NOT LISTED EL											
XX E 2910	---	---	---	---	---	---	---	---	---	0.00	31,909.67	
3210	SCHOOL SPONSORED STUDENT ACTIV											
XX E 3210	---	---	---	---	---	---	---	---	---	67,867.47	79,598.80	
3250	SCHOOL SPONSORED ATHLETICS											
XX E 3250	---	---	---	---	---	---	---	---	---	38,131.64	454,683.63	
4300	ARCHITECTURE AND ENGINEERING S											
XX E 4300	---	---	---	---	---	---	---	---	---	598.70	11,473.70	
5110	DEBT SERVICE											
XX E 5110	---	---	---	---	---	---	---	---	---	0.00	3,767,227.92	
5130	REFUND OF PRIOR YEAR REVENUES											
XX E 5130	---	---	---	---	---	---	---	---	---	0.00	8,162.34	
5800	SUSPENSE ACCOUNT											
XX E 5800	---	---	---	---	---	---	---	---	---	111,616.79	135,028.70	
Grand Expense Totals										4,562,020.46	29,165,755.63	

Number of Accounts: 1558

\*\*\*\*\* End of report \*\*\*\*\*

**GENERAL FUND RECEIPTS**  
for period ending 1/31/20

**January Receipts**

D. Criddle	E.G. Taxes	92,599.29	
L. Horning	R.H. Taxes	108,398.76	
D. Bergey	G.L. Taxes	47,053.12	
J. Watkins	Hfd. Taxes	184,214.53	
M. Jacobs	Mlb. Taxes	193,219.76	
M. Kells	U.H. Taxes	529,354.74	
P. Baver	Pbg. Taxes	<u>78,388.59</u>	1,233,228.79
 Berkheimer	 EIT	 <u>113,750.96</u>	 113,750.96
 Co. of Montg.	 R.E. Transfer Taxes	 51,282.22	
Co. of Berks	R.E. Transfer Taxes	2,045.40	
Co. of Montg.	R.E. Tax Claim	132.92	
Co. of Berks	R.E. Tax Claim	<u>-</u>	53,460.54
 Berkheimer Assoc.	 Delinquent Per Capita	 1,587.92	
Portnoff Law Assoc.	Delinquent Real Estate	<u>14,137.62</u>	15,725.54
 Insurance	 Retirees/Cobra	 12,219.82	
Commonwealth of PA	Dept of L & I - copies	15.00	
Portnoff Law Assoc.	Operations Disbursement	543.64	
Valley Soccer	Facility Rental	1,327.50	
PA Dominion Soccer	Facility Rental	3,087.50	
Boyetown Soccer Club	Facility Rental	2,520.00	
UP Youth Football Assoc.	Facility Rental	740.00	
Allegheny Intermediate Unit	Refund for Palo Stream Academy Tuition	561.85	
UP Student Activities	Visa Reimbursement	887.32	
Christmas City Studio	Donation	627.16	
Upper Perkiomen Valley Lions Club	Donation	100.00	
Ath Dept.	Boys Basketball	4,054.00	
Ath Dept.	Girls Basketball	2,210.00	
Ath Dept.	Wrestling	1,585.00	
UPSD Cafeteria	Payroll, Benefits, Phone Reimbursement	116,442.23	
Cash	HS - Swimsuit Reimbursement	503.00	
Cash/Check/School Café	Student Computers	375.00	
Cash	HS - Art History Trip	1,541.00	
Cash	HS - College Board	210.00	
Cash	Expenditure Reimbursement	84.00	
Pennsylvania Music Educators Assoc.	PMEA Song Fest Expenditure Reimbursement	300.00	
Cash	Property Damage/Replacement & School Fines	2,039.22	
Cash	College Trip Reimbursement	184.15	
HS Fees	Ceramics, Ind tech, obligations, transcripts, parking	1,118.00	
County of Montgomery	Truancy Fines	331.87	
PP&L	Empowering Educators Grant	1,000.00	
College Board	AP Coordinator	250.00	
Wilcox Recycling	Scrap Metal Recycling	190.20	

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155,047.46

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1,571,213.29

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February 13, 2020

Upper Perkiomen, PA  
Board Report - Cash Balance Report (Date: 1/2020)

