SECTION: ADMINISTRATIVE EMPLOYEES **No.** 342

Upper Perkiomen School District

TITLE: COURT/JURY DUTY
ADOPTED: 5/10/01
REVISED:

342 – COURT/JURY DUTY

1. Authority
42 Pa.
CSA 4563

Administrative employees regularly employed shall be protected against loss of pay occasioned by court or jury duty.

2. Guidelines

Should an employee be subpoenaed as a witness or called for jury duty, s/he shall report same to the Superintendent or designee.

Employees called for court or jury duty shall normally be permitted to serve and will not be penalized in any way for doing so. They shall receive normal pay for the period of court or jury duty, but any compensation received from such duty that is in excess of actual expenses shall be credited against such pay.