14

Fd	T	Func	Obj	F/S	IO	O/U	Sbj	Job	SCC	Account Level	January 2019-20 Beginning Balance	January 2019-20 Monthly Activity	Ending Balance
10	A	0101	000	000	00	000	000	000	000	CASH - UNIVEST	500,375.68	-361,156.79	139,218.89
10	A	0101	010	000	00	000	008	000	000	CASH - QNB	2,459,257.33	3,326.05	2,462,583.38
10	A	0101	010	000	00	000	009	000	000	CASH - ARBITER PAY	7,337.85	-560.20	6,777.65
10	A	0103	000	000	00	000	000	000	000	PETTY CASH	1,500.00	0.00	1,500.00
10	A	0106	010	000	00	000	009	000	000	MONEY MARKET - UNIVEST	290,057.65	-249,871.19	40,186.46
10	A	0107	010	000	00	000	004	000	000	CASH EQUIVALENTS - PSDLAF MAX	26,356.55	29.68	26,386.23
10	A	0107	010	000	00	000	005	000	000	CASH EQUIVALENTS - PLGIT-CLASS	970,031.83	201,283.09	1,171,314.92
10	A	0107	010	000	00	000	006	000	000	CASH EQUIVALENTS - PLGIT/PLUS	33,093,564.39	-1,087,852.64	32,005,711.75
10	-	----	----	----	----	----	----	----	----		37,348,481.28	-1,494,802.00	35,853,679.28
32	A	0101	000	000	00	000	005	000	000	CAPITAL RESERVE-SAVINGS-PLGIT	6,063,068.00	7,663.45	6,070,731.45
32	A	0101	032	000	00	000	002	000	000	CAPITAL RESERVE - UNIVEST	223,151.31	-41,496.98	181,654.33
32	A	0106	000	000	00	000	004	000	000	PSDLAF - MAX ACCOUNT	13,510.91	15.21	13,526.12
32	A	0108	000	000	00	000	000	000	000	RESTRICTED CASH-UH TWP ESCROW	3,448.47	-835.08	2,613.39
32	A	0108	000	000	00	001	000	000	000	RESTRICT CASH-PBG BORO ESCROW	2,500.00	0.00	2,500.00
32	-	----	----	----	----	----	----	----	----		6,305,678.69	-34,653.40	6,271,025.29
39	A	0101	030	000	00	000	004	000	000	CAP PROJ (UNIVEST) - CHECKING	61.15	5,412.16	5,473.31
39	A	0101	030	000	00	000	005	000	000	CAPITAL PROJECTS - PLGIT BOND	78.38	0.11	78.49
39	A	0106	000	000	00	000	003	000	000	QNB MONEY MARKET	39.15	0.05	39.20
39	A	0107	030	000	00	000	006	000	000	CAP PROJ - PLGIT GO BOND 2017	18.59	0.03	18.62
39	A	0107	030	000	00	000	007	000	000	CAP PROJ - PLGIT GO BOND 2018	285.15	0.39	285.54
39	A	0107	030	000	00	000	008	000	000	CAP PROJ - PLGIT GO BOND 2019	2,553,245.48	-834,598.77	1,718,646.71
39	A	0108	000	000	00	000	001	000	000	RESTRICTED CASH-UMJA ESCROW	5,408.66	-5,408.66	0.00
39	A	0108	000	000	00	000	002	000	000	RESTRICTED CASH-UH AUTH ESCROW	5,000.00	0.00	5,000.00
39	A	0108	000	000	00	000	004	000	000	RESTRICTED CASH-UH TWP ESCROW	22,011.55	-804.78	21,206.77
39	A	0108	000	000	00	000	005	000	000	RESTRICT CASH-TRI-PARTY ESCROW	3,400,169.19	0.00	3,400,169.19
39	-	----	----	----	----	----	----	----	----		5,986,317.30	-835,399.47	5,150,917.83
Grand Asset Totals											49,640,477.27	-2,364,854.87	47,275,622.40

Number of Accounts: 23

\*\*\*\*\* End of report \*\*\*\*\*

**INVESTMENT ACCOUNTS**

Month Ending 1/31/20

**CAPITAL FUND****CAPITAL RESERVE (MONEY MARKET - UNIVEST)**

Fund balance as of December 31, 2019	\$ 223,151.31
Check #153 - BARRY ISETT & ASSOCIATES, INC	(1,402.00)
Check #154 - ROGERS MECHANICAL COMPANY	(7,914.08)
Check #155 - BARRY ISETT & ASSOCIATES, INC	(1,106.50)
Check #156 - SPEAR EXCAVATING LLC	(30,999.08)
Check #156 - SPEAR EXCAVATING LLC	30,999.08
Check #157 - SPEAR EXCAVATING LLC	(31,179.70)
Interest	105.30
Fund balance as of January 31, 2020	<u><u>\$ 181,654.33</u></u>

**CAPITAL RESERVE (PSDLAF MAX)**

Fund balance as of December 31, 2019	\$ 13,510.91
Interest	15.21
Fund balance as of January 31, 2020	<u><u>\$ 13,526.12</u></u>

**CAPITAL RESERVE (PLGIT)**

Fund balance as of December 31, 2019	\$ 6,063,068.00
Interest	7,663.45
Fund balance as of January 31, 2020	<u><u>\$ 6,070,731.45</u></u>

**Summary of Capital Reserve Fund**

Committed for Turf Field Replacement	\$ 523,305.65
Committed for Technology	4,485.71
Committed for Turf Field Replacement and Athletic Equipment	38,000.00
Uncommitted Funds	5,700,120.54
	<u><u>\$ 6,265,911.90</u></u>

**CAPITAL PROJECTS (UNIVEST)**

Fund balance as of December 31, 2019	\$ 61.15
Return of Escrow Funds	5,411.07
Interest	1.09
Fund balance as of January 31, 2020	<u><u>\$ 5,473.31</u></u>

**PLGIT/ARM**

Fund balance as of December 31, 2019	\$ 78.38
Interest	0.11
Fund balance as of January 31, 2020	<u><u>\$ 78.49</u></u>

**PLGIT/ARM - GO Bonds of 2017**

Fund balance as of December 31, 2019	\$ 18.59
Interest	0.03
Fund balance as of January 31, 2020	<u><u>\$ 18.62</u></u>

**INVESTMENT ACCOUNTS**

Month Ending 1/31/20

PLGIT/ARM - GO Bonds of 2018

Fund balance as of December 31, 2019	\$ 285.15
Interest	0.39
Fund balance as of January 31, 2020	<u>\$ 285.54</u>

PLGIT/ARM - GO Bonds of 2019

Fund balance as of December 31, 2019	\$ 2,553,245.48
Check #1045 - BRESLIN RIDYARD FADERO ARCHITECTS INC	(15,060.08)
Check #1046 - SNA SPORTS GROUP	(1,160.50)
Check #1047 - A D MOYER LUMBER & HARDWARE	(582.75)
Check #1048 - BORO CONSTRUCTION	(99,126.22)
Check #1049 - BORO CONSTRUCTION	(558,676.69)
Check #1050 - CORBETT, INC.	(20,437.85)
Check #1051 - D'HUY ENGINEERING, INC.	(3,427.90)
Check #1052 - DEMCO INC	(1,701.70)
Check #1053 - EPLUS TECHNOLOGY OF PA INC	(5,692.50)
Check #1054 - FREY LUTZ CORPORATION	(132,057.59)
Interest	3,325.01
Fund balance as of January 31, 2020	<u>\$ 1,718,646.71</u>

CAPITAL PROJECTS (QNB)

Fund balance as of December 31, 2019	\$ 39.15
Interest	0.05
Fund balance as of January 31, 2020	<u>\$ 39.20</u>

**TOTAL CAPITAL FUNDS BALANCE****\$ 7,990,453.77**



**INVESTMENT ACCOUNTS**

Month Ending 1/31/20

**GENERAL FUND****PSDLAF - MAX**

Fund balance as of December 31, 2019	\$ 26,356.55
Interest	29.68
Fund balance as of January 31, 2020	<u>\$ 26,386.23</u>

**PLGIT PLUS**

Fund balance as of December 31, 2019	\$ 33,093,564.39
PlanCon Bond Projects Funding	548,180.42
SD Special Ed Funding	276,085.00
Title I Improving Basic Programs	46,363.54
Title II Improving Teacher Quality	37,923.78
Title IV Student Support and Academic Enrichment	3,594.62
Transfer to PLGIT - Class	(2,000,000.00)
Fund balance as of January 31, 2020	<u>\$ 32,005,711.75</u>

**PLGIT - Class**

Fund balance as of December 31, 2019	\$ 970,031.83
Transfer from PLGIT PLUS	2,000,000.00
Transfers to Univest Checking Account	(1,800,000.00)
Interest	1,283.09
Fund balance as of January 31, 2020	<u>\$ 1,171,314.92</u>

**MONEY MARKET ACCOUNT (QNB)**

Fund balance as of December 31, 2019	\$ 2,459,257.33
Interest	3,326.05
Fund balance as of January 31, 2020	<u>\$ 2,462,583.38</u>

**MONEY MARKET ACCOUNT (UNIVEST)**

Fund balance as of December 31, 2019	\$ 290,057.65
Transfer to Univest Checking Account	\$ (250,000.00)
Interest	128.81
Fund balance as of January 31, 2020	<u>\$ 40,186.46</u>

<b><u>GENERAL ACCOUNT (UNIVEST) - See General Account Detail</u></b>	<b>\$ 139,218.89</b>
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<b>TOTAL GENERAL FUND BALANCE</b>	<b><u>\$ 35,845,401.63</u></b>
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**GENERAL ACCOUNT****Month Ending 1/31/20**

Cash balance as of December 31, 2019	\$ 500,375.68
Interest - January	625.82
	<hr/> 501,001.50
Receipts - January	1,571,213.29
	<hr/> 2,072,214.79
Transfers to Payroll Account	(2,062,116.90)
Transfers from Univest Money Market Account	250,000.00
Transfers from PLGIT Account	1,800,000.00
	<hr/> 2,060,097.89
Disbursements - January	(1,920,839.00)
 Cash Balance - January 31, 2020	 \$ 139,258.89
Adjustments - Void Checks & NSF items & misc. adj	(40.00)
Adjusted Cash Balance - January 31, 2020	<hr/> <hr/> \$ 139,218.89

**INVESTMENT ACCOUNTS**

Month Ending 1/31/20

**MIDDLE SCHOOL CONSTRUCTION SUMMARY**

Expenditures as of January 31, 2020	\$ 52,900,525.28
Escrow Account Balances:	
The Upper Hanover Authority	\$ 5,000.00
Tri-Party Agreement	\$ 3,400,169.19
Upper Hanover Township	\$ 21,206.77
Upper Montgomery Joint Authority	\$ -
Total Disbursements	\$ 56,326,901.24

**PAYROLL ACCOUNT**  
**Month Ending 1/31/20**

Beginning Balance		\$	229,413.92
Additions:			
Deposits from General Fund	\$	2,062,116.90	
Interest		<u>144.49</u>	
Total Additions			2,062,261.39
Reductions:			
Payroll and related liabilities paid		<u>2,119,310.29</u>	
Total Reductions			<u>(2,119,310.29)</u>
Ending Balance		\$	<u><u>172,365.02</u></u>

Ending Balance Comprised of the Following Liabilities:

Due to the General Fund	786.35	
Unemployment Comp. withheld but not yet paid	1,207.41	
EIT withheld but not yet paid	21,952.59	
Phila. Wage Tax withheld but not yet paid	160.11	
LST-RH withheld but not yet paid	482.50	
LST-Mlb. withheld but not yet paid	200.88	
LST-EG withheld but not yet paid	266.28	
LST-WC withheld but not yet paid	9.48	
Retirement Purchase withheld but not yet paid	41.76	
Retirement withheld but not yet paid	<u>147,257.66</u>	
Total Amount Due out of the Payroll Fund		\$ <u><u>172,365.02</u></u>

Reconciliation to Bank:

Balance per Bank - Checking	\$	287.70	
- Repo Account		175,000.00	
Less: Outstanding Checks		<u>(2,922.68)</u>	
Reconciled Balance			\$ <u><u>172,365.02</u></u>

**UPPER PERKIOMEN SCHOOL DISTRICT**  
**Business Office**  
**2229 E. Buck Rd., Suite 2**  
**Pennsburg, PA 18073**

**... CAFETERIA FINANCIAL REPORT ...**  
**QNB Bank**  
**January 31, 2020**

Cash **Balance** as of Dec 31, 2019 \$ 19,272.55

**Receipts – January 2020:**

Student & Adult Receipts	\$ 25,926.30
School Café (12/21 - 1/24)	\$ 46,264.50
Miscellaneous Receipts	\$ 9,240.42
Transfer from Pligit	\$ 20,000.00
Rebate	\$ 72.42
Vending	\$ 37.00
Interest	\$ 148.99
	\$ 101,689.63
	\$ 120,962.18

**Disbursements – January 2020:**

Arnold, Steve (Acct Reimbursement)	\$ 9.00
Canada Dry	\$ 1,554.00
Clover Farms Dairy	\$ 7,032.28
Ehst, Lydia (Acct Reimbursement)	\$ 18.50
Greenville Cleaners	\$ 688.30
Hershey Creamery Co.	\$ 966.00
Imperial Bag & Paper Co.	\$ 3,718.87
J&J Snack Food	\$ 370.14
Morabito Baking Co.	\$ 1,623.22
Penn Jersey Paper	\$ 142.74
Penn Street Pizza (Dominos)	\$ 218.70
R&J Screen Printing	\$ 2,169.00
Redners Warehouse Markets	\$ 17.55
Scheid Produce	\$ 2,245.30
Smith, Christopher (Acct Reimbursement)	\$ 37.10
TopStar (Subway)	\$ 399.00
US Foodservice	\$ 40,183.90
UPSD	\$ 60,293.98
Vogel, Christine - Travel	\$ 41.47

\$ 121,729.05

February 13, 2020

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NSF Checks	\$	-
<b>CASH BALANCE as of Jan 31, 2020 .....</b>	<b>\$</b>	<b>(766.87)</b>
Outstanding Checks as of Jan 31, 2020	\$	60,766.73
 <b>BANK BALANCE as of Jan 31, 2020.....</b>	 <b>\$</b>	 <b>59,999.86</b>
 <b>PLGIT SAVINGS BALANCE as of Jan 31, 2020.....</b>	 <b>\$</b>	 <b>282,712.86</b>

Upper Perkiomen School District  
LIST OF PAYMENTS  
For the Period Ending February 13, 2020

**Bank: 03 UNIVEST BANK & TRUST COMPANY**

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Amount</u>
9390	01/14/2020	KADES-MARGOLIS CORPORATION	\$175.00
9391	01/14/2020	MCI	\$305.59
9392	01/14/2020	PECO	\$8,060.42
9393	01/14/2020	PPL ELECTRIC UTILITIES	\$30,672.13
9394	01/14/2020	REPUBLIC SERVICES #320	\$1,722.92
9395	01/14/2020	SUN LIFE FINANCIAL	\$4,929.75
9396	01/14/2020	THE UPPER HANOVER AUTHORITY	\$1,251.50
9397	01/14/2020	UPPER MONTGOMERY JOINT AUTHORITY	\$2,834.99
9398	01/14/2020	VERIZON BUSINESS SERVICES	\$65.34
9399	01/14/2020	VERIZON	\$1,174.40
9400	01/14/2020	VISION BENEFITS OF AMERICA INC	\$2,417.63
9401	01/17/2020	21ST CENTURY MEDIA - PHILLY CLUSTER	\$127.14
9402	01/17/2020	A D MOYER LUMBER & HARDWARE	\$153.08
9403	01/17/2020	ADVANCED PROTECTION COMPANY	\$3,602.00
9404	01/17/2020	ALL-PHASE ELECTRIC SUPPLY COMPANY	\$79.00
9405	01/17/2020	ATLANTIC ROOFING CORPORATION	\$3,064.49
9406	01/17/2020	BARNES & NOBLE INC	\$839.40
9407	01/17/2020	BEARING & DRIVE SOLUTIONS	\$59.00
9408	01/17/2020	BLICK ART MATERIALS LLC	\$1,182.76
9409	01/17/2020	BOROUGH OF EAST GREENVILLE	\$563.67
9410	01/17/2020	BUXMONT ACADEMY	\$10,513.46
9411	01/17/2020	CAMPHILL SPECIAL SCHOOL INC	\$7,422.00
9412	01/17/2020	CARDMEMBER SERVICE - <i>CONTINUOUS VOID</i>	\$0.00
9413	01/17/2020	CARDMEMBER SERVICE - <i>CONTINUOUS VOID</i>	\$0.00
9414	01/17/2020	CARDMEMBER SERVICE	\$6,046.51
9415	01/17/2020	CHESTER COUNTY INTERMEDIATE UNIT	\$8,356.26
9416	01/17/2020	COMCAST	\$1,062.48
9417	01/17/2020	CONEXUS, INC.	\$1,212.50
9418	01/17/2020	CONSTELLATION NEWENERGY-GAS DIVISION, LLC	\$149.17
9419	01/17/2020	CONTRACT CLEANERS SUPPLY INC	\$4,597.71
9420	01/17/2020	COVENTRY TRANSPORTATION, INC	\$257.18
9421	01/17/2020	CROWN CASTLE FIBER ENTERPRISE LLC	\$30,073.57
9422	01/17/2020	DELTA-T GROUP INC	\$18,346.41
9423	01/17/2020	DIRECT ENERGY BUSINESS	\$5,698.29
9424	01/17/2020	DUFF COMPANY	\$966.72
9425	01/17/2020	EDWARDS BUSINESS SYSTEMS	\$3,037.50
9426	01/17/2020	EDWARDS BUSINESS SYSTEMS (TX)	\$5,305.49
9427	01/17/2020	FOUNDATIONS BEHAVIORAL HEALTH	\$3,255.00
9428	01/17/2020	HOLT AND BUGBEE COMPANY	\$6,096.08
9429	01/17/2020	DAVID C HOUSEL JR	\$750.00

Upper Perkiomen School District  
LIST OF PAYMENTS  
For the Period Ending February 13, 2020

**Bank: 03 UNIVEST BANK & TRUST COMPANY**

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Amount</u>
9430	01/17/2020	HSA MECHANICAL SERVICES, INC.	\$1,790.00
9431	01/17/2020	ITECH SOLUTIONS GROUP, LLC	\$720.00
9432	01/17/2020	JAMF SOFTWARE, LLC	\$3,105.00
9433	01/17/2020	JW PEPPER & SON INC	\$423.72
9434	01/17/2020	KIDSPEACE CORPORATION	\$5,004.37
9435	01/17/2020	LAKESIDE EDUCATIONAL NETWORK	\$18,825.00
9436	01/17/2020	LIBERTY PROPANE INC	\$17,003.20
9437	01/17/2020	M J REIDER ASSOCIATES INC	\$1,046.25
9438	01/17/2020	MED-FLEX, INC	\$102.00
9439	01/17/2020	MEDCO SUPPLY COMPANY	\$383.74
9440	01/17/2020	MIDDLE ATLANTIC INSPECTIONS INC	\$350.00
9441	01/17/2020	MOYER INDOOR / OUTDOOR	\$197.00
9442	01/17/2020	NEOWEATHER, LLC	\$520.00
9443	01/17/2020	NORMAN'S BUS SERVICE INC.	\$8,175.00
9444	01/17/2020	OFFICE DEPOT	\$1,749.90
9445	01/17/2020	PEDIATRIC THERAPEUTIC SERVICES, INC	\$31,782.77
9446	01/17/2020	PERKIOMEN PERFORMANCE INC	\$140.00
9447	01/17/2020	PMEA DISTRICT 11 ORCHESTRA FESTIVAL	\$175.00
9448	01/17/2020	PMEA DISTRICT 11 SONG FEST	\$300.00
9449	01/17/2020	PSI PERSONNEL, LLC	\$1,775.76
9450	01/17/2020	QBS, INC	\$20.00
9451	01/17/2020	R E MICHEL COMPANY, LLC	\$1,969.12
9452	01/17/2020	READING FOUNDRY & SUPPLY COMPANY	\$346.19
9453	01/17/2020	SCHOOL DISTRICT INSURANCE CONSORTIUM	\$53,885.21
9454	01/17/2020	SPRING-FORD MUSIC ASSOCIATION	\$360.00
9455	01/17/2020	TALLEY PETROLEUM ENTERPRISES INC.	\$14,646.75
9456	01/17/2020	TOWN & COUNTRY NEWSPAPER	\$112.00
9457	01/17/2020	TRI-STATE ELEVATOR CO INC	\$312.00
9458	01/17/2020	UNITED ELECTRIC SUPPLY COMPANY INC	\$332.16
9459	01/17/2020	UPPER PERKIOMEN VALLEY CHAMBER OF	\$375.00
9460	01/17/2020	UPSD CAFETERIA FUND	\$3,279.78
9461	01/17/2020	VERIZON WIRELESS	\$1,707.31
9462	01/17/2020	WALTER R DORN ESTATE INC	\$1,317.74
9463	01/17/2020	WATERLOGIC AMERICAS LLC.	\$475.11
9464	01/17/2020	WEIS MARKETS, INC	\$391.25
9465	01/17/2020	WILMINGTON TRUST FEE COLLECTIONS	\$780.00
9466	01/17/2020	ZESWITZ MUSIC	\$95.76
9467	01/20/2020	COMMONWEALTH OF PENNSYLVANIA	\$200.00
9468	01/20/2020	HOME DEPOT CREDIT SERVICES - <i>CONTINUOUS VOID</i>	\$0.00
9469	01/20/2020	HOME DEPOT CREDIT SERVICES	\$4,624.51



Upper Perkiomen School District  
LIST OF PAYMENTS  
For the Period Ending February 13, 2020

**Bank: 03 UNIVEST BANK & TRUST COMPANY**

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Amount</u>
9470	01/20/2020	LIBERTY PROPANE INC	\$2,159.51
9471	01/20/2020	THE LOFT AT SWEET WATER COUNTRY CLUB	\$200.00
9472	01/20/2020	MET-ED	\$3,992.31
9473	01/20/2020	WEST HEALTH ADVOCATE SOLUTIONS INC.	\$604.20
9474	01/21/2020	HEATHER C BOWER	\$5,000.00
9475	01/24/2020	EILEEN K DUTCHER	\$464.80
9476	01/24/2020	ANDREW R HANNON	\$290.00
9477	01/24/2020	MARY R SLEMMER	\$12.75
9478	01/24/2020	THAT FISH PLACE--THAT PET PLACE	\$89.84
9479	01/29/2020	21ST CENTURY CYBER CHARTER SCHOOL	\$6,702.72
9480	01/29/2020	ACHIEVEMENT HOUSE CYBER CHARTER SCHOOL	\$5,585.60
9481	01/29/2020	AGORA CYBER CHARTER SCHOOL	\$37,252.59
9482	01/29/2020	ALL-PHASE ELECTRIC SUPPLY COMPANY	\$330.70
9483	01/29/2020	BERARDELLI POOL SUPPLIES, LLC	\$370.84
9484	01/29/2020	BOROUGH OF EAST GREENVILLE	\$469.32
9485	01/29/2020	BOROUGH OF RED HILL	\$125.00
9486	01/29/2020	CIRCLE OF SEASONS CHARTER SCHOOL	\$13,752.66
9487	01/29/2020	COMMONWEALTH CHARTER ACADEMY	\$28,853.94
9488	01/29/2020	COVENTRY TRANSPORTATION, INC - <i>CONTINUOUS VOID</i>	\$0.00
9489	01/29/2020	COVENTRY TRANSPORTATION, INC	\$246,588.63
9490	01/29/2020	DELTA-T GROUP INC	\$3,691.50
9491	01/29/2020	DEMCO INC	\$297.81
9492	01/29/2020	EMS LINQ INC.	\$1,740.00
9493	01/29/2020	FOLLETT SCHOOL SOLUTIONS, INC	\$5,734.39
9494	01/29/2020	GENERAL HEALTHCARE RESOURCES, INC	\$8,549.26
9495	01/29/2020	HARRIS SCHOOL SOLUTIONS	\$702.77
9496	01/29/2020	HSLC	\$230.00
9497	01/29/2020	HUMANUS CORPORATION	\$3,456.25
9498	01/29/2020	INSIGHT PA CYBER CHARTER SCHOOL	\$6,702.72
9499	01/29/2020	IRVIN G TYSON & SON, INC	\$870.70
9500	01/29/2020	JW PEPPER & SON INC	\$565.09
9501	01/29/2020	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR	\$37,982.04
9502	01/29/2020	LIBERTY PROPANE INC	\$3,526.85
9503	01/29/2020	LRM INC	\$440.00
9504	01/29/2020	MCI	\$130.54
9505	01/29/2020	MED-FLEX, INC	\$102.00
9506	01/29/2020	NAPA AUTO PARTS	\$11.76
9507	01/29/2020	OFFICE DEPOT	\$139.65
9508	01/29/2020	OLIVER HEATING & COOLING	\$5,210.00
9509	01/29/2020	PA CYBER CHARTER SCHOOL	\$92,645.47

Upper Perkiomen School District  
LIST OF PAYMENTS  
For the Period Ending February 13, 2020

**Bank: 03 UNIVEST BANK & TRUST COMPANY**

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Amount</u>
9510	01/29/2020	PA LEADERSHIP CHARTER SCHOOL	\$49,847.78
9511	01/29/2020	PA VIRTUAL CHARTER SCHOOL	\$30,509.44
9512	01/29/2020	PERKIOMEN PERFORMANCE INC	\$3,265.30
9513	01/29/2020	PORT A BOWL RESTROOM CO.	\$102.93
9514	01/29/2020	PSBA INSURANCE TRUST	\$371.50
9515	01/29/2020	PSI PERSONNEL, LLC	\$422.80
9516	01/29/2020	R H LORISH MOWER SHOP LLC	\$12.67
9517	01/29/2020	REACH CYBER CHARTER SCHOOL	\$25,155.34
9518	01/29/2020	SARGENT WELCH	\$343.12
9519	01/29/2020	SEVEN GENERATIONS CHARTER SCHOOL	\$79,934.65
9520	01/29/2020	SOUDERTON CHARTER SCHOOL COLLABORATIVE	\$13,405.44
9521	01/29/2020	TOZOUR ENERGY SYSTEMS, INC	\$3,945.95
9522	01/29/2020	TRI-STATE ELEVATOR CO INC	\$312.00
9523	01/29/2020	VISION BENEFITS OF AMERICA INC	\$2,615.33
9524	01/29/2020	VOCATIONAL RESEARCH INSTITUTE	\$299.00
9525	01/29/2020	ZESWITZ MUSIC	\$471.96
9526	01/30/2020	VERIZON	\$1,717.27
9527	02/13/2020	1SOURCE SAFETY AND HEALTH, INC.	\$963.28
9528	02/13/2020	21ST CENTURY MEDIA - PHILLY CLUSTER	\$89.04
9529	02/13/2020	ABI INC	\$348.42
9530	02/13/2020	STEVEN R ADAM	\$108.00
9531	02/13/2020	ADVANCED PROTECTION COMPANY	\$4,356.00
9532	02/13/2020	ALL-PHASE ELECTRIC SUPPLY COMPANY	\$95.02
9533	02/13/2020	ASCD	\$89.00
9534	02/13/2020	ALICIA AUSTIN	\$1,318.35
9535	02/13/2020	MATTHEW AUSTIN	\$1,497.00
9536	02/13/2020	BEARING & DRIVE SOLUTIONS	\$111.52
9537	02/13/2020	BELMONT BEHAVIORAL HOSPITAL, LLC	\$630.00
9538	02/13/2020	BERKS COUNTY INTERMEDIATE UNIT	\$281.33
9539	02/13/2020	BERKS CO ATHLETIC DIRECTORS ASSN	\$329.70
9540	02/13/2020	BLICK ART MATERIALS LLC	\$86.70
9541	02/13/2020	BOOMERANG PROJECT	\$7,485.00
9542	02/13/2020	BOYERTOWN MIDDLE SCHOOL EAST BAND	\$72.00
9543	02/13/2020	BREAKOUT EDU INC.	\$50.00
9544	02/13/2020	BURNS MECHANICAL INC.	\$6,287.00
9545	02/13/2020	LYSSA M BUSOLITS	\$1,238.40
9546	02/13/2020	BUXMONT ACADEMY	\$7,065.71
9547	02/13/2020	JOCLYN CACACCIO	\$360.00
9548	02/13/2020	CAMP HILL SPECIAL SCHOOL INC	\$8,877.00
9549	02/13/2020	CANDORIS TECHNOLOGIES, LLC	\$954.45

Upper Perkiomen School District  
LIST OF PAYMENTS  
For the Period Ending February 13, 2020

**Bank: 03 UNIVEST BANK & TRUST COMPANY**

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Amount</u>
9550	02/13/2020	CAPP USA	\$1,206.56
9551	02/13/2020	CARDMEMBER SERVICE - <i>CONTINUOUS VOID</i>	\$0.00
9552	02/13/2020	CARDMEMBER SERVICE - <i>CONTINUOUS VOID</i>	\$0.00
9553	02/13/2020	CARDMEMBER SERVICE	\$5,137.51
9554	02/13/2020	CHESTER COUNTY INTERMEDIATE UNIT	\$7,341.75
9555	02/13/2020	COMCAST	\$1,060.87
9556	02/13/2020	CONEXUS, INC.	\$198.29
9557	02/13/2020	CONSTELLATION NEWENERGY-GAS DIVISION, LLC	\$138.53
9558	02/13/2020	CONTRACT CLEANERS SUPPLY INC	\$2,529.33
9559	02/13/2020	COUNTY OF MONTGOMERY	\$1,368.00
9560	02/13/2020	DATA RECOGNITION CORP	\$500.00
9561	02/13/2020	DELTA-T GROUP INC	\$4,247.87
9562	02/13/2020	DEMCO INC	\$415.43
9563	02/13/2020	DUFF COMPANY	\$1,110.89
9564	02/13/2020	EDGENUITY INC.	\$50,460.00
9565	02/13/2020	EDUCATORS PUBLISHING SERVICE	\$47.32
9566	02/13/2020	EMILY PERLIS, PSY.D, LLC	\$3,800.00
9567	02/13/2020	FAIRMOUNT BEH HEALTH SYSTEM	\$147.25
9568	02/13/2020	FOUNDATIONS BEHAVIORAL HEALTH	\$4,340.00
9569	02/13/2020	FOX ROTHSCHILD LLP	\$1,060.00
9570	02/13/2020	GENERAL HEALTHCARE RESOURCES, INC	\$10,879.50
9571	02/13/2020	GOPHER SPORT	\$1,153.72
9572	02/13/2020	GORMAN & ASSOCIATES, P.C.	\$4,034.00
9573	02/13/2020	GOVCONNECTION, INC.	\$375.00
9574	02/13/2020	ANDREW GRAHAM	\$1,785.00
9575	02/13/2020	GULFEAGLE SUPPLY	\$16.70
9576	02/13/2020	H & L TEAM SALES, INC.	\$1,316.00
9577	02/13/2020	BRIAN M HANSLEY JR	\$1,318.35
9578	02/13/2020	HEINEMANN	\$3,242.75
9579	02/13/2020	AMANDA C HIGGINS	\$1,548.00
9580	02/13/2020	KIERSTIN HILDEBRAND	\$1,315.80
9581	02/13/2020	DAVID C HOUSEL JR	\$900.00
9582	02/13/2020	HP INC.	\$1,870.00
9583	02/13/2020	HUMANUS CORPORATION	\$3,796.25
9584	02/13/2020	IMAGI NATION LLC	\$100.00
9585	02/13/2020	ITECH SOLUTIONS GROUP, LLC	\$720.00
9586	02/13/2020	JLR CONSULTING	\$30,160.00
9587	02/13/2020	JOHNSTONE SUPPLY	\$823.21
9588	02/13/2020	MARK J KERN	\$210.00
9589	02/13/2020	KIDSPEACE CORPORATION	\$2,702.95

Upper Perkiomen School District  
LIST OF PAYMENTS  
For the Period Ending February 13, 2020

**Bank: 03 UNIVEST BANK & TRUST COMPANY**

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Amount</u>
9590	02/13/2020	KISTLER O'BRIEN FIRE PROTECTION	\$121.00
9591	02/13/2020	ROBERT E KURZWEG III	\$328.80
9592	02/13/2020	LAKESIDE EDUCATIONAL NETWORK	\$17,989.10
9593	02/13/2020	LEARNING A-Z	\$109.95
9594	02/13/2020	STEVEN M LEWANDOWSKI	\$1,610.01
9595	02/13/2020	LIBERTY PROPANE INC	\$3,276.68
9596	02/13/2020	JANICE W LONERGAN	\$1,240.80
9597	02/13/2020	M J REIDER ASSOCIATES INC	\$100.00
9598	02/13/2020	MACIE PUBLISHING COMPANY	\$1,168.83
9599	02/13/2020	MAILROOM SYSTEMS INC	\$413.28
9600	02/13/2020	MAIN LINE COMMERCIAL POOLS, INC.	\$525.00
9601	02/13/2020	MCI	\$113.26
9602	02/13/2020	MILAGRE KIDS SCHOOL, INC.	\$7,020.00
9603	02/13/2020	MONTG COUNTY INTERMEDIATE UNIT #23	\$109,899.88
9604	02/13/2020	MOYER INDOOR / OUTDOOR	\$730.20
9605	02/13/2020	NORMAN'S BUS SERVICE INC.	\$11,445.00
9606	02/13/2020	OFFICE DEPOT	\$8,693.43
9607	02/13/2020	P S E R S	\$8.56
9608	02/13/2020	PA ASSOC FOR SUPERV & CURR DEVELOPMENT	\$465.00
9609	02/13/2020	PA STATE ATHLETIC DIRECTORS ASSN	\$380.00
9610	02/13/2020	PAPCO INC	\$13,612.06
9611	02/13/2020	PAR INC	\$336.50
9612	02/13/2020	KIMBERLY A PARKINS	\$1,100.75
9613	02/13/2020	PATHWAY SCHOOL	\$10,690.10
9614	02/13/2020	CHRISTA M PAUL	\$898.20
9615	02/13/2020	PECO	\$4,764.87
9616	02/13/2020	PEDIATRIC THERAPEUTIC SERVICES, INC	\$24,764.76
9617	02/13/2020	PENNSYLVANIA SCHOOL STUDY COUNCIL	\$125.00
9618	02/13/2020	PERKIOMEN PERFORMANCE INC	\$23.70
9619	02/13/2020	PERKIOMEN MOTORCOACH LLC	\$1,541.00
9620	02/13/2020	PITSCO EDUCATION	\$438.90
9621	02/13/2020	RACHEL K PLANK	\$1,548.00
9622	02/13/2020	PMEA DISTRICT 11 BAND FEST	\$180.00
9623	02/13/2020	PPL ELECTRIC UTILITIES	\$29,519.43
9624	02/13/2020	PROMEVO, LLC	\$804.00
9625	02/13/2020	QUIET VALLEY LIVING HISTORICAL FARM	\$600.00
9626	02/13/2020	R A KLINE PLUMBING, LLC	\$290.00
9627	02/13/2020	R.J. ELECTRIC, INC.	\$906.62
9628	02/13/2020	READING FOUNDRY & SUPPLY COMPANY	\$532.90
9629	02/13/2020	REPUBLIC SERVICES #320	\$1,264.87

Upper Perkiomen School District  
LIST OF PAYMENTS  
For the Period Ending February 13, 2020

**Bank: 03 UNIVEST BANK & TRUST COMPANY**

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Amount</u>
9630	02/13/2020	RESURGENT TECHNOLOGY SERVICES LLC	\$8,948.48
9631	02/13/2020	RIDDELL/ALL AMERICAN SPORTS CORP	\$9,252.61
9632	02/13/2020	RIVERSIDE INSIGHTS	\$1,988.60
9633	02/13/2020	ROBERT KURZWEG III/MELANIE KULP	\$111.89
9634	02/13/2020	ALLYN J ROCHE	\$118.19
9635	02/13/2020	RTM LLC	\$1,740.00
9636	02/13/2020	SCHOOL DISTRICT INSURANCE CONSORTIUM	\$6,062.89
9637	02/13/2020	SKUTT CERAMIC PRODUCTS INC	\$100.68
9638	02/13/2020	JULIAN S SMOGER	\$1,128.00
9639	02/13/2020	MEGAN J SMOLINSKI	\$1,318.00
9640	02/13/2020	BRENDA STEPHENSON	\$1,318.35
9641	02/13/2020	STONEWARE, INC	\$2,078.00
9642	02/13/2020	SWEET, STEVENS, KATZ & WILLIAMS LLP	\$24,369.40
9643	02/13/2020	TALLEY PETROLEUM ENTERPRISES INC.	\$14,311.09
9644	02/13/2020	THE DA VINCI DISCOVERY CENTER OF SCIENCE AND	\$50.00
9645	02/13/2020	THE UPPER HANOVER AUTHORITY	\$2,893.25
9646	02/13/2020	TWIN VALLEY ALL-SPORTS BOOSTER CLUB	\$300.00
9647	02/13/2020	UHS OF PENNSYLVANIA INC	\$294.50
9648	02/13/2020	UNITED ELECTRIC SUPPLY COMPANY INC	\$321.15
9649	02/13/2020	UPPER MONTGOMERY JOINT AUTHORITY	\$6,971.98
9650	02/13/2020	UPSD CAFETERIA FUND	\$348.17
9651	02/13/2020	USA BLUE BOOK	\$1,807.92
9652	02/13/2020	VALLEY LOCK & DOOR CORPORATION	\$43.00
9653	02/13/2020	VERIZON BUSINESS SERVICES	\$65.34
9654	02/13/2020	VERIZON	\$1,390.88
9655	02/13/2020	WALTER R DORN ESTATE INC	\$1,805.00
9656	02/13/2020	LAURA L WAMBOLD	\$1,063.00
9657	02/13/2020	WARD'S SCIENCE	\$182.75
9658	02/13/2020	WATERLOGIC AMERICAS LLC.	\$104.50
9659	02/13/2020	WEIS MARKETS, INC	\$486.93
9660	02/13/2020	WESTERN MONTGOMERY CAREER & TECHNOLOGY	\$148,904.33
9661	02/13/2020	WILD ORCHID PUBLISHING COMPANY	\$55.00
9662	02/13/2020	CHRISTINA M WILLET	\$1,063.35
9663	02/13/2020	WILLIAM V MACGILL & CO	\$61.85
9664	02/13/2020	WILSON LANGUAGE TRAINING CORP	\$31.70
9665	02/13/2020	NICOLE R WILSON	\$1,318.35
9666	02/13/2020	XYZPRINTING, INC.	\$823.83
9667	02/13/2020	YOUNG'S TIRE & AUTOMOTIVE CENTER	\$120.40
<b>TOTAL CHECKS</b>			<b>\$1,792,535.38</b>

Upper Perkiomen School District  
LIST OF PAYMENTS  
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**Bank: PENNSYLVANIA LOCAL GOVERNMENT INVESTMENT TRUST - GO BOND 2019**

<u>Check/Wire No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Amount</u>
1047	01/23/2020	A D MOYER LUMBER & HARDWARE	\$582.75
1048	01/23/2020	BORO CONSTRUCTION	\$99,126.22
1049	01/23/2020	BORO CONSTRUCTION	\$558,676.69
1050	01/23/2020	CORBETT, INC.	\$20,437.85
1051	01/23/2020	D'HUY ENGINEERING, INC.	\$3,427.90
1052	01/23/2020	DEMCO INC	\$1,701.70
1053	01/23/2020	EPLUS TECHNOLOGY OF PA INC	\$5,692.50
1054	01/24/2020	FREY LUTZ CORPORATION	\$132,057.59

**Total Checks: \$821,703.20**

Upper Perkiomen School District  
LIST OF PAYMENTS  
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**Bank: 08 UNIVEST BANK TRUST COMPANY - CAPITAL RESERVE**

<u>Check/Wire No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Amount</u>
155	01/23/2020	BARRY ISETT & ASSOCIATES, INC	\$1,106.50
156	01/23/2020	SPEAR EXCAVATING LLC	\$30,999.08
156	01/24/2020	SPEAR EXCAVATING LLC	-\$30,999.08
157	01/24/2020	SPEAR EXCAVATING LLC	\$31,179.70

**Total Checks: \$32,286.20**

**Total Capital Projects and Capital Reserve Payments: \$853,989.40**